

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

Director's Block, GPO Post Bag No.92, Mawdiangdiang, Shillong 793 018, Meghalaya.

Store & Procurement:

Tel/Fax: (0364) - 2538032

Email: ancillarystoreneigrihms@gmail.com

File No: NEIGR /S&P/C-3/17-18/Pt-IV

Dated: 18/11/2021

Supply Order No: NEIGR – S&P/OT (C)/ 647 /2021-2022

To,
M/s Techweb
Zara Arcade, Keatong Road.
Shillong-01, Meghalaya.
Ph-0364 2306102/2242322
Fax-0364 2300280

Sub: Comprehensive Annual Maintenance Contract (Labour+Spares+Preventative maintenance) of Desktop Computer installed in NEIGRIHMS, Shillong.

Approved by Director on.....

"This Order/Memorandum issues with concurrence of Finance Branch vide their U.O

No. C-348/2021-22, dated... 12.11.2021

Dear Sir,

With reference to the above correspondence, a Comprehensive Maintenance Contract (Labour+Spares) or Desktop Computer for a period of one Year.

This order which is intended for the Comprehensive Maintenance contract (with spares) of the equipment mentioned above detailed in the scheduled below, in accordance with the terms & conditions of NEIGRIHMS, Government of India and in the manner specified herein, shall operate to create a specific contract between the contractor on one part and NEIGRIHMS, Shillong on the other part store

Item No. of Indent	Description of Goods	Quantity	Rate per unit (Rs)	Rate (Qty) (Rs)	VAT @ 4% (Rs)	Total (5+6)
1	2	3	4	5	6	7
1	All details as per Annexure-A					
Total:						4,92,711.60

In words: (Rupees Four lakhs ninety two thousand seven hundred eleven and sixty paise)only.

Total price inclusive delivered free (F.O.R) at Central stores / Department at NEIGRIHMS, Mawdiangdiang, Shillong – 793 018 including loading / unloading / handling and other unforeseen charges.

Stamp: NEIGRIHMS, Shillong-793018

NEIGRIHMS, Shillong-793018

CMC-647/2021-22, dt: 18/11/2021

Annexure 'A'

M/S Techweb

CMC for Desktop computer

Sl. No	Particulars of item	Qty.	CMC period	Rate per unit as per rate contract inclusive GST)Rs.	Quantity rate(Rs.)
1	OT-1095/08-09 dt. 06/01/09	31	01/04/2020 to 31/03/2021 (1yr.)	1134.2x31x1	35160.20
2	OT-1407/08-09 dt. 25/03/09	20	01/04/2020 to 31/03/2021 (1yr.)	1134.2x20x1	22684.00
3	OT-256/09-10 dt. 11/08/09	2	01/04/2020 to 31/03/2021(1yr)	1134.2x2x1	2268.40
4	OT-812/09-10 dt.5/2/10	4	01/04/2020 to 31/03/2021(1yr)r	1134.2x4x1	4536.80
5	OT-104/10-11 dt.5/5/10	21	01/04/2020 to 31/03/2021(1yr)	1134.2x21x1	23818.20
6	OT-434/10-11 dt.14/10/10	21	01/04/2020 to 31/03/2021 (1yr)	1134.2x21x1	23818.20
7	OT-324/11-12 dt.09/09/11	40	01/04/2020 to 31/03/2021(1yr)	1134.2x40x1	45368.00
8	OT-852/11-12 dt.23/03/12	41	01/04/2020 to 31/03/2021 (1yr)	1134.2x41x1	46502.20
9	OT-316/12-13 dt.28/08/12	3	01/04/2020 to 31/03/2021 (1yr)	1134.2x3x1	3402.60
10	OT-524/12-13 dt.22/11/12	7	01/04/2020 to 31/03/2021 (1yr)	1134.2x7x1	7939.40
11	OT-788/12-13 dt.19/02/13	15	01/04/2020 to 31/03/2021 (1Yr.)	1134.2x15x1	17013.00
12	OT-878/12-13 dt.19/03/13	1	01/04/2020 to 31/03/2021 (1yr)	1134.2x1x1	1134.20
13	OT-885/12-13 dt.19/03/13	3	01/04/2020 to 31/03/2021(1yr)	1134.2x3x1	3402.60
14	OT-180/13-14 Dt.29/05/13	5	29/5/19 to 28/5/21 (2 yrs.)	1134.20x5x2	11342.00
15	OT-41/13-14 dt.30/04/13	12	30/4/19 to 29/04/21 (2yrs)	1134.20x12x2	27220.00
16	OT-415/13-14 dt.6/9/13	9	6/9/19 to 5/9/21 (2yrs)	1134.20x9x2	20415.60
17	OT-659/13-14 dt.2/12/13	4	2/12/19 to 1/12/21 (2yrs)	1134.20x4x2	9073.60
18	OT-826/13-14 dt.12/2/14	21	12/2/20 to 11/2/21 (1yr)	1134.20x21	23818.20
19	OT-52/14-15 dt.26/5/14	8	26/5/19 to 25/5/21 (2yrs)	1134.20x8x2	18147.20
20	OT-169/14-15 dt.24/6/14	1	24/6/19 to 23/6/21 (2yrs)	1134.20x3x2	2268.40
21	OT-123/14-15 dt.15/07/14	3	15/7/19 to 14/7/21 (2yrs)	1134.20x3x2	6805.20
22	OT-415/14-15 dt.19/9/14	4	19/9/19 dt.18/9/21 (2yrs)	1134.20x4x2	9073.60
23	OT-665/14-15 dt.12/01/2015	20	12/1/20 to 11/1/21 (1yr.)	2500x20x1	50000.00
24	OT-755/14-15 dt.02/03/2015	1	2/3/20 to 1/3/21(1 yr.)	2500x1x1	2500.00
25	OT-83/15-16 dt.01/06/2015	12	1/6/19 to 31/5/21 (2yr.)	2500x12x2	60000.00
26	OT-293/15-16 dt.23/7/2015	3	01/08/2019 to 31/07/2021 (2yrs)	2500x3x2	15000.00
Total		312			492711.60

(Four lakhs ninety two thousand seven hundred eleven and sixty paise)only

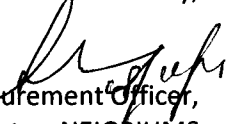
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 Store & Procurement Officer
 NBIC/MS Shillong-18

Tenderer/Vendors/contractor should note that the following terms and conditions will apply specifically in addition to the Rules and the Regulation as applicable to such purchases in the Government of India.

1. With reference to the above, the Institute is pleased order of Comprehensive Annual Maintenance Contract (With Labour, Spares & Preventive Maintenance) Computer for a period of one year as per annexure 'A'.
2. The terms and conditions of the tender and the agreement executed will be binding on the vendor/contractor. This offer is being issued in accordance with the terms & conditions of NEIGRIHMS /Government of India and in the manner specified herein shall operate to create a specific contract between the vendor/contractor (with whom the contract referred to) on one part and NEIGRIHMS, Shillong, on the other part.
3. Transit insurance shall be borne by the vendor / supplier/contractor, inclusive of handling within the Institute's premises, till the completion of final inspection and acceptance.
4. Receipt of this offer may be acknowledged and a copy duly signed/stamped by the authorized signatory should be submitted before finalization of the agreement.
5. The Performance security shall be denominated in any one of the forms namely Account Payee Demand Draft or Fixed Deposit Receipt drawn from any nationalized bank in India or Bank Guarantee issued by a nationalized bank in India, pledge in favour of Financial Adviser, NEIGRIHMS, Shillong-793018 for an amount equivalent to 10% of the total cost of annual CMC. The validity of the Fixed Deposit receipt or Bank Guarantee will be upto 2 months beyond CMC period.
6. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockist, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
7. There will be 98% uptime warranty during CMC period on 24 (hrs) X 7 (days) X 365 (days) basis, with penalty, to extend CMC period by double the downtime period.
8. During Comprehensive Maintenance Contract period, the supplier shall visit at each consignee's site for preventive maintenance including testing and calibration as per the manufacturer's service/ technical/ operational manual. The supplier shall visit each consignee site as recommended in the manufacturer's manual, but at least once in 6 months commencing from the date of the successful completion of warranty period for preventive maintenance of the goods.
9. All software updates should be provided free of cost during CMC
10. Settlement of disputes – Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.

Yours faithfully,


Store & Procurement Officer,
For and on behalf of Director, NEIGRIHMS

Copy forwarded for Information and necessary action please:

1. Indenting Officer and Inspection authority
2. Accounts Officer
3. Relevant file
4. Financial Adviser / Internal Auditor
5. Stores Section record

① 2/2/2024
② Dues / res / ones / AV
③ Dean / DDA / so / ok / please
④ on Review for
Store & Procurement Officer,
For and on behalf of Director, NEIGRIHMS





