

OT/G-839/2021-22, dt: 25/01/2022

Sanction of the competent authority is hereby conveyed for incurring an expenditure of amount as under towards the cost of Purchase order/Contract placed on the Seller for Supply of Goods/Services as per the contract for making payment to the Seller subject to deduction of TDS as applicable:

Organisation Details	Buyer Details
Type: Central Autonomous Ministry: Ministry of Health and Family Welfare Department: Department of Health and Family Welfare Organisation Name: North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS) Office Name: Neigrihms, Shillong	Name: Euginia Winty Nora Malngiang Designation: Incharge Central Stores Email ID: bycon22.neigrihms.ml@gembuyer.in GSTIN: Address: P.O. NEIGRIHMS, Mawdiangdiang, Shillong EAST KHASI HILLS MEGHALAYA - 793018

Financial Approval Detail	
C-502/2021-22, dt: 24/01/2022	
Designation of official providing Administration approval:	Director
IFD Concurrence / Competent Authority (HOD / Head of Office) Approval Required?	YES
Budget availability	YES
Designation of official providing Financial approval:	Deputy Director File No: A-03/17-18/Pt-VIII

Seller Details	
Company Name:	M/S MEERA & SONS
Email ID:	basudas2008@yahoo.co.in
Address:	M/S MEERA & SONS SHILLONG MEGHALAYA - 793001

Handwritten signature: Kaveler / Mills

Product Details						
#	Item Description	Model	Ordered Quantity	Unit	Price per Unit inclusive of all Duties and Taxes (in INR)	Total Price (inclusive of all Duties and Taxes (in INR))
1	GLUE STICK Glue Stick 15 gram gram	VIVID GLUE STICK	625	pieces	40.0	25000.0
Total Order Value (in INR)						25000.0

Consignee Details						
S.No	Consignee	Item	Lot No.	Quantity	Delivery Start After	Delivery To Be Completed By
1	Jerry Azer Sutnga con21.neigrihms.ml@gembuyer.in P.O. NEIGRIHMS, Mawdiangdiang, Shillong EAST KHASI HILLS MEGHALAYA - 793018	GLUE STICK Glue Stick 15 gram gram	-	625	03-Dec-2021	18-Dec-2021

Terms & Conditions

- 1. This issues under the power delegated to Ministries/Department of the Government of India vide Annexure to schedule V of the Delegation of Financial Power Rules, 1978 as amended from time to time.

Handwritten notes and signatures:
 One order for 150/ML
 All returns for replacement
 Always
 INCHARGE
 CENTRAL STORE
 NEIGRIHMS, SHILLONG
 NEIGRIHMS, Shillong-793018
 NEIGRIHMS, Shillong-793018

Contract



Contract No: GEMC-511687702973231

Generated Date: 03-Dec-2021

07/G-839/2021-22, dt: 25/01/2022

Organisation Details Type: Central Autonomous Ministry: Ministry of Health and Family Welfare Department: Department of Health and Family Welfare Organisation: North Eastern Indira Gandhi Regional Institute of Health and Name: Medical Sciences (NEIGRIHMS) Office Zone: Neigrihms, Shillong	Buyer Details <i>A-03/2017-18/Pt (VII)</i> Designation: Incharge Central Stores Contact No.: 0364-2538044-210 Email ID: bycon22.neigrihms.ml@gembuyer.in GSTIN: Address: P.O. NEIGRIHMS, Mawdiangdiang, Shillong, EAST KHASI HILLS, MEGHALAYA-793018, India
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Financial Approval Detail IFD Concurrence: Yes Designation of Administrative Approval: Director Designation of Financial Approval: Deputy Director File No: A-03/17-18/Pt-VIII <i>C-502/2021-22, dt: 24/01/2022</i>	Paying Authority Details Payment Mode: Offline Designation: A Accounts officer Email ID: accounts.neigrihms@nic.in GSTIN: N Address: P.O. NEIGRIHMS, Mawdiangdiang, Shillong, KHASI HILLS EAST, MEGHALAYA-793018, India
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Seller Details GeM Seller ID: A00B190000809180 Company Name: M/S MEERA & SONS Contact No.: 09863065522 Email ID: basudas2008@yahoo.co.in Address: CTO COMPLEX, QUARTER NO. 305, VIVEKANDA ROAD, SHILLONG, MEGHALAYA-793001, - MSME verified: No MSME Registration number: GSTIN: 17AFZPD6223L1ZY

*GST / Tax invoice to be raised in the name of - Buyer

#	Item Description	Category Name & Quadrant	Model	HSN Code	Ordered Quantity	Unit	Lead Time(Days)	Price (Inclusive of all Duties and Taxes in INR)
1	Product Name : GLUE STICK Glue Stick 15 gram gram Brand : GLUE STICK Brand Type : Registered Brand Catalogue Status : Catalogue not verified by OEM Selling As : Reseller not verified by OEM	glue stick (Q4)	VIVID GLUE STICK	HSN not specified by seller	625	pieces	-	25,000
Total Order Value (in INR)								25,000

Consignee Detail						
S.No	Consignee	Item	Lot No.	Quantity	Delivery Start After	Delivery To Be Completed By
1	Designation: In-charge Stationary and sanitary stores Email ID: con21.neigrihms.ml@gembuyer.in Contact: 0364-2538044-210 GSTIN: 17SHLN00458D1DW Address: P.O. NEIGRIHMS, Mawdiangdiang, Shillong, EAST KHASI HILLS, MEGHALAYA-793018, India	GLUE STICK Glue Stick 15 gram gram	-	625	03-Dec-2021	18-Dec-2021

Product Specification for GLUE STICK Glue Stick 15 gram gram		
Specification	Sub-Spec	Value
Applicator	Applicator	By rotational movement of the bottom of the stick

Storekeeper
 NEIGRIHMS, Shillong-793018
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 NEIGRIHMS, SHILLONG

Net Content and Shelf Life	Net content of the stick (Grams)	15
	Shelf life	12
Packing	Enclosure	Plastic with lid
	No of sticks in a pack (Nos.)	Pack of 20
Type	Type of Glue	Soft paste, non toxic, quick drying for paper etc.

Note: Seller has given an undertaking that it has made arrangements for getting the stores from an authorized distributor / dealer / channel partner of the OEM of the offered product. At the time of delivery of goods, Seller will provide necessary chain documents (in the form of GST invoice) to prove that the supplied goods are genuine and are being sourced from an authorized distributor / dealer / channel partner of the OEM. In case of any complaint about genuineness of the supplied products, Seller shall be responsible for providing genuine replacement supplies.

Terms and Conditions

1. General Terms and Conditions-

1.1 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) as available on the GeM portal (unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable

1.2 Terms of delivery: Free Delivery at Site including loading/unloading. In respect of items requiring installation and / or commissioning and other services in the scope of supply (as indicated in respective product category specification / STC / ATC), and the cost of the same is also included in the Contract price.

1.2.1 Contracted goods should be delivered at the consignee or designated delivery location as per the working time of the buying organisation. Seller may get the same confirmed from consignee before scheduling delivery.

1.2.2 A copy of the contract should be available with the messenger / dispatching agency that delivers the Goods at consignee / delivery location (preferably pasted / attached outside the consignment / package) for easy reference and ease in delivery acceptance.

1.3 Delivery period: The Delivery Period/Time shall be essence of the Contract and delivery must be completed not later than such date(s). Any modification thereto shall be mutually agreed and incorporated in the Contract as per the provisions of the GTC.

1.4 Performance Security: If the Seller fails or neglects to observe or perform any of his obligations under the contract it shall be lawful for the Buyer to forfeit either in whole or in part, the Performance Security furnished by the Seller.

1.5 Taxes and Duties: Contract Prices are all inclusive i.e. including all taxes, duties, local levies / transportation / loading-unloading charges etc. Break up of GST shall be indicated by the Seller while raising invoice / bill on GeM. While submitting the bill / invoice Seller shall undertake that the Goods and Services Tax (GST) charged on this bill is not more than what is payable under the provision on the relevant Act or the Rules made there under and that the Goods on which GST has been charged have not been exempted under the GST Act or the Rules made there under and the charges on account of GST on these goods are correct under the provision of that Act or the rules made there under.

1.6 Octroi Duty and / or other local taxes:Contract Prices are all inclusive hence no reimbursement over and above the contract price(s) shall be allowed to seller towards payment of local taxes (such as levy of town duty, Octroi Duty, Terminal Tax and other levies of local bodies etc).

1.7 Limitation of Liability: The provisions of limitation of liability between Buyer and Seller as given in the GTC shall be applicable here.

1.8 Resolution of disputes: The provisions of DISPUTE RESOLUTION BETWEEN BUYER AND SELLER as given in the GTC shall be applicable here.

1.9 Liquidated Damages: If the Seller fails to deliver any or all of the Goods/Services within the original/re-fixed delivery period(s) specified in the contract, the Buyer will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value without any controversy/dispute of any sort whatsoever. In case, Service Level Agreement (SLA) is applicable the same shall be applicable for the Contract.

1.10 Financial Certificate:

1.10.1 The expenditure involved for this purpose has received the Sanction of the competent financial authority.

1.10.2 The funds are available under the proper head in the sanction budget allotment for the concern financial year.

1.10.3 I have been fully authorized by the department to sign the supply order or incur the liability of the Goods being ordered.

1.11 The bidder should submit a self declaration to the effect in bidder's official letter head that their agency have not been black listed by any Agency whatsoever till date.

Note: This is system generated file. No signature is required. Print out of this document is not valid for payment/ transaction purpose.

INCHARGE

CENTRAL STORE

WEIGRIHMS, SHILLONG

Storekeeper
WEIGRIHMS, Shillong