

**Tender Notice**

On behalf of Director, North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences Shillong, Sealed tenders in two bid System are invited from the registered contractors of MePWD/MePHED/MeECL/MES and other equivalent class of CPWD for the following work and will be received at the office of the Executive Engineer (Electrical), NEIGRIHMS upto 1500 hours on 1/03/2016 and will be opened on the same day in the presence of tenderers or their authorized agents at 1530 hours.

Sl.No	Name of work	Estimated Cost	Cost of Tender document	EMD	Time of Completion
1.	Providing of Internal Electrical installation in the extended rooms at Director Block and Ancillary Store	Rs.1,84,556/-	Rs. 500/-	Rs.3692/-	10 days

**Terms and Conditions:-**

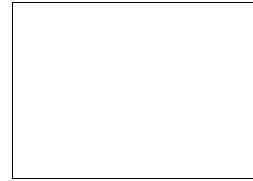
- The tender is a Two Bid System. All technical & competency documents are to be enclosed in Envelope-1. Only the price bid is to be enclosed in Envelope-2. The Tender Reference and name of work is to be mentioned clearly on each envelope. Intermixing of envelopes will tantamount to rejection. Tender document may be downloaded from NEIGRIHMS website [www.neigrihms.gov.in](http://www.neigrihms.gov.in) and to be submitted along with the tender document fee of Rs. 500/- only in case these are downloaded from website.
- All pages of tender document are to be signed by the tenderer as a token of acceptance of the terms & conditions failing of which the tender will be rejected.
- EMD to be deposited in the form of deposit at call / fixed deposit from a Scheduled Bank in favour of the Deputy Director, NEIGRIHMS, Shillong.
- Tenderers have to quote their rates both in figure and in words.
- Contractor should be an Electrical Registered contractor with State Govt/Central Govt/MeECL and should have Wireman with valid licence.
- Contractor should submit attested copies of Valid Electrical Contractor Registration Certificate along with recent passport size photograph and attested copies of valid license of wireman.
- Contractors/Firms are to submit experience certificate/documents of similar works.
- Tenderers are required to submit attested copies of sales tax/VAT registration & PAN card.
- All applicable taxes will be deducted at the source. Labour cess @ 1% shall be deducted from the bill of contractor.
- The contractor shall not sub contract the work to sub-contractors or to any single sub-contractor. An undertaking by the contractor shall have to be submitted to this effect in the enclosed format.
- The bidders shall be deemed to have inspected and examined the site of work, its surrounding before submitting the tenders.
- During the execution of the work, the contractor shall keep the site reasonably free from all unnecessary obstructions and shall store or dispose of any of their equipment or surplus materials and clear from the site any wreckage, rubbish or temporary works in consultation with the Sanitary Superintendent of the Institute.
- The contractor while employing labour should ensure that all the statutory labour laws and regulation are adhered to.
- Successful Non-Tribal tenderers should submit the Valid Trading license.
- Average Annual financial turnover during the last three years should be at least 30% of the estimated cost i.e Rs.1,91,227/- only. Tenderer should submit financial statement from Chartered Accountant as per the enclosed FORMAT.
- The defect liability period will be one year from the date of completion of the work.
- The successful contractor shall provide a performance security for his proper performance of the contract within 7 (seven) days from the date of receipt of letter of award. The performance security @ 5% of the contract price shall be in the form Fixed Deposit/Call Deposit to be pledged in favour of Deputy Director (Admn), NEIGRIHMS.
- If the contractor fails to complete the execution of the work as specified in the work order and if extension of time is granted, the contractor shall be bound to pay as liquidated damages a sum of 0.5% per week of delay for such default subject to a maximum of 5% of the contract price.
- The Tenderers are required to furnish an affidavit on a non-judicial stamp paper that there is no police/vigilance/CBI case pending against them.
- The Institute reserves the right to accept or reject any or all tenders without assigning any reasons thereof. All disputes shall be within the jurisdiction of Shillong.
- Parties should have the experience of having successfully completed similar works during the last 7 (seven) years ending last day of month previous to the one in which applications are invited should be either of the following.:(a).Three similar completed works costing not less than the amount equal to 40% of the estimated cost or (b) Two similar completed works costing not less than the amount equal to 50 % of the estimated cost or (c) one similar completed work costing not less than the amount equal to 80 % of the estimated cost. Documentary proof in the form of completion certificates only are to be enclosed failing which the tender will be non responsive.
- Rates once accepted will not be enhanced due to variation in the rate of materials, labour and Government taxes.

23. No tools and plants will be supplied by the Institute
24. No materials will be supplied by the Institute.
25. While submitting price bids, contractors should not use correction fluid. Price bids where correction fluid has been used will not be accepted.
26. The Party shall be responsible for the safety of all its workmen/employees during the period of execution of the work. The party shall provide all safety materials, gadgets, equipments etc to all its workmen/employees to ensure their safety during execution of the work. The Institute shall not be held responsible in case of any accidents, mishaps etc to the party and its employees
27. Any delay in completion of the works beyond the stipulated date due to reasons attributable to the contractor may eventually lead to cancellation of letter of award for which the contractor is not entitled to any compensation. The cancellation of letter of award would lead to forfeiture of performance security.
28. The contractor is to register with the Labour Department for the work and the registration certificate has to be submitted, failing which the bill cannot be processed
29. If any statutory tax/deduction/recovery is notified by the State/Central Govt, the same shall be deducted from the bill of the contractors as applicable from its effective date of coming into force.

Executive Engineer (Electrical)

To,

THE EXECUTIVE ENGINEER  
NORTH EASTERN INDIRA GANDHI REGIONAL  
INSTITUTE OF HEALTH AND MEDICAL SCIENCES,



SUB: TENDER FOR THE WORK

\_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to submit my tender for the above mentioned work after going through the details of the tender and duly signed by me for favour of your consideration and further disposal.

Encl:

1. Tender paper \_\_\_\_\_ sheets
2. Money Receipt \_\_\_\_\_

Yours faithfully

Signature of contractor \_\_\_\_\_

Date \_\_\_\_\_

Name of contractor

(In Block Letters)

Shri/Smti \_\_\_\_\_

Full Postal Address \_\_\_\_\_

\_\_\_\_\_

Registration No: \_\_\_\_\_

Contact No: \_\_\_\_\_

## **Check List of document to be submitted along with the tender:**

### **Envelope I**

1. Cost of Tender Document
2. Earnest money Deposit.
3. Valid License of Electrical contractor with photograph
4. Valid license of Wireman with photograph
5. Undertaking not to sub-let the work.  
(Format enclosed with the tender)
6. Valid Trading license in case of non-tribal contractors.
7. PAN Card.
8. Latest VAT Clearance certificate.
9. Documentary proof of work orders and completion certificates.
10. Average Annual financial turnover during the last three years.  
(Format enclosed with the tender)
11. Tender papers to be signed on all pages.
12. Affidavit for no police/vigilance/CBI case pending
13. The Envelopes should clearly indicate the name of work,  
Name, address and contact number of the contractor.

### **Envelope II**

1. Price bid ( format enclosed with the tender)

**FORMS OF UNDERTAKING**

To,  
The Executive Engineer  
NEIGRIHMS

Sub: Tender for Electrical Works

Sir,

With reference to the above, I hereby undertake not to sublet the work cited above, if the work is allotted to me.

Yours faithfully,

Signature  
Name of the contractor

Date:

**FORMAT - A.**

1. Name of Contractor: - .....
2. Name of work completed: - .....
3. Agreement No: - .....
4. Name of Division in which work was executed: - .....
5. Tender Cost: - .....
6. Stipulated date of Start (as per w/o):- .....
7. Stipulated date of Completion (as per w/o):- .....
8. Actual date of Completion: - .....

Signature of Contractor:

**FORMAT B**  
**FINANCIAL STATEMENT**

<b>SL. NO.</b>	<b>FINANCIAL PERIOD</b>	<b>AMOUNTS IN LAKHS</b>
<b>1.</b>	<b>2012 – 2013</b>	
<b>2.</b>	<b>2013 – 2014</b>	
<b>3.</b>	<b>2014 – 2015</b>	

**BEFORE THE MAGISTRATE FIRST CLASS IN SHILLONG**

**AFFIDAVIT**

I, Shri \_\_\_\_\_, son of Shri \_\_\_\_\_  
aged about \_\_\_\_\_,

Resident of \_\_\_\_\_ do hereby solemnly affirm and declare on oath as follows:-

1. That I am a bonafide citizen of India and a permanent of the above – mentioned address.
2. That I am a registered contractor, with \_\_\_\_\_ vide  
Reg. No. \_\_\_\_\_.
3. That there is no police / vigilance/ CBI case pending against me/ firm.
4. That I have not been blacklisted in the past by any Government or Private Organization.
5. That the instant affidavit is sworn in for the purpose of giving a declaration of the aforesaid facts and for all other purpose and intents.
6. That the statements made herein above are true to the best of my knowledge, belief and information.

**DEPONENT**

Solemnly affirmed and declared before me the Deponent above named who is identified by  
\_\_\_\_\_ Advocate, Shillong on this the  
\_\_\_\_\_ at Shillong.

Identified by:

**MAGISTRATE FIRST CLASS  
SHILLONG  
(Advocate, Shillong)**



**In Envelope No. 2**

**Name of Work: PROVIDING OF INTERNAL ELECTRICAL INSTALLATION IN THE EXTENDED ROOMS AT DIRECTOR BLOCK AND ANCILLARY STORE**

sl no	item no	item	Quantity	Unit	Rate	Amount
1	1 as per MePWD SOR2013- 14	Wiring in looping system with copper PVC cable 240/440 volt grade of size 1.5 sqmm of approved quality using PVC casing capping including 5 ampere switch indian best quality ceiling rose etc. capable to a highest				
		a) Long point upto 10 mts i) with copper conductor	7	nos		
2	2 as per MePWD SOR2013- 14	Wiring as in item no. 1 above to Light Plug Point when fixed elsewhere.				
		a) Long point upto 10 mts i) with copper conductor	17	nos		
		c) Short point upto 3 mts i) With copper conductor	17	nos		
3	3 as per MePWD SOR2013- 14	Wiring as in item no.1 above to Power plug point with 2X4mm <sup>2</sup> including supplying & fitting 15amp 5 in 1 SS combined with continuous earth wire to a power plug point complete.				
		a) Long point upto 10 mts i) with copper conductor	16	nos		
4	6 as per MePWD SOR2013- 14	Wiring as in item no.1 to a calling Bell/Bell indicator point control by 5 Amp Bell push				
		Long point wiring upto 10 mts with copper conductor	3	each		
5	8 as per MePWD SOR2013- 14	Drawing Main & Sub-Main Line with DGSD approved VIR or PVC single Core 250V Grade Cable in PVC Casing capping complete with all accessories				
		a) with 2X2.5 mm <sup>2</sup> i) with copper conductor	132	Rm		
		b) with 2X4 mm <sup>2</sup> i) with copper conductor	22	Rm		
		c) with 2X6 mm <sup>2</sup> i) with copper conductor	140	Rm		

6	49 as per MePWD SOR2013- 14	Supplying and fixing Load Kontaket Miniature Circuit breakers.				
		(b ) 0.5- 6 Amp single pole MCB	13	nos		
		(b ) 6- 32 Amp single pole MCB	13	nos		
7	51 as per MePWD SOR2013- 14	Supplying and fixing Load Kontaket Miniature Circuit breakers Double pole Isolator.				
		( a ) 32- 125Amp DP isolator.	4	nos		
8		Supplying and fitting and fixing of single opening of metal enclosure MCB distribution board				
		b) 4/6/8 way	2	each		
		c)12/16/24 way	2	each		
9	61 as per MePWD SOR2013- 14	supplying , fitting & fixing T5/T8/T9 etc Flourescent tube light fitting complete with electronic chokes etc with all accessories for surface or pendant mounting as per Department direction and approved(Bajaj/Phillips).				
		b) T-5 fitting(14/25/28)watt	3	p/set		
		d)surface/ pendant mounted T-8 mirror fitting (Double)	4	P/Set		
10	67 as per MePWD SOR2013- 14	Supplying fitting connection testing and commissioning of calling bell/bell indicator type suitable for 230 V as well as battery operated complete with all necessary accessories				
		a)Gong Bell/Buzzer/Dingdong Bell	3	each		
11	123 as per MePWD SOR2013- 14	copper wiring in existing casing capping/regid PVC pipe/conduit pipe.				
		A)1x1.5 sqmm PVC copper wire	225	pmtr		
		B)2X2.5 sqmm PVC copper wire	40	pmtr		

**TOTAL**

(Rupees.....) only.

**Date:**

**Signature of the contractor**