

No.NEIGR/ENGG/94/2014

Dated 6th May 2015

Quotation Notice for Supply of Hydraulic Scissor lift.

On behalf of Director, North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences (NEIGRIHMS), Shillong, sealed quotations are invited by the Deputy Director (Administration), NEIGRIHMS for Supply of one set of Hydraulic Scissor lift of 10 metre height from the manufacturers or authorised vendors under the terms & conditions as mentioned below.

Name of item: Hydraulic Scissor lift.

Specification: Maximum Height 10 metre, Work Height 11.7m, Capacity: 300 kg.

Last Date and time for Submission of Quotation: 26.05.2015 till 3:00 P.M.

Opening date of Quotation: 26.05.2015 at 3: 30 P.M.

Terms & Conditions:

1. Price quoted should be inclusive of all applicable taxes and levies. It should be F.O.R. Shillong.
2. Delivery should be within 4 weeks from the date of receipt of order for supply.
3. The supplier shall submit the suitable test certificate to conform the required specifications.
4. The Institute reserves the right to reject any or all quotations without specifying any reasons thereof.
5. In case of delay, penalty at the rate of 0.5 % per day of the ordered value shall be charged (maximum penalty upto 5 % of the order value can be deducted).
6. Rates once submitted cannot be changed and valid for at least one year from the date of contract.
7. The quotation must be quoted duly typed on the letter head of the supplier/ manufacturer duly mentioned full address, VAT No./PAN No. and must be in a sealed cover which should be super scribed Quotation for Supply of Hydraulic Scissor lift.
8. Payment shall be released after successful completion of supply of the item. TDS as per Income Tax Rules and any other deductions as per Govt. Rules will be made.
9. EMD of Rs.20, 000/- only in form of F.D/B.G. /C.D. pledged in favour of Deputy Director (Admn).
10. Tender fee of Rs. 500/- will be part of the quotation/tender.
11. The tender documents can be downloaded from Institute' website: www.neigrihms.gov.in.
12. All disputes should be within the Jurisdiction of Shillong.

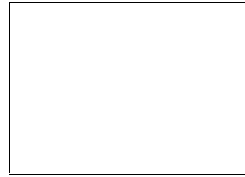
(D.T.Umdor)

Deputy Director (Admn)

- Copy to: 1. The Executive Engineer (Electrical)
2. DPA for uploading on the Institute's website.

To,

THE DEPUTY DIRECTOR (ADMN)
NORTH EASTERN INDIRA GANDHI REGIONAL
INSTITUTE OF HEALTH AND MEDICAL SCIENCES,



SUB: Quotation for Supply of Hydraulic Scissor lift.

Sir,

I beg to submit my tender for the above mentioned work after going through the details of the tender and duly signed by me for favour of your consideration and further disposal.

Encl:

1. Tender paper _____ sheets
2. Money Receipt _____

Yours faithfully

Date :

Signature of the supplier _____

Shri/Smti _____

Full Postal Address _____

Check List of document to be submitted along with the Quotation:

1. Earnest money Deposit.
2. Attested copy of registration and a recent passport
Size photograph duly attested.
3. Valid Trading license.
4. Pan Card.
5. Latest Vat Clearance certificate.
6. Documentary proof of work orders, completion
certificates.
7. Tender papers to be signed on all pages.
8. The Envelopes should clearly indicate the name of work,
Name, address and contact number of the contractor.

FORMS OF FINANCIAL BID

Name of Work: **Supply of Hydraulic Scissors lift of 10 metre Height.**

Specification: 1. Maximum Height 10 metre.
 2. Work Height 11.7 metre
 3. Capacity: 300 kg

1. Having examined the conditions of Contract, Specifications, Drawings and Bill of quantities and the execution of the above-named work we, the undersigned, offer to execute and complete the supply of the above mentioned item in complete set for a sum of

(In figures) _____

(In words) _____

2. We agree to abide by this Bid for the period of 1 (One) year from the date of offer.

3. We agree to treat the tender documents and other records connected with the works as secret and confidential documents and shall not communicate information described therein to any person other than the person authorized by you, or use the information in any manner prejudicial to the safety of the works.

4. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

5. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this _____ day of _____ 2015

Signature _____ in the capacity of _____ duly authorized to sign bid for and on behalf of _____.

Address _____

Witness _____

Address _____

Occupation _____