



# NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

Director's Block, GPO Post Bag No.92, Mawdiangdiang, Shillong 793 018, Meghalaya.

Store & Procurement Section:

Tel/Fax: 0364-2538032

File No: NEIGR /S&P/C - 03/2020-2021

Supply Order No: NEIGR - S&P/CMC/063/2021-22

Email: storeneigrihms@gmail.com

Dated: 7/3/2022

09/03/2022

To,

M/s In Town Solutions,  
4<sup>th</sup> Floor, Modrina Building  
Laitumkhrah, - 793003, Shillong  
Phone: 087947 27288  
Email: info@intown-solutions.com

Sub: Rate Contract for Comprehensive Annual Maintenance Contract (Labour+ Spares +Preventive Maintenance) of Library Automation Software along with Hardware component compatible with soul 2 / EGranthalaya3, complete set for college of Nursing Library -reg

C - 6/15/2021-22, dt: 9/3/2022

Ref: Notification of AwardNo: NEIGR/S&P/OT-743/2014-15 Dated: 13/02/2015

Dear Sir,

With reference to the above correspondence, a rate contract for Comprehensive Maintenance Contract (Labour+ Spares +Preventive Maintenance) of Library Automation Software along with Hardware component compatible with soul 2 / EGranthalaya3, complete set for college of Nursing Library for a period of one year w.e.f. 01/05/2021, to 30/04/2022 (for the 7<sup>th</sup> year), is hereby placed below.

This order which is intended for the rate contract for Comprehensive Maintenance Contract (with Spares) of Library Automation Software, detailed in the scheduled below, in accordance with the terms & conditions of NEIGRIHMS /Government of India and in the manner specified herein, shall operate to create a specific contract between the contractor on one part and NEIGRIHMS, Shillong, on the other part.

| Item No. | Description of Goods   | Quantity                          | Comprehensive Annual Maintenance Contract (with Spares) charges for a period of one year w.e.f. 01/05/2021 to 30/04/2022 ( for 7 <sup>th</sup> year) |
|----------|--|-----------------------------------|--|
| 1.       | Library Automation Software along with Hardware component compatible with soul 2 / EGranthalaya3 | Complete set (As per Annexure -A) | Rs. 1,30,113/- (Inclusive of Service Tax)  |
|          |  | Total                             | Rs. 1,30,113/-   |

In words: (Rupees One Lakh Thirty Thousand One Hundred Thirteen only, Inclusive of service tax)

Storekeeper

NEIGRIHMS, Shillong-793018

Storekeeper

NEIGRIHMS, Shillong-793018

**Annexure "A"**

| Sl. No.   | Description of Goods                             | Unit | Rate per Unit (Rs) | Quantity (Rate) (Rs) | CST /VAT /Other Taxes | FOR Rate NEIGRIHMMS with 5 years onsite warranty |
|---|--|------|--------------------|----------------------|-----------------------|--|
| 1   | Standard Middle Ware Application                 | 1    | 210000             | 210000               |                       | 210000   |
| 2   | Staff Station Reader                             | 1    | 157500             | 157500               |                       | 157500   |
| 3   | Anti Theft Sticker                               | 5000 | 2.48               | 12400                |                       | 12400  |
| 4   | RFID tags -Books                                 | 5000 | 17                 | 85000                |                       | 85000  |
| 5   | RFID tags -CD/DVD                                | 100  | 53                 | 5300                 |                       | 5300   |
| 6   | RFID tags -CD/DVD                                | 1    | 525000             | 525000               |                       | 525000   |
| 7   | Self Check-Out Kiosk Station                     | 1    | 157500             | 157500               |                       | 157500   |
| 8   | RFID Handheld Reader                             | 1    | 525000             | 525000               |                       | 525000   |
| 9   | Gate Antenna System                              | 1    | 30.40              | 15200                |                       | 15200  |
| 10  | RFID 1Kb Smart Card                              | 500  | 30.40              | 15200                |                       | 15200  |
| 11  | Hands-on- Training (On- Site) with Manuals/Guide | 1    | 200000             | 200000               |                       | 200000   |
| 12  | Tagging Job Work                                 | 2000 | 4.10               | 8200                 |                       | 8200   |
| 13  | Printing Job Work of Smart Cards                 | 500  | 35.40              | 17700                |                       | 17700  |
| 14  | SMS Services Pack                                | 1    | 31900              | 31900                |                       | 31900  |
| 15  | Desktop  | 5    | 58600              | 293000               |                       | 293000   |
| 16  | Server   | 1    | 131300             | 131300               |                       | 131300   |
| 1Total: Discount offered after negotiation by the Tender Committee held on 17/12/2014 |  |      |                    |                      |                       |  |
| FOR Rate NEIGRIHMMS with 5 years onsite warranty                                      |  |      |                    |                      |                       |  |
| Rs 23,16,000.00   |  |      |                    |                      |                       |  |

|         |                      |                     |
|---------|----------------------|---------------------|
| Sl. No. | Description of Goods | FOR Rate NEIGRIHMMS |
| 1       | Civil & turnkey work | 7000                |

**CMC Price Schedule**

| Schedule No. | BRIEF DESCRIPTION OF GOODS  | QTY. (Nos.) | 4   |        |        |        |        | 5   |
|--------------|---|-------------|---|--------|--------|--------|--------|---|
|              |   |             | Comprehensive Maintenance & Repair Cost (with labour, spares & preventive maintenance and after 5 years of Onsite warranty) |        |        |        |        |   |
| 1            | Library Automation software along with compatible hardware component, with hard ware with soul 2 /E-Granthalaya 3 | 1           | 6th   | 7th    | 8th    | 9th    | 10th   | Total Annual Comprehensive Maintenance Contract Cost for 5 Years<br>[5 x (4a+4b+4c+4d+4e)]<br>(for quantity indicated in column 3 & Inclusive of Service Tax)<br>Rs.650565.00<br>(Rupees Six lakhs Fifty thousand Five hundred Sixty Five only) |
|              |   |             | a   | b      | c      | d      | e      |   |
| 1            | Library Automation software along with compatible hardware component, with hard ware with soul 2 /E-Granthalaya 3 | 1           | 130113  | 130113 | 130113 | 130113 | 130113 |   |

NEIGRIHMMS  
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For & on behalf of Director, NEIGRIHMMS

Tenderer/Vendors/contractor should note that the following terms and conditions will apply specifically in addition to the Rules and the Regulation as applicable to such purchases in the Government of India.

1. With reference to the above, the Institute is pleased to offer a rate contract for Comprehensive Maintenance Library Automation Software along with Hardware component compatible with soul 2 / EGranthalaya3, complete set for a period of one year w.e.f. 01/05/2021 to 30/04/2022 (for 7<sup>th</sup> year)
2. The terms and conditions of the tender and the agreement executed will be binding on the vendor/contractor. This offer is being issued in accordance with the terms & conditions of NEIGRIHMS /Government of India and in the manner specified herein shall operate to create a specific contract between the vendor/contractor (with whom the contract referred to) on one part and NEIGRIHMS, Shillong, on the other part.
3. Transit insurance shall be borne by the vendor / supplier/contractor, inclusive of handling within the Institute's premises, till the completion of final inspection and acceptance.
4. Receipt of this offer may be acknowledged and a copy duly signed/stamped by the authorized signatory should be submitted before finalization of the agreement.
5. Installation, demonstration, operational techniques and associated services, if any, shall be provided by the supplier/vendor/contractor within the cost indicated.
6. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockist, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
7. There will be 98% uptime warranty during CMC period on 24 (hrs) X 7 (days) X 365 (days) basis, with penalty, to extend CMC period by double the downtime period.
8. During Comprehensive Maintenance Contract period, the supplier shall visit at each consignee's site for preventive maintenance including testing and calibration as per the manufacturer's service/ technical/ operational manual. The supplier shall visit each consignee site as recommended in the manufacturer's manual, but at least once in 6 months commencing from the date of the successful completion of warranty period for preventive maintenance of the goods.
9. All software updates should be provided free of cost during CMC
10. Settlement of disputes - Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.
11. All other terms & conditions are as per Notification of Award No: NEIGR/S&P/OT-743/2014-15 Dated: 13/02/2015.
12. All the bills of CMC/AMC should be signed and verified by the HOD, concerned Department and BME/Medical Superintendent.
13. The Performance security shall be denominated in any one of the forms namely Account Payee Demand Draft or Fixed Deposit Receipt drawn from any nationalized bank in India or Bank Guarantee issued by a nationalized bank in India, pledge in favour of NEIGRIHMS, EMD & Security Deposit Account, vide Account No, 30270200000027, IFSC Code: BARBoMAWDIA, Bank of Baroda, Mawdiangdiang, Shillong-793018, Meghalaya for an amount equivalent to 3% of the total cost of CMC. The validity of the Fixed Deposit receipt or Bank Guarantee will be upto 2 months beyond CMC period along with the signed copy of Annual CMC agreement within a period of 21 (twenty-one) days of issue of letter of award.

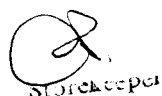
Yours faithfully,


  
Store & Procurement Officer,  
For or on behalf of Director, NEIGRIHMS

Copy forwarded for Information and necessary action please:

1. Indenting Officer and Inspection authority
2. Accounts Officer
3. Relevant file
4. Financial Adviser / Internal Auditor
5. Stores Section record

- ① Sh. Mar Mangrul
- ② as/ as Wanda / helway
- ③ Sh. Sudhakar ④ Sh. Anelly
- ⑤ Sh. Anelly
- ⑥ Sh. Anelly
- ⑦ Sh. Anelly
- ⑧ Sh. Anelly

  
Storekeeper

  
Storekeeper