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NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Director's Block, GPO Post Bag No.92, Mawdiangdiang, Shillong 793 018, Meghalaya

Store & Procurement:
Tele Fax: (0364) 2538032

Email: storeneigrhms@gmail.com
Website: neigrhms.nic.in

F. No: NEIGR/S&P/S-06/2021-2022

Dated: 08/02/2022

To,
M/s The Pharma Stockist
Quinton Road
Police Bazar
East Khasi Hills
Meghalaya-793001
Email: pharmastockist@yahoo.com
Ph. No: 03642227419,2223714

Sub: **Provisional letter of Intent /Award -Rate Contract for Drugs/Medicine for the Institute.**

Ref: Our Open Tender No: NEIGR/S&P/ OT/E-08/2021-2022; Dated: 30/11/2021 and your offer in response to our tender.

Sir,

1. With reference to your bid and in accordance with the terms, conditions of the tender document and this letter of intent, the Institute is pleased to offer a rate contract for Drugs /Medicine /Crystalloids w.e.f. 15th February 2022, for the items and cost listed at Annexure "A".
1. The tendered rates and the validity of bids shall be for a **period of Two years from the date of Award, extendable up to 6 months, or till the finalization of next tender, whichever is later.** It may be made clear that the said contract period may be extended on the option of the Director, NEIGRIHMS , if situation warrants till the finalization of the next tender, subject to satisfactory performance; However , the Institute reserves the right to terminate the contract with one month notice.
2. The Accepting officer reserves the right to subject the sample (if applicable) to a second inspection by the nominated authority of the Director and may reject them if not found conforming to the specification, even if the same had been accepted by the normal inspection authority.
3. On insistence, the vendor/contractor, the supplier should be in a position to submit quality assurance certificate from the competent authority. Stores will be accepted subject verification and inspection by the competent authority / inspecting agency at NEIGRIHMS, Shillong.
4. The terms and conditions of the tender and the agreement executed will be binding on the vendor. This offer is being issued in accordance with the terms & conditions of NEIGRIHMS / Government of India and in the manner specified herein shall operate to create a specific contract between the vendors (with whom the contract referred to) on one part and NEIGRIHMS, Shillong, on the other part.
5. The stores supplied will be as per the desired specification, as per WHO / ISO /GMP/ISI /CE/ BIS standards, as applicable to each category.
6. *** In the event of failure on the part of the vendor to provide adequate service /delay in supply, then, necessary action will be taken by the management of NEIGRIHMS. If there is any complaint against the vendor, the vendor shall be afforded an opportunity to furnish explanation within 7 (seven) days. If the explanation is not satisfactory, the appropriate authority reserve the right to terminate /discontinue the contract and take suitable action deemed fit in the interest of the Institute.
7. Transit insurance shall be borne by the vendor / supplier/contractor, inclusive of handling within the Institute's premises, till the completion of final inspection and acceptance.

Mr. Pramod Chowdhury
Store Keeper
NEIGRIHMS, SHILLONG

Pharmacist
NEIGRIHMS
Shillong

Director
NEIGRIHMS
SHILLONG

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8. The agency shall undertake to sign the contract agreement within 15 (fifteen) days from the date of issue of the letter of acceptance/Intent, failing which Earnest money deposit may be forfeited. However, successful bidder shall execute an agreement on non – judicial stamp paper of value of Rs. 100/- (stamp duty to be paid by the bidder).
9. Provision of samples for inspection/second inspection, shall be provided by the supplier/vendor/contractor within the cost indicated In case of decrease in rate, supplies should be in accordance with the decreased rates. Vendors are required to certify that rates have not reduced during the period of supply.
10. In case of decrease in rate, supplies should be in accordance with the decreased rates. Vendors are required to certify that rates have not reduced during the period of supply.
11. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockist, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
12. Not more than 1/6th of the shelf life should have expired when supplies are received at NEIGRIHMS, Shillong. Bills /invoices for future supplies, if any, during the agreement period should indicate supply order number, date and name of the department of this Institute and other correspondence relating to the supply order.
13. Within twenty one (21) days from date of the issue of Notification of Award by the purchaser, the supplier shall furnish performance security, in form of Bank guarantee /Fixed Deposit or extended call deposit pledge in favour of Financial Adviser, NEIGRIHMS, to the purchaser for an amount of **Rs 25,000.00 (Twenty Five thousand only)**, valid up to sixty days after the date of completion of all contractual obligations by the supplier or option shall be open to extend the validity of bid security.
14. The stores should be supplied to the Institute based on the functional requirements of the user department and in compliance to the desired specifications, quality and quantity
15. The responsive vendor has to provide the details vendor/supplier address, contact no of the authorized representative to be contacted along with awarded stores with cost, warranty, service to be provided etc to the respective deptt/Institute.
16. The Invoice will be submitted in quadruplicate to store along with the challan/e-remittance copy duly countersigned by the user department for processing of the Bills of the vendor
17. In case of Stores with life:
 - a. Stock should be supplied to this Institute from the latest batch and such stock should have a minimum life period of two years, depending upon the normal potency prescribed thereof.
 - b. In the event of such stores not being utilized within their life period, the bidder shall replace the unutilized unexpended stocks by fresh stock without any extra cost.
18. Settlement of disputes – If there is any dispute or differences, the same may be referred to Director, NEIGRIHMS. Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision taken by the authority will be binding on all concerned. The vendor hereby indemnify that they have no objection to settle the dispute, if any, by the Director, NEIGRIHMS or his authorized representative, being the employee of the Institute.
19. It is hereby agreed that all Terms & Conditions are as per Tender Enquiry No NEIGR/S&P/ OT/E-08/2021-2022; **Dated: 30/11/2021** forms part of this agreement.

Yours faithfully,
 Store & Procurement Officer,
 NEIGRIHMS, Shillong

Copy forwarded for Information and necessary action please:

1. MS/DMS
2. Sr. Accounts Officer/ Accounts Officer/Assistant Accounts Officer
3. Relevant file
4. Stores Section record

Mr. Binam Choudhury
 Sr. Accounts Officer
 NEIGRIHMS, SHILLONG

Pharmacist
NEIGRIHMS,
 Shillong.

Prof. J. K. Das - Medicine / Dr. K. Das
Dr. K. Das
Dr. K. Das
 INCHARGE
 MEDICINE
 NEIGRIHMS, SHILLONG
Mr. Roman / MS Sandip
Mr. Roman
Mr. Roman

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ItemwiseComparativeStatement

Tender Title: Processing of Drugs /Medicines, for internal consumption by the Institute

Tender ID: 2021_NES_660373_1

Sl.No	Description of Work / Item(s)	Bidder Name	Rate Without Tax	Tax/Duties (INR)	Rate With Tax	Bid Rank
1	Bisacodyl Suppository 5mg	M/s The Pharma Stockist	6.90	.83	7.73	L1
3	Cap Amoxicillin 500mg	M/s The Pharma Stockist	2.40	.29	2.69	L1
6	Cap Oseltamivir 30mg	M/s The Pharma Stockist	23.00	2.76	25.76	L1
8	Cap Oseltamivir 75mg	M/s The Pharma Stockist	28.75	3.45	32.20	L1
12	Eye Drop Ciprofloxacin 0.3%	M/s The Pharma Stockist	12.00	1.44	13.44	L1
14	Eye Drop Ofloxacin 0.3%	M/s The Pharma Stockist	12.00	1.44	13.44	L1
18	Inj Adrenaline 1mg/mL	M/s The Pharma Stockist	5.00	.60	5.60	L1
19	Inj Alteplase 20mg	M/s The Pharma Stockist	16214.68	1945.76	18160.44	L1
20	Inj Alteplase 50mg	M/s The Pharma Stockist	33854.68	4062.56	37917.24	L1
23	Inj Artesunate 60mg	M/s The Pharma Stockist	35.00	4.20	39.20	L1
24	Inj Atropine 1mg/mL	M/s The Pharma Stockist	2.35	.28	2.63	L1
25	Inj Calcium Gluconate 100mg/mL 10mL	M/s The Pharma Stockist	5.60	.67	6.27	L1
26	Inj Cefotaxime 1gm	M/s The Pharma Stockist	23.50	2.82	26.32	L1
27	Inj Ceftazidime 250mg	M/s The Pharma Stockist	21.85	2.62	24.47	L1
28	Inj Ceftriaxone 250mg	M/s The Pharma Stockist	11.50	1.38	12.88	L1
29	Inj Ceftriaxone 2gm	M/s The Pharma Stockist	38.00	4.56	42.56	L1
30	Inj Ceftriaxone 500mg	M/s The Pharma Stockist	15.50	1.86	17.36	L1
31	Inj Cefuroxime 1.5gm	M/s The Pharma Stockist	64.00	7.68	71.68	L1
32	Inj Cefuroxime 750mg	M/s The Pharma Stockist	33.35	4.00	37.35	L1
34	Inj Dexamethasone 4mg/mL	M/s The Pharma Stockist	4.90	.59	5.49	L1
41	Inj Hydroxypropyl methylcellulose 2%	M/s The Pharma Stockist	29.00	3.48	32.48	L1
44	Inj Lignocaine 1%	M/s The Pharma Stockist	12.50	1.50	14.00	L1
45	Inj Magnesium Sulphate 500mg/mL (50%w/v)	M/s The Pharma Stockist	3.20	.38	3.58	L1
46	Inj Methylethylmethazine 0.2mg/ml	M/s The Pharma Stockist	5.88	.71	6.59	L1
47	Inj Ondansetron 2mg/ml	M/s The Pharma Stockist	3.00	.36	3.36	L1
48	Inj Pantoprazole 40mg	M/s The Pharma Stockist	10.50	1.26	11.76	L1
49	Inj Phenytoin 50mg/mL	M/s The Pharma Stockist	6.30	.76	7.06	L1
51	Inj Snake venom anti-serum (Lyophilized polyvalent)	M/s The Pharma Stockist	3.30	.40	3.70	L1
52	Inj Snake venom anti-serum (Soluble/liquid polyvalent)	M/s The Pharma Stockist	325.00	39.00	364.00	L1

Mr. Punam Choudhary
 State Tender
 NEIGRIHMS, SHILLONG

Handwritten signatures and stamps, including a circular stamp.

Handwritten signature.

Handwritten signature.

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53	Inj Sodium bicarbonate (as per I.P.) 10mL	M/s The Pharma Stockist	5.50	.66	6.16	L1
55	Inj Tetanus toxoid 0.5 mL	M/s The Pharma Stockist	10.00	1.20	11.20	L1
56	IV Infusion Fluconazole 200 mg /100 ml	M/s The Pharma Stockist	30.00	3.60	33.60	L1
67	Mupirocin Cream 2%	M/s The Pharma Stockist	25.48	3.06	28.54	L1
68	Povidone iodine Ointment	M/s The Pharma Stockist	9.00	1.08	10.08	L1
69	Syr Albendazole 200mg/5ml	M/s The Pharma Stockist	7.20	.86	8.06	L1
70	Syr Amoxicillin 200mg + Clavulanic acid 28.5mg /5ml	M/s The Pharma Stockist	25.30	3.04	28.34	L1
74	Syr Cefixime 100mg/5ml	M/s The Pharma Stockist	25.30	3.04	28.34	L1
75	Syr Cefixime 50mg/5ml	M/s The Pharma Stockist	15.98	1.92	17.90	L1
76	Syr Cetirizine 5mg/5mL	M/s The Pharma Stockist	9.80	1.18	10.98	L1
77	Syr Domperidone 1mg/ml	M/s The Pharma Stockist	10.90	1.31	12.21	L1
78	Syr Ferrous Salts (20mg elemental iron) + Folic Acid (00mcg)/ml	M/s The Pharma Stockist	21.85	2.62	24.47	L1
79	Syr Paracetamol 125mg/mL	M/s The Pharma Stockist	11.50	1.38	12.88	L1
86	Tab Amoxicillin 500mg + Clavulanic acid 125mg	M/s The Pharma Stockist	5.95	.71	6.66	L1
87	Tab Ascorbic acid (Vitamin C) 500mg	M/s The Pharma Stockist	1.00	.12	1.12	L1
90	Tab Azithromycin 500 mg	M/s The Pharma Stockist	10.00	1.20	11.20	L1
91	Tab Bisacodyl 5mg	M/s The Pharma Stockist	55.00	6.60	61.60	L1
92	Tab Cefixime 200mg	M/s The Pharma Stockist	.40	.05	.45	L1
94	Tab Cholecalciferol 60000 IU	M/s The Pharma Stockist	3.30	.40	3.70	L1
95	Tab Ciprofloxacin 250 mg	M/s The Pharma Stockist	1.20	.14	1.34	L1
96	Tab Ciprofloxacin 500 mg	M/s The Pharma Stockist	2.17	.26	2.43	L1
101	Tab Ferrous Salts (100mg elemental iron) + Folic Acid (500mcg)	M/s The Pharma Stockist	.65	.08	.73	L1
103	Tab Hydroxychloroquine 400mg	M/s The Pharma Stockist	8.00	.96	8.96	L1
106	Tab Loperamide 2mg	M/s The Pharma Stockist	1.00	.12	1.12	L1
108	Tab Losartan 100mg	M/s The Pharma Stockist	4.50	.54	5.04	L1
112	Tab Paracetamol 500mg	M/s The Pharma Stockist	.75	.09	.84	L1
113	Tab Paracetamol 650mg	M/s The Pharma Stockist	.95	.11	1.06	L1
118	Xylometazoline Nasal drops 0.1 %	M/s The Pharma Stockist	15.50	1.86	17.36	L1

Mr. Punam Chowdhury
Store Manager
NEIGRIHMS, SHILLONG

NEIGRIHMS,
Shillong

INCHARGE
MEDICINE DIV.
NEIGRIHMS, SHILLONG