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**North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences**

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(An Autonomous Institute, under Ministry of Health and Family Welfare, Government of India)

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(Meghalaya)

Store & Procurement Section - Email: storeneigrihms@gmail.com; Tele Fax: (0364) 2538032; Website: neigrihms.gov.in

F. No: NEIGR/S&P/U -02/2021 -2022

**Notice Inviting Tender**

**Online tendering through CPPP (<https://eprocure.gov.in/cppp>)**

**Tender Details:**

Tender Enquiry No:	NEIGR/S&P/OT/E -09/2021-2022	
Tender Description:	Processing of Consumable /Disposables /Accessories - PCNL drapes, Guidewires, TUR Set, Ureteric Balloon Dilators, etc, on case to case consignment basis, on rate contract for a period of three years, extendable upto 6 months or till the finalization of the next tender, whichever is later, for department of Urology.	
Bid Document Downloading Start Date:		14:00 hours of 23.02.2024
Pre-Bid Conference and Clarification Session:		16:00 hours of 01.03.2024
Last Date and Time for Submission of Bid Document Online:		14:00 hours of 21.03.2024
Last date and Time of Receipt of Earnest Money Deposit (Hard Copy):		Not Applicable
Date and Time of Opening of Techno -Commercial Bids:		14:30 hours of 22.03.2024
Cost of Earnest Money Deposit (EMD):		Rs 30,000/-
Tentative schedule after completion of Technical Commercial Evaluation subject to inputs from respective Committee /Authority:		60 days from the date of opening of Techno – Commercial Bid
Tentative schedule for awarding of contract including institutional requirement, justification of cost and on approval of the Competent Authority.		60 days from the date of opening of e- Price Bid /BOQ

Bidders /Tenderers can download the tender /bid document from Central Public Procurement Portal website at [www.eprocure.gov.in](http://www.eprocure.gov.in) Bidders /Tenderers are required to submit their bid online by uploading all the relevant documents through [www.eprocure.gov.in](http://www.eprocure.gov.in). For further details regarding tender amendment /date extension, please visit website: [www.eprocure.gov.in](http://www.eprocure.gov.in). Tender document can also be downloaded from the Institute's website at [www.neigrihms.gov.in](http://www.neigrihms.gov.in)

### **Notice Inviting Tenders (NIT)**

Online tenders, in two-bid system, are invited by Director, NEIGRIHMS, Shillong for processing of stores /items for the Institute, as per enclosed specification and related terms and conditions.

1. Bidders /Tenderers would be required to register on the Central Public Procurement Portal at [www.eprocure.gov.in](http://www.eprocure.gov.in), using a valid Digital Signature Certificate (DSC) and valid email address to be able to participate in the bidding process. On registration with the Portal they will be provided with a user id and password by the system through which they can submit their bids online.
2. Digital Signature Certificate (DSC) may be obtained from any authorized agencies registered with the Certifying Authority (CA), through National Informatics Center (NIC) in India.
3. Bidders /Tenderers can download the bid document from Central Public Procurement Portal website at [www.eprocure.gov.in](http://www.eprocure.gov.in) Bidders /Tenderers are required to submit the bid online by scanning and uploading all the relevant documents through [www.eprocure.gov.in](http://www.eprocure.gov.in)
4. Tender document can also be downloaded from the Institute's website at [www.neigrihms.gov.in](http://www.neigrihms.gov.in) For further details regarding Amendment /Addendum /Extension please visit website: [www.eprocure.gov.in](http://www.eprocure.gov.in) and [www.neigrihms.gov.in](http://www.neigrihms.gov.in)
5. Earnest Money Deposit (EMD) of INR 30,000 (*Rupees Thirty thousand only*) in the form of call deposit, Banker's Cheque, Fixed Deposit or Demand Draft, drawn in favour of EMD & Security Account, NEIGRIHMS, Shillong or Bank Guarantee of any Scheduled bank, shall be scanned and submitted online, along with the technical e-bid, within the period of e-tender online submission date and time.
6. Bidders/Tenderers need to scan and upload the required documents like Goods and Service Tax (GST) registration, PAN Number/Card, other valid document regarding the existence and registration of the firm along with the Techno-commercial bid.
7. The technical bids will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, Affidavits, etc uploaded by the bidders will be verified and downloaded for technical evaluation and the result of technical bid evaluation will be displayed on [www.eprocure.gov.in](http://www.eprocure.gov.in) which can be seen by all bidders who participated in the tender.
8. The bidders should download the **BoQ.xls** from CPP Portal and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same **BOQ in .xls format**. NEIGRIHMS /Central Public Procurement Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template.
9. The Financial bid (price bid) i.e. Bill of Quantity (BOQ) of only technically qualified bidders will be opened online by a committee of members and the result will be displayed on the [www.eprocure.gov.in](http://www.eprocure.gov.in) which can be seen by all bidders who participated in the tender.
10. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockists, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
11. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that the firm is not supplying the same item at lower rates quoted in this tender to any Government/Private organization or any other institution during past one year, as per "FALL CLAUSE" adhered by DGS & D and other Government agencies.

## **TENDER ENQUIRY NO: NEIGR/S&P/OT/E-03/2023 -2024**

12. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that there is no vigilance/CBI /FEMA case pending against the firm/supplier.
13. At any time prior to the date of submission of bid, Director, NEIGRIHMS may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders/tenderer who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid. Director, NEIGRIHMS, may at his discretion, extend the date and time for submission of bids.
14. The tendered rates and the validity of bids shall be for a period of three years, extendable upto 6 months, or till the finalization of the next tender, whichever is later.
15. With a view to encourage 'Make in India' and promote manufacturing and production of goods and services in India, preference will be given to domestically manufactured products, as per Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade, Government of India Notification No: P -45021/2/2017-PP (BE-II); dated: 04.06.2020 –revised. (*Affidavit attached herewith*)
16. Bidders shall abide to the Public Procurement Order No: 1, 2 & 3, issued vide Notification No: F.No.6/18/2019 –PPO; dated: 23.07.2020 /24.07.2020, by Ministry of Finance, Department of Expenditure (Public Procurement Division), New Delhi and with amendment /modification from time to time.
17. NEIGRIHMS reserves all rights to make any changes in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof.
18. Settlement of disputes – Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned. The jurisdiction in respect of settlement of disputes in Stores & Civil contracts shall be as per the Commercial Courts, Commercial Division and Commercial Appellate Division of High Courts (Amendment) Ordinance 2018, wherein the provision for pre –institution mediation, has been made mandatory in respective cases by the parties to the disputes. The mediation shall be under the authorities constituted under Legal Service Authority Act, 1987.

For any clarification and further details please contact @ Telephone No: 0364 -2538032 or contact in person during office hours.

Sd/-  
Stores & Procurement Officer,  
For and on behalf of Director, NEIGRIHMS, Shillong

### General Terms and Conditions (GIT)

NEIGRIHMS is a super specialty medical institution for post graduate education, research and customer care services. The Institutes hospital in the permanent complex at Mawdiangdiang, Shillong-793018, presently has a capacity of around 500 beds.

Offers should be based in 2 e-bid systems –

- i) Technical and Commercial e-bid.
- ii) Price E-bid (BOQ).

**Technical Bid:** - To qualify in the Technical Bid, the bidder should have the minimum eligibility criteria and the bidder in this regard must submit the required documents mentioned in support of their eligibility criteria.

**Price e -Bid:** e -Price Bid [as per BOQ] must be quoted as per format specified, failing which tender shall be summarily rejected.

#### **Technical Evaluation:**

- Detailed technical evaluation shall be carried out by Technical Evaluation Committee pursuant to conditions in the tender document to determine the substantial responsiveness. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any material deviation. The Institute's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the required documents have been submitted and whether the bids are in order.
  - The technical evaluation committee may call the responsive bidders for discussion or presentation to facilitate and assess their understanding of the scope of work and its execution. However, the committee shall have sole discretion to call for discussion / presentation.
  - Financial bids of only those bidders who qualify the technical criteria will be opened provided all other requirements are fulfilled.
  - NEIGRIHMS shall have right to accept or reject any or all tenders without assigning any reasons thereof.
1. The contract for supply of the stores /items is valid for a period of two years from the date of award. It may be made clear that the said contract period may only be extended on the option of the Director, NEIGRIHMS, if situation warrants, till the finalization of the next tender, if required. However, the Institute reserves the right to terminate the contract with one month notice.
  2. The terms and conditions of the tender and the agreement executed will be binding on the bidder/contractor/agency. This offer is being issued in accordance with the terms & conditions of NEIGRIHMS /Government of India and in the manner specified herein shall operate to create a specific contract between the agency (with whom the contract referred to) on one part and NEIGRIHMS, Shillong, on the other part.
  3. At any time prior to the date of submission of bid, Director, NEIGRIHMS may, for any reason, whether at his own initiatives or in response to a clarification from a prospective agency, modify the bidding documents by an amendment. All prospective bidders will be notified of the amendment online and the amendment shall be

binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid. Director, NEIGRIHMS, may at his discretion, extend the date and time for submission of bids.

4. **Eligible Criteria:** Essential conditions for bidders /tenderers:
- The tenderer must be a manufacturer. In case the manufacturer does not quote directly, they may authorise their authorized agent as per proforma of Manufacturer authorization form as given in the tender document to quote and enter into a contractual obligation
  - The Indian agent must have adequate experience of execution of similar supplies in Government Hospitals /Private Hospitals. Necessary supporting documents like supply orders, award of contract, payment certificate, performance statement, etc. for last three years to this effect must be submitted along with the offer.
  - The Tenderers quoting as authorized representative of the manufacturer shall have three years of experience and should obtain documents from principals/manufacturer fulfilling the requirements in respect of taking full responsibility of technical support, service and organizational support.
  - The following should also be indicated /submitted by the bidders:-
    - Name of the Principal /Firm or its Manufacturer – Make and Model
    - Certification of FDA /CE /DCGI, etc as applicable
    - Indian /Imported
    - Pack size in which the item shall be supplied
    - Samples submitted (Yes /No)
    - Catalogue /Literature to be submitted in original (Yes /No)
    - Quantity – Two sets of each item code number) as mentioned in the item name and specification

**Note**

“We hereby certify that if at any time, information furnished by us is proved to be false or incorrect, we are liable for any action as deemed fit by the purchaser.”

The Tenderer shall furnish a brief write-up, packed with adequate data explaining and establishing his available capacity/capability (both technical and financial) to perform the Contract (if awarded) within the stipulated time period, after meeting all its current/present commitments.

Notwithstanding anything stated above, the Purchaser reserves the right to assess the Tenderer’s capability and capacity to perform the contract satisfactorily before deciding on award of Contract, should circumstances warrant such an assessment in the overall interest of the Purchaser.

The Purchaser reserves the right to ask for a free demonstration of the quoted item at a pre determined place acceptable to the purchaser for technical acceptability as per the tender specifications, before the opening of the Price bid.

5. Average Annual financial turnover during the last 3 years, ending 31<sup>st</sup> March of the previous financial year, should be at least 1 crore (Rupees One crore only) and Audited Balance Sheets /Turnover certificate from a Chartered accountant or ITCC should be submitted along with the bidding document.
6. Should have US FDA /CE /DGCI /BIS /CDSCO approved certification standard approved products or as specified in the technical specification. Brochure, original technical catalogue with detailed specification and picture of the product offered, if relevant.
7. The Institute shall consider placement of orders for jobs on those bidders whose offers have been found technical, commercially and financially acceptable. The Institute reserves the right to counter offer price(s) against price(s) quoted by any bidder. L1 will be decided on individual item basis.
8. Bidders/tenderer undertake to sign the contract agreement within 15 (fifteen) days from the issue of the letter of acceptance /order.
9. **Corrupt or Fraudulent Practices /Code of Integrity:**

It is required by all concerned namely the Consignee/Tenderers/Suppliers etc to observe the highest standard of ethics during the procurement and execution of such contracts and to abide by the Code of Integrity Act, as per GFR 2017. In pursuance of this policy, the Purchaser: -

defines, for the purposes of this provision, the terms set forth below as follows:

"corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and

"fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser, and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition;

Will reject a proposal for award if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

Will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract by the purchaser if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.

10. The Goods & Services to be provided by the supplier under this contract shall conform to the technical specifications and quality control parameters mentioned in 'Technical Specification' and 'Quality Control Requirements'
11. **Packing and Marking** - The packing for the goods to be provided by the supplier should be strong and durable enough to withstand, without limitation, the entire journey during transit including transshipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the goods and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract.

The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as provided in Technical Specifications and Quality Control Requirements. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

#### **12. Packing Instructions:**

Unless otherwise mentioned in the Technical Specification and Quality Control Requirements, the supplier shall make separate packages for each consignee (in case there is more than one consignee mentioned in the contract) and mark each package on three sides with the following with indelible paint of proper quality:

- a. contract number and date
  - b. brief description of goods including quantity
  - c. packing list reference number
  - d. country of origin of goods
  - e. consignee's name and full address and
  - f. supplier's name and address
13. If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract /purchase order, the purchaser shall, without prejudice to other rights and remedies available to the purchaser under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of goods and/or services until actual delivery or performance subject to a maximum of 10% of the contract price. Once the maximum is reached purchaser may consider termination of the contract
  14. In case of Stores with life:
    - a. Stock should be supplied to this Institute from the latest batch and such stock should have a minimum life period of two years, depending upon the normal potency prescribed thereof.
    - b. In the event of such stores not being utilized within their life period, the bidder shall replace the unutilized unexpended stocks by fresh stock without any extra cost.
  15. The successful bidder shall provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours on holidays. The person should be capable of taking orders and making arrangement for supply of the desired items even on short notice.
  16. In case the quality of goods supplied are not in conformity with the standard given in tender and as per the samples supplied or the supplies are found defective at any stage these goods shall immediately will be taken back by the supplier and will be replaced with the tender quality goods, without any delay. The Institute reserves all right to reject the goods if the same are not found in accordance with the required description /specifications and liquidates damages shall be charged.

17. The "Hospital User Charges" for the services, procedure shall be remitted to the respective payment counter/ MRD, prior to the commencement of the service/ procedure, receipt / e-receipt shall be verified by the Nursing Officer/ Senior Most Technicians on duty and concerned Faculty). Copy of the financial record shall all be retained in the respective departmental and MRD records.
  18. The cost of consumables, accessories, implantable devices etc "on consignment basis" shall be recovered on case-to-case basis, as per notified prevailing rates through open e-tender rate contract/ GeM, which shall be available with the department, MRD, Hospital Administration and the Institute's website.
  19. The cost of consumables, accessories, Implantable devices, etc 'on consignment basis' shall be remitted by the beneficiary to Bank of Baroda, Mawdiangdiang (S/B Account no. 30270100005127; IFSC Code: BARBOMAWDIA; Name: NEIGRIHMS Hospital Revolving Fund") by Challan or RTGS, prior to the commencement of the procedure. Receipt / e-receipt shall be verified by the Nursing Officer/ Senior Most Technicians on duty and concerned Faculty. The challans under "NEIGRIHMS Hospital Revolving Fund' shall be available with the stores, user department and on the website of the Institute. The same can be deposited with the consent of user department /stores to Bank of Baroda, NEIGRIHMS campus branch by Challan or RTGS. Copy of the receipt/ e-receipt of financial transaction shall be retained in the respective department and a copy forwarded by the department to Central Medical Store / MRD for records.
  20. The Department should maintain a log book of stores, assistive devices, instrumentation set, service details, equipment, etc provided to the department by the rate contracted vendor in order to fulfill the medical procedures as may be required/ certified by the Head of department/ Faculty In charge. All details in regard to the vendor/ supplier name, address, contact no, stores provided with cost, warranty period, services provided, repair and maintenance requirement should be clearly recorded.
  21. In the process of replenishment of stores thereafter, the Pharmacist / Superintendent Pharmacist , Central Medical Stores shall verify receipt/ e-receipt/challan the procedure/services performed in the respective department, cost of stores utilized from the " consignment basis /buffer stock" as per record and the inventory of the user department shall be processed for replenishment as per notified prevailing rates through open e-tender rate contract/ GeM, with certification of the concerned Faculty in charge and MS/DMS. The Pharmacist /Superintendent Pharmacist and concerned department shall ensure receipt of stores of the quantity required as per specifications, based on usage. Pharmacist/ Storekeeper will take necessary steps to replenish stocks well in time to avoid any difficulty in supply on account of any item going out of stock.
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**TENDER FORM**

Date \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Complete address of the purchaser)

Ref. Your TE document No. \_\_\_\_\_ dated \_\_\_\_\_

We, the undersigned have examined the above mentioned TE document, including amendment/corrigendum No. \_\_\_\_\_, dated \_\_\_\_\_ (*if any*), the receipt of which is hereby confirmed. We now offer to supply and deliver \_\_\_\_\_ (*Description of goods and services*) in conformity with your above referred document for the sum indicated in the price bid, attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form for due performance of the contract.

We agree to keep our tender valid for acceptance as required with modification, if any or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

We confirm that we fully agree to the terms and conditions specified in above mentioned TE document, including amendment/ corrigendum if any

\_\_\_\_\_  
(Signature with date)

\_\_\_\_\_  
(Name and designation)  
Duly authorised to sign tender for and on behalf of



**MANUFACTURER'S AUTHORISATION FORM**

To,  
The Director  
North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences  
Director's Block, Mawdiangdiang, Shillong -793 018 (Meghalaya)

Dear Sir,

Ref: Your Bid No \_\_\_\_\_ dated \_\_\_\_\_

We, \_\_\_\_\_ who are proven and reputable manufacturers of \_\_\_\_\_ (name and description of the goods offered in the bid) having factories at \_\_\_\_\_, hereby authorise Messrs \_\_\_\_\_ (name and address of the agent) to submit a bid, process the same further and enter into a contract with you against your requirement as contained in the above referred bid for the above goods manufactured by us.

We also state that we are not participating directly in this bid for the following reason(s):  
\_\_\_\_\_ (please provide reason here).

We further confirm that no supplier or firm or individual other than Messrs. \_\_\_\_\_ (name and address of the above agent) is authorised to submit a bid, process the same further and enter into a contract with you against your requirement as contained in the above referred bid for the above goods manufactured by us.

We also hereby extend our full warranty, CAMC as applicable, read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this bid.

We also hereby confirm that we would be responsible for the satisfactory execution of contract placed on the authorized agent and the spares for the equipment shall be available for at least 10 years from the date of supply of equipment.

We also confirm that the price quoted by our agent shall not exceed the price which we would have quoted directly”

Yours faithfully,

[Signature with date, name and designation]  
for and on behalf of Messrs \_\_\_\_\_  
[Name & address of the manufacturers]

Note: 1.This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.  
2. Original letter may be sent.

**Format for Affidavit of Self Certification regarding Local Content to be provided on  
Rs. 100/- Stamp Paper**

I \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_, Resident of \_\_\_\_\_ do hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the policy of Government of India issued vide Notification No: \_\_\_\_\_. That the information furnished hereinafter is correct to best of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated for the purpose of assessing the local content.

That the local content for all inputs which constitute the said stores /items has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value-addition norms, based on the assessment of an authority so nominated by the Department of Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Government of India for the purpose of assessing the local content, action will be taken against me as per Order No. P45021/2/2017- PP (BE -II) dated 04.06.202.

I agree to maintain the following information in the Company's record for a period of 8 years and shall make this available for verification to any statutory authority:-

- i) Name and details of the Domestic Manufacturer (Registered Office, Manufacturing unit location, nature of legal entity)
- ii) Date on which this certificate is issued
- iii) Medical devices for which the certificate is produced
- iv) Procuring entity to whom the certificate is furnished
- v) Percentage of local content claimed
- vi) Name and contact details of the unit of the manufacturer
- vii) Sale Price of the product
- viii) Ex-Factory Price of the product
- ix) Freight, insurance and handling

- x) Total Bill of Material
- xi) List and total cost value of inputs used for manufacture of the medical device
- xii) List and total cost of inputs which are domestically sourced. Value addition certificates from suppliers, if the input is not in- house to be attached.
- xiii) List and cost of inputs which are imported, directly or indirectly

**For and on behalf of**  
signatory

**(Name of Firm/Entity)** Authorized

(To be duly authorized by the Board of Director)

**BID SECURITY DECLARATION FORMAT**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because

I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed In the capacity of: : (insert signature of person whose name and capacity are shown) (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing) Corporate Seal  
(where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

Check List of Certificates/Documents required to be submitted along with the Techno  
Commercial Bid:

The tenderer are advised to submit the following certificates under the category of “Vital documents” invariably along-with Techno-Commercial Bid. If these documents are not submitted/ conditions not met, the quotation /bid shall be summarily rejected and no further correspondence, in this regard, shall be entertained.

- a. Violation of Two-Bid System
- b. Bid Security Declaration
- c. GST Registration Certificate, PAN Card, Registration Certificates regarding existence of the Firm and Trading License on Award of Contract
- d. Experience Certificate /Past Supply Orders
- e. Manufacturer’s Authorisation
- f. Fall Clause Declaration
- g. Performance Statement, Turnover /Financial Statement
- h. Non-Black Listing /CBI Declaration
- i. Affidavit regarding Local Content
- j. Detailed Brochure showing specification details for Technical Evaluation by the Technical Committee

**Technical Specification:**

Sl. No.	Description of Stores /Items	Technical Specification	Quantity	Manufacturer /Company
1	Percutaneous Nephrolithotripsy (PCNL) drape	<b>Material:</b> Water repellent fabric polypropylene SMMMS <b>Sheet size:</b> 100x140 <b>Incision area:</b> 20x25cm Should come with drain pouch		
2	Transurethral Resection of Prostate (TURP) Draper	<b>Material:</b> Non-woven spun lace fabric water repellent polypropylene <b>Sheet size:</b> 150x160 <b>Aperture:</b> 8cm diameter Should come with drainage funnel and filtering with legging		
3	Guide wire	<b>Material:</b> Hydrophilic coating <b>Type:</b> Straight tip <b>Size:</b> 0.025" <b>Length:</b> 150cm		
	Guide wire	<b>Material:</b> Hydrophilic coating <b>Type:</b> Straight tip <b>Size:</b> 0.035" <b>Length:</b> 150cm		
	Guide wire	<b>Material:</b> Hydrophilic coating <b>Type:</b> Straight tip <b>Size:</b> 0.038" <b>Length:</b> 150cm		
	Guide wire	<b>Material:</b> Hydrophilic coating <b>Type:</b> Angled tip <b>Size:</b> 0.025" <b>Length:</b> 150cm		
	Guide wire	<b>Material:</b> Hydrophilic coating <b>Type:</b> Angled tip <b>Size:</b> 0.035" <b>Length:</b> 150cm		
	Guide wire	<b>Material:</b> Hydrophilic coating <b>Type:</b> Angled tip <b>Size:</b> 0.038" <b>Length:</b> 150cm		

**TENDER ENQUIRY NO: NEIGR/S&P/OT/E-03/2023 -2024**

4	Double J Stent	<p><b>Material:</b> Polyurethane material, Radiopaque with low encrustation tendency  <b>Type:</b> Both end open with markers  <b>Size:</b> 5Fr                  Should be compatible with 0.035" guide wire</p>		
	Double J Stent	<p><b>Material:</b> Polyurethane material, Radiopaque with low encrustation tendency  <b>Type:</b> Both end open with markers  <b>Size:</b> 6Fr                  Should be compatible with 0.035" guide wire</p>		
5	Percutaneous nephrolithotripsy (PCNL) puncture needles	<p><b>Material:</b> IP needle with Graduation marks facilitating accurate depth placement with echogenic tip for enhancing visualization under ultrasound and radio sensitive marker.  <b>Type:</b> Two part trocar needle  <b>Size:</b> 18G  <b>Length:</b> 20cm                  Should be compatible with 0.035" guide wire</p>		
6	Transurethral resection (TUR) set	<p><b>Material:</b> Non-toxic, nonm-irritating, transparent medical PVC sheet. Y shaped connector facilitates alternative changes solution  <b>Type:</b> Disposable  <b>Length:</b> 36in. (91.4cm)</p>		
7	Stone Basket	<p><b>Material:</b> Stainless steel tipless basket with polyimide sheath highly flexible, kink resistant and durable with atraumatic tip. <b>Size:</b> 2.2Fr  <b>Length:</b> 120cm                  Should come with ergonomic handle, slidable, manageable with one hand</p>		
8	Renal Dilator Set	<p><b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material  <b>Type:</b> Amplatz-type  <b>Size:</b> 6 Fr  <b>Length:</b> Dilator 30cm sheath 16cm</p>		
	Renal Dilator Set	<p><b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material  <b>Type:</b> Amplatz-type  <b>Size:</b> 7 Fr  <b>Length:</b> Dilator 30cm sheath 16cm</p>		
	Renal Dilator Set	<p><b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material  <b>Type:</b> Amplatz-type  <b>Size:</b> 8 Fr  <b>Length:</b> Dilator 30cm sheath 16cm</p>		
	Renal Dilator Set	<p><b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material  <b>Type:</b> Amplatz-type  <b>Size:</b> 9 Fr  <b>Length:</b> Dilator 30cm sheath 16cm</p>		
	Renal Dilator Set	<p><b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material  <b>Type:</b> Amplatz-type  <b>Size:</b> 10 Fr  <b>Length:</b> Dilator 30cm sheath 16cm</p>		
	Renal Dilator Set	<p><b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material  <b>Type:</b> Amplatz-type  <b>Size:</b> 11 Fr  <b>Length:</b> Dilator 30cm sheath 16cm</p>		
	Renal Dilator Set	<p><b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material  <b>Type:</b> Amplatz-type  <b>Size:</b> 12 Fr  <b>Length:</b> Dilator 30cm sheath 16cm</p>		
	Renal Dilator Set	<p><b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material  <b>Type:</b> Amplatz-type  <b>Size:</b> 13 Fr  <b>Length:</b> Dilator 30cm sheath 16cm</p>		
	Renal Dilator Set	<p><b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material  <b>Type:</b> Amplatz-type  <b>Size:</b> 14 Fr  <b>Length:</b> Dilator 30cm sheath 16cm</p>		

**TENDER ENQUIRY NO: NEIGR/S&P/OT/E-03/2023 -2024**

Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 15 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 16 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 17 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 18 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 19 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 20 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 21 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 22 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 23 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 24 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 25 Fr <b>Length:</b> Dilator 30cm sheath 16cm		

**TENDER ENQUIRY NO: NEIGR/S&P/OT/E-03/2023 -2024**

	Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 26 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
	Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 27 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
	Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 28 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
	Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 29 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
	Renal Dilator Set	<b>Material:</b> Radiopazue PVC dilators and PTFE sheaths kink resistant material <b>Type:</b> Amplatz-type <b>Size:</b> 30 Fr <b>Length:</b> Dilator 30cm sheath 16cm		
9	Ureteric Balloon Dilators	<b>Material:</b> Superior abrasion and puncture resistance. Should come with tow radiopaque markers and with a pre attached stop cock. <b>Balloon width:</b> 5-10mm <b>Balloon length:</b> 20mm <b>Balloon inflation:</b> 20cc <b>Dilators length:</b> 75cms <b>Shaft size:</b> 4.8Fr      Compatible with 0.035" guide wire		
	Ureteric Balloon Dilators	<b>Material:</b> Superior abrasion and puncture resistance. Should come with tow radiopaque markers and with a pre attached stop cock. <b>Balloon width:</b> 5-10mm <b>Balloon length:</b> 40mm <b>Balloon inflation:</b> 20cc <b>Dilators length:</b> 75cms <b>Shaft size:</b> 4.8Fr Compatible with 0.035" guide wire		
	Ureteric Balloon Dilators	<b>Material:</b> Superior abrasion and puncture resistance. Should come with tow radiopaque markers and with a pre attached stop cock. <b>Balloon width:</b> 5-10mm <b>Balloon length:</b> 60mm <b>Balloon inflation:</b> 20cc <b>Dilators length:</b> 75cms <b>Shaft size:</b> 4.8Fr Compatible with 0.035" guide wire		



10	Malecot Nephrostomy Catheter	<p><b>Material:</b>(i) Latex Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube. <b>Size:</b> 12Fr                      <b>Length:</b> 30cm Compatible with 0.035" guide wire</p>		
	Malecot Nephrostomy Catheter	<p><b>Material:</b>(i) Latex Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube. <b>Size:</b> 14Fr                      <b>Length:</b> 30cm Compatible with 0.035" guide wire</p>		
	Malecot Nephrostomy Catheter	<p><b>Material:</b>(i) Latex Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube. <b>Size:</b> 16Fr                      <b>Length:</b> 30cm Compatible with 0.035" guide wire</p>		
	Malecot Nephrostomy Catheter	<p><b>Material:</b>(i) Latex Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube. <b>Size:</b> 20Fr                      <b>Length:</b> 30cm Compatible with 0.035" guide wire</p>		
	Malecot Nephrostomy Catheter	<p><b>Material:</b>(i) Latex Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube. <b>Size:</b> 24Fr                      <b>Length:</b> 30cm Compatible with 0.035" guide wire</p>		
	Malecot Nephrostomy Catheter	<p><b>Material</b> (ii) Silicone                      Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube.                      <b>Size:</b> 12Fr <b>Length:</b> 30cm                      Compatible with 0.035" guide wire</p>		
	Malecot Nephrostomy Catheter	<p><b>Material</b> (ii) Silicone                      Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube.                      <b>Size:</b> 14Fr <b>Length:</b> 30cm                      Compatible with 0.035" guide wire</p>		
	Malecot Nephrostomy Catheter	<p><b>Material</b> (ii) Silicone                      Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube.                      <b>Size:</b> 16Fr <b>Length:</b> 30cm                      Compatible with 0.035" guide wire</p>		

**TENDER ENQUIRY NO: NEIGR/S&P/OT/E-03/2023 -2024**

	Malecot Nephrostomy Catheter	<b>Material</b> (ii) Silicone Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube. <b>Size:</b> 20Fr <b>Length:</b> 30cm Compatible with 0.035" guide wire		
	Malecot Nephrostomy Catheter	<b>Material</b> (ii) Silicone Should include tow stylets - one for placement and one for post procedure removal and should include drainage bag connecting tube. <b>Size:</b> 24Fr <b>Length:</b> 30cm Compatible with 0.035" guide wire		
11	Ureteral Catheter	Material: Single lumen urteral catheter designed with tapered tip to aid atraumatic access for delivery of contrast or a guide wire <b>Size:</b> 3Fr <b>Type:</b> (i) open end Compatible with 0.035" guide wire		
	Ureteral Catheter	Material: Single lumen urteral catheter designed with tapered tip to aid atraumatic access for delivery of contrast or a guide wire <b>Size:</b> 4Fr <b>Type:</b> (i) open end Compatible with 0.035" guide wire		
	Ureteral Catheter	Material: Single lumen urteral catheter designed with tapered tip to aid atraumatic access for delivery of contrast or a guide wire <b>Size:</b> 5Fr <b>Type:</b> (i) open end Compatible with 0.035" guide wire		
	Ureteral Catheter	Material: Single lumen urteral catheter designed with tapered tip to aid atraumatic access for delivery of contrast or a guide wire <b>Size:</b> 3Fr <b>Type:</b> (ii) close end Compatible with 0.035" guide wire		
	Ureteral Catheter	Material: Single lumen urteral catheter designed with tapered tip to aid atraumatic access for delivery of contrast or a guide wire <b>Size:</b> 4Fr <b>Type:</b> (ii) close end Compatible with 0.035" guide wire		
	Ureteral Catheter	Material: Single lumen urteral catheter designed with tapered tip to aid atraumatic access for delivery of contrast or a guide wire <b>Size:</b> 5Fr <b>Type:</b> (ii) close end Compatible with 0.035" guide wire		
12	Plastic Toomey Syringe	<b>Material Type:</b> Thermoplastic elastomer gasket made of non-toxic, non-irritant Medical grade pasties specially designed syringe suitable for TURP procedure and bladder irrigation compatible with Storz, Wolf, cystoscope & resectoscope. Tapered nozal for safe and easy connection to universal funnel shape connector. <b>Size:</b> 50ml		

**TENDER ENQUIRY NO: NEIGR/S&P/OT/E-03/2023 -2024**

	Plastic Toomey Syringe	<b>Material Type:</b> Thermoplastic elastomer gasket made of non-toxic, non-irritant Medical grade pasties specially designed syringe suitable for TURP procedure and bladder irrigation compatible with Storz, Wolf, cystoscope & resectoscope. Tapered nozal for safe and easy connection to universal funnel shape connector. <b>Size:</b> 100ml		
13	Hem O Lock clip	<b>Material:</b> Non-absorbable polymer ligation clip, radiopaque and non-conductive. <b>Size:</b> Medium, medium-large, large and extra large		
14	Trucut Biopsy Instrument	<b>Material:</b> Metal with plastic handle and trigger <b>Type:</b> gun and needle <b>Size:</b> 18G <b>Length:</b> 25cm		

**Note:**

- Two fracture set with all accessories to be provided on returnable basis to Faculty /Incharge of department to be returned during the entire contract period
- Component wise for all sizes to be offered by the Vendor
- Vendor /Manufacturer to provide compatible implant specific instrumentation sets for each procedure with technical manpower support within 24 hours of intimidation by SMS /E –mail from concerned Faculty.
- Consumables, Accessories, Implantable Devices, etc on consignment basis shall be recovered on case to case basis, as per notified prevailing rates.
- The cost of Consumables, Accessories, Implantable Devices, etc on consignment basis shall be remitted by the beneficiary to Bank of Baroda, Mawdiangdiang, (S/B Account no. 30270100005127, IFSC Code: BARB0MAWDIA, Name: NEIGRIHMS Hospital revolving Fund”) by Challan or RTGS, prior to the commencement of the procedure. Receipt / e-receipt shall be verified by the Nursing Officer/ senior most technicians on duty and concerned Faculty. The challans under “NEIGRIHMS Hospital Revolving Fund” shall be available with the stores, user department and on the website of the Institute. The same can be deposited with the consent of user department /stores to Bank of Baroda, NEIGRIHMS campus branch by Challan or RTGS. Copy of the receipt/ e-receipt of financial transaction shall be retained in the respective department and copy forwarded by the department to Central Medical Stores / MRD for records.
- To give demonstration of loading and implantation of IOLs.
- To give replacement in case there is damage/breakage of IOL during loading or implantation
- Component wise price
- The Company has to give demonstration of loading and implantation of stores /items.
- The Company has to give replacement in case there is damage /breakage during loading or implantation during surgery.
- Fixed cost for all sizes