

Bid Document

Bid Details	
Bid End Date/Time	23-03-2022 14:00:00
Bid Opening Date/Time	23-03-2022 14:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	70 (Days)
Ministry/State Name	Ministry Of Health And Family Welfare
Department Name	Department Of Health And Family Welfare
Organisation Name	North Eastern Indira Gandhi Regional Institute Of Health And Medical Sciences (neigrihms)
Office Name	Neigrihms, Shillong
Total Quantity	5
Item Category	Incubator , Hot Air Oven
BOQ Title	Incubators and Hot Air Oven
Minimum Average Annual Turnover of the Bidder	3 Lakh (s)
OEM Average Turnover (Last 3 Years)	3 Lakh (s)
Years of Past Experience required	3 Year (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	30 %
Bid to RA enabled	No
Primary product category	Hot Air Oven
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	1100000
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
----------	----

ePBG Detail

Advisory Bank	Bank Of Baroda
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	62

(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Stores and Procurement Officer
Neigrihms, Shillong, Department of Health and Family Welfare, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS), Ministry of Health and Family Welfare
(Harendra Dey)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
-------------------------	-----

MSE Purchase Preference

MSE Purchase Preference	Yes
-------------------------	-----

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or

through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 30% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	500000	Incubator	3
Schedule 2	600000	Hot Air Oven	2

Incubator (3)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Khrawkumar Jithod Katrai	793018,P.O. NEIGRIHMS, Mawdiangdiang, Shillong	3	30

Hot Air Oven (2)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Khrawkumar Jithod Katrai	793018,P.O. NEIGRIHMS, Mawdiangdiang, Shillong	2	30

Buyer Added Bid Specific Terms and Conditions

1. Experience Certificate for the supply of the same to any Govt/ PSU/ any renowned private organisation along with Supply/ Purchase Order.
2. Make in india specific authorisation certificate needs to be enclosed.
3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 2 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

5. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

6. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

7. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

8. **Generic**

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

9. **Generic**

The successful bidder has to supply all essential accessories required for the successful installation and commissioning of the goods supplied. Besides standard accessories as per normal industry practice, following accessories must be part of supply and cost should be included in bid price: as per technical specification.

10. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three

years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

11. Turnover

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

12. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

13. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

14. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

15. Warranty

Bidder / OEM has to give an undertaking that after expiry of warranty period, it will provide Comprehensive Maintenance Service for next 5 years for the offered products at the rate not more than 5 % of contract price per annum. Buyer reserves the right to enter into a CMC agreement with the Successful Bidder / OEM after expiry of the Warranty period at above mentioned rate and the payment for the CMC charges would be made Biannually after rendering of the CMC Services of the relevant CMC period. Performance Security of the successful bidder shall be forfeited if it fails to accept the CMC contract when called upon by the buyer. CMC would include cost of as per quoted (Upload the undertaking). The original Performance Security of contract will be returned only after submission and verification of AMC Performance Security for 3% of total CMC value valid up to CMC period plus 2 months (if there is no other claim).

16. Warranty

Warranty period of the supplied products shall be 5 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

17. Warranty

Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement

indicated in the relevant clause of the bid.

18. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

File No: NEIGR/S&P/M -03/2019-20/Pt

Ref. 50th Purchase Committee minutes

Processing of Incubator and Hot Air Oven fro department of Microbiology

-

-

Item No: 1 -Incubator

Processing of Updated /Advanced Incubator -03 nos, against buy back of old /obsolete, existing and unserviceable Incubator-3nos (Make: Narang Scientific Works, Model: NSW 151) procured during 2006, with 5 years warranty and thereafter 5 years CMC. (Reserve Value for buy back: Rs 5135.97)

-

Detailed Specification:

-

1. Should provide working temperature of at least in range of 10 to 60 °c.
2. Should provide temperature Controller Accuracy: +/-0.5 degree C of set value for Temp.
3. Should provide temperature uniformity: +/-1degree C throughout chamber of incubator.
4. Should have Controller/Digital indicator for Temperature (microprocessor control with vacuum fluorescent display)
5. Adjustable over-temperature protection controller so as to ensure that the Incubator does not go beyond the set temperature automatically gets cutoff after attaining the set temperature.
6. Programs stored on power failure so that when power is restored, equipment continues to function on the previous programme.
7. Air Circulation: Motorized Blower from back and forced air circulation for temperature homogeneity.
8. Should have volume of working chamber of at least 350 to 450 liters.
9. Size in mm approximately (of inner chamber):- 700±20(W) x 900 ±20 (H) x650 ±20 (D), Capacity: approx. 400±50liters) and door swing 65±5cms
10. Should be supplied with at least 6 adjustable racks/Shelves.
11. Inner chamber made up of Stainless steel make of SS-304 grade, full length inner acrylic security glass door.
12. Should have self supported transparent doors inside and magnetic gasket outer doors.
13. The Internal door allows sample viewing without impacting temperature variation.
14. Housing made of zinc galvanized sheet metal coated with epoxy, hardened by heat treatment, corrosion resistant
15. Triple wall with special grade glass wool insulation.
16. Vendor/supplier must agree to provide IQ, OQ and PQ certification at the time of installation or as per convenience of end user at institute.
17. The equipment should conform to Indian Standard Institution Guidelines with latest amendments in Indian Standard Specification for Incubators or equivalent National or International Standards covering Markings, tests and Safety requirements. Supporting certificate must be attached.
18. Must be compatible with Indian electrical supply of 220V, 50/60Hz supply and compatible power plugs.

19. Should be supplied with suitable Servo stabilizer appropriate rating to be included for to cope with 160-260 V.
20. Manuals: Operation, maintenance & part list with detailed specifications must be provided in original (no photocopy will be entertained).
21. Bidder must agree to provide onsite operational and maintenance Training to the two laboratory staff on mutually agreed date with the indenting department.
22. A half yearly essential service visits by service engineer has to be provided by company which may include training and up gradation of technicians and faculty and calibration and maintenance of instrument. (with or without complaint visits)
23. A five year comprehensive warranty with spares and accessories to be provided by the bidder.
24. A CMC for next 5 years with spares and accessories needs to be included in quote.
25. Complete price should be quoted for different consumables/spare parts which will be used in future in the machine. These prices should be frozen for subsequent five years and in case of reduction of price the lower price to be communicated and to be charged by the supplier. Undertaking must be given by the supplier in this regard.

Item No: 2 - Hot Air Oven

Processing of Hot air Oven -02, nos against buy back of old /obsolete, existing and unserviceable 02 nos of Hot Air Oven (Makar Scientific Instruments) procured during 2011, with 5 years warranty and thereafter 5 years CMC. (Reserve Value for buy back: ₹ 42,304.16)

Detailed Specification:

Capacity	426 liters
Temperature Range	RT+10-300°C
Temperature Accuracy	±1°C
Temperature Fluctuation	±1°C
Temperature Uniformity	±0.1°C
Temperature Resolution	0.1°C
Timer Range	1-9999 min
Internal Dimension (W x D x H)	600 x 550 x 1300 mm
Overall Dimension (W x D x H)	780 x 760 x 1800 mm
Shelves	3
Weight	158/215 kg
Power	3200/3300 W

1. With stainless steel interiors and fiberglass insulation between the walls to maximize thermal efficiency, hot air oven effective sterilizes glassware, instrument and samples. Glass observation window should eliminate the need of opening the door. Forced a convection system should maintain temperature uniformity.
2. Microcomputer intelligent control with LCD display and timing function programmable design can be set up to 10 segments vertic forced convection systems with low-noise centrifugal fan should ensures the temperature uniformity high quality stainless ste interior and exterior optional printer and over temperature alarm should be available.
3. Should be operated on 230V,50Hz single phase AC supply and having temperature ranging between 50-200°C
4. Should provide with three heating elements on three sides of the equipment for uniform temperature on shelves.
5. Should be provided with air circulating fan.
6. Should provide with air ventilation.
7. Minimum warranty must be 5 years
8. A CMC for next 5 years after warranty with spares and accessories need to be included in quote.
9. Demonstration of the instrument is must and expenditure of demonstration will be made by proprietor.

-

Scope of Work & Document Details

A. Following mandatory documents must be attached in the bid document as specified, failing which bid will be treated as " Non Responsive":

1. Cost of spare parts, consumables and accessories which are not covered under warranty & CMC period has to quote as percentage value in the Technical Bid (Additional Doc -1 (Requested in ATC) List of consumables with price frozen for 10 years, or else will consider to be cover throughout the warranty & CMC period.
2. Documents with regard to detailed Compliance Statement to be attached at "Additional Doc -2 (Requested in ATC)"
3. Documents with regard to Original Literature, Product catalogue ,Technical datasheet from the Firm/O.E.M with highlighting as per the technical specification to be attached at "Additional Doc -3 (Requested in ATC)"
4. Documents with regard to list of offered/quoted items mentioning including make, model & quantity of each items must be attached at "Additional Doc -4 (Requested in ATC)"

B. **Warranty and Maintenance:**

1. Warranty for 5 years followed by CMC for 5 years including spares & service for all the items supplied in this particular tender including third-party items and turnkey works.
2. The cost in price e-bid offered shall be inclusive of buy back value. The buyback value of the system should also be indicated in the ATC document bid as % of the total Cost of the system in order to arrive at Reserve value(RDV) for the record of the Institution mandatorily and should cover the Minimum Reserve Value. Prices of all accessories /spares need to be clearly indicated as % of the total price in the technical bid ATC1/2 and will be consider for evaluation as in BOQ or else bid will be treated as "non responsive The CMC cost offered from 6th to the 10th year to be indicate in ATC 1 /2 in percentage of cost offered (inclusive of GST) and shall not exceed 5% of the system cost.
 3. Mandatory 2 PMs /Year with unlimited breakdown calls has to be attended by the Bidder /manufacturer throughout the warranty & CMC period at site .i.e. NEIGRIHMS, SHILLONG.
 4. Duly signed mandatory PM reports have to be submitted periodically, failing which necessary action will be initiated as

per term& condition of the tender.

C. Scope of work:

1. The bidder has to mandatorily quote for all the items /stores mentioned in the Technical Specification & Scope of Work failing which bid will be treated as" Non-Responsive"

D. Buy back of the old system:

Minimum Reserve Value for buy back of the old /obsolete, existing and unserviceable stores /items:-

-

Sl. No	Description of Stores	Make	Qty.	Minimum Reserve Declared Value
1.	Incubator	Make: Narang Scientific Works, Model: NSW 151; Year: 2006	03 units	Rs 5135.97 <i>(Rupees Five thousand One hundred Thirty Five and Ninety Seven paisa)</i>
2.	Hot Air Oven	Make: Scientific Instruments; Year: 2011	02 units	Rs 42,304.16 <i>(Rupees Forty Two thousand Three hundred Four and Sixteen paisa)</i>

Note:

- The price offered shall be considered as **Inclusive of the buyback value.**
- The buyback value of the system /assets should **also be indicated in the ATC, as percentage of the offered cost** of the system /assets, in order to arrive at Book /Reserve value for the record of the Institute.
- The buyback value should essentially cover the Minimum Reserve Declared Value.
- The Institute reserve the **right to trade or not to trade**the old existing machines offered while purchasing a new one.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which share land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---