

NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

Director's Block, Mawdiangdiang, Shillong 793 018, Meghalaya

Store & Procurement:

Fax/Tel: (0364) 2538032

No. NEIGR/S&P/79/2006/Pt -I (Laundry)

Tender Enquiry No: NEIGR/S&P/OT-05/2011-12

Email: store_neigri@bsnl.in

storeneigrihms@gmail.com

Dated: 19/04/2011

SUB: OPEN TENDER NOTICE FOR CONCLUSION OF RATE CONTRACT FOR PROCUREMENT OF STORES - LAUNDRY CLEANING MATERIAL, WASHING ACCESSORIES, SANITATION, GENERAL CONSUMABLES AND INFECTION CONTROL ACCESSORIES, ETC FOR THE INSTITUTE, FOR A PERIOD OF ONE YEAR OR TILL THE FINALIZATION OF THE NEXT TENDER, WHICHEVER IS LATER.

Sealed tender are invited on behalf of Director, NEIGRIHMS, Shillong-793018, for supply to the Institute, indicated against the schedules attached to this Invitation for Bid/Tender, under two bid system in two separate sealed covers duly marked "Techno-Commercial: Bid/Tender-A" and "Price/Finance: Bid/ Tender- B", placed in another sealed cover/envelope.

Offers for tentative requirement of stores / services in sealed cover addressed to the Deputy Director (Admn.), NEIGRIHMS, Mawdiangdiang, Shillong – 793018 with the words "Tender for supply of Stores-Tender No: and File No.:", enquiry number with due date boldly superscribed on the top of the envelope and the offer sent by registered / speed post or dropped in the Tender Box placed at the top floor of Director's Block of the Institute.

Bid document/Tender Schedules can be had from the Stores and Procurement Officer-Procurement Section- II Floor, Director's Block, NEIGRIHMS, Shillong-793018 (Tel: 0364-2538032), Meghalaya on all working days during the office hours on payment of non-refundable tender Fee for Rs.1000/- (Rupees one thousand only) by hand or by Post Rs.1100/- (Rupees one thousand one hundred only) ,in the form of Demand Draft drawn on any nationalized Bank in favour of Financial Adviser, NEIGRIHMS, Shillong-793018. Bidders/tenderer may refer to the Institutes website for detailed terms/ conditions, addendum or corrigendum relating to tenders.

The documents can also be downloaded from our website: www.neigrihms.nic.in . The tender document downloaded from the website will be accepted only on furnishing of non-refundable tender fee in the form of crossed demand draft/pay order for Rs.1000/- separately drawn on or any nationalized bank in favour of Financial Adviser, NEIGRIHMS, Shillong-793018 and the tender cost should not be mingled with EMD and both the instruments should be enclosed along with techno-commercial bid .Otherwise, tender will not be considered. Tender document may be referred to for EMD details. If the tender document is downloaded from our website, while furnishing the tender, it should be superscribed legibly on the left corner of the sealed cover as "TENDER COPY IS DOWNLOADED FROM NEIGRIHMS WEBSITE". The prospective Bidder may note that Pre-Bid meeting will be held on 13/05/2011 at 16.00 hrs in the Conference Room of Director's Block of the Institute. All prospective Bidders/tenderer may attend the Pre-Bid Meeting.

Enquiry No/Bid Reference No: NEIGR/S&P/ENQUIRY/OT -05/2011-12

Date of Commencement of Sale of Bidding Document -	:19.11.2011
Last Date for Sale of Bidding Document -	: Before the Closing Hours of 27.05.2011
Last Date And Time for Receipt of Bid -	: 14.00 Hrs of 27.05.2011
Time And Date of Opening of Bid -	: 14.30 Hrs of 27.05.2011
Pre-Bid Conference and Clarification Session -	: 16.00 Hrs of 13.05.2011

In the event of the date being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed times, in the presence of attending bidders/tenderer or their authorized representatives, if any.

Stores & Procurement Officer
For or on behalf of Director, NEIGRIHMS

CC.

- Accounts Officer / IPC / Tender Committee members- For information and wide circulation please
- Deputy Director (Admn.): for information please & to direct the concerned section to upload on the Institute's website and send details by e-mail/fax to State Information Officer, Meghalaya State Unit of NIC, 104, Secretariat Building, Shillong-793001, Tel:2225501,2241813 E-mail: sio-megh@nic.in
- State Information Officer, Meghalaya State Unit of NIC, 104, Secretariat Building, Shillong-793001, Tel:2225501,2241813 E-mail: sio-megh@nic.in : For kindly upload details in the relevant section of website of Government of Meghalaya/ Government Tenders.

SECTION I: INVITATION FOR BIDS (IFB)

1. Sealed tenders in two-bid system are invited by the Director, NEIGRIHMS, Shillong for the supply of Laundry & Stationery articles, Sanitary items and General Consumables /Items as per enclosed specification and terms & conditions from reputed and experienced manufactures / distributors of similar items.
2. ELIGIBLE CRITERIA:-
 - a) Bidder can be a manufacturer of Laundry & Stationery articles, Sanitary items and General Consumables /Items having requisite manufacturing facility.
 - b) The bidder shall have market standing continuously for the past 3 years in supplying similar items with customers' satisfaction.
 - c) Authorised dealers, distributors, stockist of a manufacturer or Indian agent of an overseas vendors or DGSD registered vendors or Government registered firms are also eligible to participate in the tender, provided they furnish the authorisation for the items.
3. A complete set of bidding documents may be purchased by any interested eligible bidder on submission of written application and upon payment of non - refundable fee as mentioned in the tender notice in the form of Crossed Demand Draft in favour of Financial Adviser, NEIGRIHMS, Shillong, payable at Shillong. Bidding document may be obtained during office hours on all working days either in person or by post.
4. Earnest Money Deposit (EMD) of Rs 20,000.00 (Twenty thousand only) in the form of Call deposit, Fixed deposit or Demand draft in favour of Financial Adviser, NEIGRIHMS, Shillong, is to be enclosed with Techno-commercial BID 'A' (Unpriced Bid).
5. The bidders should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full break-up details.
6. Bidders have the option to offer their bids for any one or more Schedule(s) or all the schedule(s) offered.
7. The bidders should take care that the rates and amounts are written in such a way that interpolation is not possible; no blanks should be left which would otherwise, make the tender rejected.
8. The tendered rates and the validity of bids shall be for a minimum period of one year from the date, as the tender are finalized /awarded, till the finalization of next tender by the Institute, whichever is earlier.
9. The bidders shall clarify/state whether he/they are manufacturer, accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers/principals. The accredited agent or sole representative quoting on behalf of their manufacturer/principals must attach a valid authority letter from their manufacturers/principals on their Letter Head.
10. Bidders should enclose attested copy of VAT/Sales tax registration , PAN Number/Card, valid document regarding the existence and registration of the firm along with the with Techno-commercial BID 'A' (Un-priced Bid).
11. Bidders should Quality assurance certification like ISO 9001, CE, BIS certification, DGSD registration documents issued by the authorised organization. Firms quoting on behalf of their manufacturer should also attach said certificate of their manufacturer to select reputed firms and quality products failing which their offers may be summarily rejected.
12. Please note that no counter proposal is acceptable to us and conditional / late tenders are liable to be rejected.
13. A proof of ownership/partnership etc. shall be submitted along with verification of address, telephone & fax numbers.
14. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockists, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
15. The bidders should indicate clearly the brand name / manufacturer of products along with the Techno-commercial BID 'A' (Un-priced Bid).
16. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that the firm is not supplying the same item at lower rates quoted in this tender to any Government/Private organization or any other institution during past one year, as per "FALL CLAUSE" adhered by DGS & D and other Government agencies.
17. Stores will be accepted subject to the condition of verification and inspection by the competent authority / inspecting agency.
18. Vendors regularly maintaining the sufficient quantity and ready to supply the quoted drugs should only quote.
19. The firm is requested to furnish the PAN Number.

20. Bidders have to agree to all the terms and conditions, stipulated in the tender document, in this connection including delivery penalty etc. Bids for the item is to be submitted under sealed cover /sheets and may be considered on their face value.
21. Bidders undertake to sign the rate contract agreement within 15 (fifteen)days from the issue of the letter of acceptance, failing which EMD/security deposit may be forfeited and name may be removed from the list of suppliers at NEIGRIHMS, Shillong.
22. Bidders have to note that over writing/white fluid entries shall be deleted unless it is duly out /re-written and initialled.
23. The purchase preference to produce and service of Central Public Sector Enterprises or the Price / Purchase preference to Small Scale Industry (SSI) will be granted as per the prevailing rules.
24. The firm has to give a certificate that the firm has not been blacklisted in the past by any Institution, Government/Private.
25. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs.10/= that there is no vigilance/CBI case pending against the firm/supplier.
26. Tender is to be duly signed on all the pages as a token of having accepted all the terms and conditions (no thumb impression is to be affixed).
27. If the firm gives a false statement on any of the above information the firm/supplier will not considered and their bids shall be rejected and the security deposited shall be forfeited.
28. The firm should have been in the business for a period of at least three years in the relation to the type of item for which the bids is being submitted.
29. This forwarding letter duly signed is to be returned along with the sealed bids.
30. Onsite warranty is to be provided as mentioned in the offer with spares and within the cost indicated. Insurance during transit to be borne by the vendor / supplier/contractor inclusive of handling within the Institutes premises, till the completion of final Inspection and acceptance.
31. Settlement of disputes - Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.
32. On receipt of firm orders and after supply, Bills shall be submitted in quadruplicate along with a receipted copy of Challan duly endorsed in the desk of the Security Officer in this Institute.
33. Installation, demonstration, operational techniques and associated services, if any, to be provided by the supplier/vendor/contractor within the cost indicated.
34. The bidders/ representatives who are present in the opening shall sign evidencing their attendance. The Price/Financial bids of the bidders whose bids are found technically suitable (after the selection of sample/specimen, if any) only will be opened. The decision of the committee on technical suitability shall be final and shall not be opened for discussion.
35. All bids must be accompanied by Earnest Money Deposit (EMD) as specified in the bid document and must be furnished with the bid.
36. Bids shall be opened in presence of bidder / representatives who intend to attend, on the specified date and time.
37. At any time prior to the date of submission of bid, Director, NEIGRIHMS may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid. Director, NEIGRIHMS, may at his discretion, extends the date and time for submission of bids.
38. The bid and all correspondence and documents shall be in the English language.
39. The tender document is not transferable.
40. The tender document shall be signed by the bidder in all the pages with official seal. All the required documentation (other than price details) including DD/bankers cheque, cost of tender document, earnest money deposit, manuals , product specification, details of equipments/products offered should be placed for verification/evaluation in the envelope marked "Techno-Commercial Bid-A".
41. Interested eligible bidders, if so desire, may obtain further information from the office of the Director, NEIGRIHMS, Mawdiangdiang, Shillong - 793018, Meghalaya.
42. NEIGRIHMS reserves all rights to make any changes in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof.

SECTION II: INSTRUCTIONS TO BIDDERS

1. Source of Funds

- 1.1 The Institute is an Autonomous Institute of Ministry of Health and Family Welfare, Government of India, funded by Government of India.

2. Eligible Bidders

- 2.1 This Invitation for Bids is open to all eligible suppliers from source countries as defined herein.
- 2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Bids.
- 2.3 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Bank in accordance with sub-clause 36.1.

3. Eligible Goods and Services

- 3.1 For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced or from which the ancillary services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembling of components, a commercially recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.2 The origin of goods and services is distinct from the nationality of the Bidder.

4. Cost of Bidding

- 4.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and Director, NEIGRIHMS, Mawdiangdiang, Shillong - 793018, Meghalaya hereinafter referred to as "the Purchaser", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

5. Content of Bidding Documents

- 5.1 The goods required, bidding procedures and contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:

Instruction to Bidders (ITB) ;
General Conditions of Contract (GCC) ;
Special Conditions of Contract (SCC) ;
Schedule of Requirements with technical Specifications;
Bid Form and Price Schedules;
Bid Security Form;
Contract Form;
Performance Security Form;
Performance Statement Form;

- 5.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.

6. Clarification of Bidding Documents

- 6.1 A prospective Bidder requiring any clarification of the bidding documents may notify the Purchaser in writing or by telex or cable or fax at the Purchaser's mailing address indicated in the Invitation for Bids. The Purchaser will respond in writing to any request for clarification of the bidding documents, which it receives no later than 15 days prior to the deadline for submission of bids prescribed in ITB clause 19.1. Written copies of the Purchaser's response

(including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective bidders which have received the bidding documents.

7. Amendment of Bidding Documents

- 7.1 At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by amendment.
- 7.2 All prospective bidders who have received the bidding documents will be notified of the amendment in writing or by cable or by fax, and will be binding on them.
- 7.3 In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Purchaser, at its discretion, may extend the deadline for the submission of bids.

8. Language of Bid

- 8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser shall be written in English language. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the English language in which case, for purposes of interpretation of the Bid, the translation shall govern.

9. Documents Comprising the Bid

- 9.1 The bid prepared by the Bidder shall comprise the following components:
- (a) A Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11 and 12;
 - (b) Documentary evidence established in accordance with ITB Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;
 - (c) Documentary evidence established in accordance with ITB Clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and
 - (d) Bid security furnished in accordance with ITB Clause 15.

10. Bid Form

- 10.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, and a brief description of the goods, their country of origin, quantity and prices.

11. Bid Prices

The Bidder shall indicate on the Price schedule the unit price and total bid price of each item in the schedule it proposes to supply under the Contract. The Bidders are allowed the options to submit the bids for any one or more schedules specified in the "Schedule of Requirements" and to offer discounts for combined schedules. However, Bidders shall quote for the complete requirements of goods and services specified under each schedule on a single responsibility basis, failing which such bids will not be taken in to account for evaluation and will not be considered for award.

Prices indicated on the Price Schedule shall be entered separately in the following manner:

- (i) The price of the good, quoted is inclusive of all duties and levies, delivery transport and installation charges, full warranty and on-site maintenance during warranty period after installation, if any.
 - (ii) Sales and other taxes which will be payable on the goods if this Contract is awarded.
 - (iii) Deleted
- 11.3 The Bidder's separation of the price components in accordance with ITB Clause 11.2 above will be solely for the purpose of facilitating the comparison of bids by the Purchaser and will not in any way limit the Purchaser's right to contract on any of the terms offered.

11.4 Fixed Price. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price bids will be treated as non-responsive and rejected, pursuant to ITB Clause 24.

12. Bid Currencies

12.1 Prices shall be quoted in Indian Rupees:

13. Documents Establishing Bidder's Eligibility and Qualifications

13.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.

13.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Purchaser's satisfaction that the Bidder, at the time of submission of its bid, is from an eligible country as defined under ITB Clause 2.

13.3 The documentary evidence of the Bidder's qualifications to perform the Contract if its bid is accepted, shall establish to the Purchaser's satisfaction:

(a) that the Bidder has the financial, technical, and production capability necessary to perform the Contract and meets the criteria outlined in the Qualification requirements specified herein . To this end, all bids submitted shall include the following information:

(i) The legal status, place of registration and principal place of business of the company or firm or partnership, etc.;

(ii) Details of experience and past performance of the bidder on equipment offered and on those of similar nature within the past three years and details of current contracts in hand and other commitments (suggested proforma given);

14. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents

14.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract. The documentary evidence of the goods and services eligibility shall consist of a statement in the Price Schedule on the country of origin of the goods and services offered which shall be confirmed by a certificate of origin at the time of shipment.

14.2 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings and data, and shall consist of a detailed description of the essential technical and performance characteristics of the goods.

(a) Deleted

(b) an item-by-item commentary on the Purchaser's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications.

For purposes of the commentary to be furnished pursuant to ITB Clause 14 (a)(b) above, the Bidder shall note that standards for workmanship, material and goods, and references to brand names or catalogue numbers designated by the Purchaser in its Technical Specifications are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names and/or catalogue numbers in its bid, provided that it demonstrates to the Purchaser's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

15. Bid Security

15.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount as specified in the Schedule of Requirements.

- 15.2 The bid security is required to protect the Purchaser against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 15.7.
- 15.3 The bid security shall be denominated in Indian Rupees and shall at the bidder's option, be in the form of either Call deposit, deposit, a demand draft, or a bank guarantee from a nationalized/Scheduled Bank located in India or by a reputable banking institution selected by the bidder and located abroad in any eligible country; be substantially in accordance with one of the form of bid security or other form approved by the Purchaser prior to bid submission; be submitted in its original form; copies will not be accepted; and remain valid for a period of 45 days beyond the original validity period of bids, or beyond any period of extension subsequently requested under ITB Clause 16.2.
- 15.4 Any bid not secured in accordance with ITB Clauses 15 above will be rejected by the Purchaser as non-responsive, pursuant to ITB Clause 24
- 15.5 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiration of the period of bid validity prescribed by the Purchaser, pursuant to ITB Clause 16. The successful Bidder's bid security will be discharged upon the Bidder signing the Contract, pursuant to ITB Clause 34, and furnishing the performance security, pursuant to ITB Clause 35 or other wise may be accepted / extended in lieu of performance security/guarantee, at the discretion of the purchaser.
- 15.7 The bid security may be forfeited if a Bidder: withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or does not accept the correction of errors pursuant to ITB Clause 24; or in case of a successful Bidder, if the Bidder fails:
- (i) to sign the Contract in accordance with ITB Clause 34; or
 - (ii) to furnish performance security in accordance with ITB Clause 35.

16. Period of Validity of Bids

- 16.1 The tendered rates and the validity of bids shall be for a minimum period of one year from the date, as the tender are finalized /awarded, till the finalization of next tender by the Institute, whichever is earlier.
- 16.2 In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by cable). The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in ITB Clause 16.3.
- 16.3 In the case of fixed prices contracts, in the event that the Purchaser requests and the Bidder agrees to an extension of the validity period, the contract price, if the Bidder is selected for award shall be the bid price corrected as follows:
- " In case of fixed price contracts, if the award is delayed beyond the expiry of the initial bid validity, no adjustment will be made in contract price (i.e same as bid price)".
- 16.4 Bid evaluation will be based on the bid prices without taking into consideration the above corrections.

17. Format and Signing of Bid

- 17.1 The Bidder shall the bid in original and the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. Written power-of-attorney accompanying the bid shall indicate the latter's authorization. The person or persons signing the bid shall initial all pages of the bid, except for unamended printed literature.
- 17.2 Any interlineations, erasures or overwriting shall be valid only if the persons or persons signing the bid initial them.
- 17.3 The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.

18. Sealing and Marking of Bids

- 18.1 The Bidders shall seal the bids (under two bid system) in two separate sealed covers duly marked "Techno-Commercial Bid-A" and "Price/Finance Bid- B", placed in another sealed cover/envelope.
- 18.2 The inner and outer envelopes shall be addressed to the Purchaser at the following address: Stores and Procurement Officer-Procurement Section- II Floor, Director's Block, NEIGRIHMS, Shillong-793018 (Tel: 0364-2538032) bearing the tender enquiry /bearing the Project name, the invitation for Bids (IFB) title and number , and a statement; "DO NOT OPEN BEFORE", 1400 hrs of the closing date.
- 18.3 The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late".
- 18.4 If the outer envelope is not sealed and marked as required by ITB Clause 18.2, the Purchaser will assume no responsibility for the bid's misplacement or premature opening.
- 18.5 Telex, cable or facsimile bids will be rejected.

19. Deadline for Submission of Bids

- 19.1 Bids must be received by the Purchaser at the address specified under ITB Clause 18.2(a) no later than the time and date specified in the Invitation for Bids (Section I). In the event of the specified date for the submission of Bids being declared a holiday for the Purchaser, the Bids will be received up to the appointed time on the next working day.
- 19.2 The Purchaser may, at its discretion, extend this deadline for submission of bids by amending the bid documents in accordance with ITB Clause 7, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

20. Late Bids

- 20.1 Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser, pursuant to ITB Clause 19, will be rejected and/or returned unopened to the Bidder.

21. Modification and Withdrawal of Bids

- 21.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification or withdrawal is received by the Purchaser prior to the deadline prescribed for submission of bids.
- 21.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of ITB Clause 18. A withdrawal notice may also be sent by telex or cable or fax but followed by a signed confirmation copy, post marked not later than the deadline for submission of bids.
- 21.3 No bid may be modified subsequent to the deadline for submission of bids.
- 21.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the bid form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to ITB Clause 15.

22. Opening of Bids by the Purchaser

- 22.1 The Purchaser will open all bids, in the presence of Bidders' representatives who choose to attend, at the time and location indicated in the tender document and the Bidders' representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of Bid opening being declared a holiday for the Purchaser, the Bids shall be opened at the appointed time and location on the next working day.
- 22.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Purchaser, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20.

22.3 Bids (and modifications sent pursuant to ITB Clause 21.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn Bids will be returned unopened to the bidders.

22.4 The Purchaser will prepare minutes of the bid opening.

23. Clarification of Bids

23.1 During evaluation of bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.

24. Preliminary Examination

24.1 The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

24.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the supplier does not accept the correction of errors, its bid will be rejected and its bid security may be forfeited.

24.3 The Purchaser may waive any minor informality or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such a waiver, does not prejudice or affect the relative ranking of any Bidder.

24.4 Prior to the detailed evaluation, pursuant to ITB Clause 26, the Purchaser will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from or objections or reservations to critical provisions such as those EMD/Bid security, General Conditions of Contract, Special Conditions of Contract and Taxes & Duties will be deemed to be a material deviation. The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

25. Non responsive Bids

24.5 If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

26. Evaluation and Comparison of Bids

26.1 The purchaser will evaluate and compare the bids previously determined to be substantially responsive, pursuant to ITB clause 24 for each schedule separately. No bid will be considered if the complete requirement covered in the schedule is not included in the bid. Bidders are allowed the option to bid for any one or more schedules or all schedules and to offer discounts for combined schedules. These discounts will be taken in to account in the evaluation of the bids so as to determine the bid or combination of bids offering the lowest evaluated cost for the purchaser in deciding award(s) for each schedule.

26.2 The Purchaser's evaluation of a bid will exclude and not take into account in the case of goods manufactured in India or goods of foreign origin already located in India, sales and other similar taxes, which will be payable on the goods if a contract is awarded to the Bidder.

26.3 Bid evaluation will not take into account any allowance for price adjustment during the period of execution of the Contract, if provided in the bid.

26.4 The Purchaser's evaluation of a bid will take into account, in addition to the bid price (Ex-factory/ex-warehouse/off-the-shelf price of the goods offered from within India, such price to include all costs as well as duties and taxes paid or payable on components and raw material incorporated or to be incorporated in the goods, and Excise duty on the finished goods, if payable) and price of incidental services, the following factors, in the manner and to the extent indicated in ITB Clause 26.5 and in the Technical Specifications:

- (a) cost of inland transportation, insurance and other costs within India incidental to the delivery of the goods to their final destination;
- (b) delivery schedule offered in the bid;
- (c) deviations in payment schedule from that specified in the Special Conditions of Contract;
- (d) Deleted

26.5 Pursuant to ITB Clause 26.4, following evaluation methods will be applied:

- (a) Inland Transportation, ex-factory/from port-of-entry, Insurance and Incidentals:
 - (i) Inland transportation, insurance and other incidentals for delivery of goods to the final destination as stated in ITB Clause 11. The above costs will be added to the bid price.
- (b) Delivery Schedule:
 - (i) The Purchaser requires that the goods under the Invitation for Bids shall be delivered at the time specified in the Schedule of Requirements. The estimated time of arrival of the goods at the project site should be calculated for each bid after allowing for reasonable transportation time. Treating the bid offering the scheduled time of arrival as the base, a delivery "adjustment" will be calculated for other bids at 5% of the ex-factory price including excise duty for each week of part thereof of delay beyond the base and this will be added to the bid price for evaluation. No credit will be given to earlier deliveries and bids offering delivery beyond 1 (one) month of stipulated delivery period will be treated as non-responsive.
- (c) The Special Conditions of Contract stipulate the payment schedule offered by the Purchaser. If a bid deviates the schedule and if such deviation is considered acceptable to the Purchaser, the bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared to those stipulated in this invitation, at a rate of 10 percent per annum.
- (d) Deleted

28. Contacting the Purchaser

- 28.1 Subject to ITB Clause 23, no Bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the purchaser, it should do so in writing.
- 28.2 Any effort by a Bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid.

29. Post-qualification

- 29.1 In the absence of pre-qualification, the Purchaser will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid meets the criteria specified in ITB Clause 13.3 and is qualified to perform the contract satisfactorily.
- 29.2 The determination will take into account the Bidder's financial, technical and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 13, as well as such other information as the Purchaser deems necessary and appropriate.
- 29.3 An affirmative determination will be a prerequisite for award of the Contract to the Bidder.

30. Award Criteria

30.1 Subject to ITB Clause 32, the Purchaser will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive, has been determined as the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

31. Purchaser's right to vary Quantities at Time of Award

31.1 The Purchaser reserves the right at the time of Contract award to increase or decrease by up to 15 percent the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

32. Purchaser's Right to Accept Any Bid and to Reject Any or All Bids

32.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders.

33. Notification of Award

33.1 Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing by registered letter or by cable or telex or fax, to be confirmed in writing by registered letter, that its bid has been accepted.

33.2 The notification of award will constitute the formation of the Contract.

33.3 Upon the successful Bidder's furnishing of performance security or otherwise decided pursuant to ITB Clause 35, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 15.

33.4 If, after notification of award, a Bidder wishes to ascertain the grounds on which its bid was not selected, it should address its request to the Purchaser. The Purchaser will promptly respond in writing to the unsuccessful Bidder.

34. Signing of Contract

34.1 At the same time as the Purchaser notifies the successful bidder that its bid has been accepted the Purchaser will send the bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

34.2 Within 15 days of receipt of the Contract Form, the successful bidder shall sign and date the Contract and return it to the Purchaser.

35. Performance Security

35.1 Within 15 days of the receipt of notification of award from the Purchaser, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents or in another form acceptable to the Purchaser.

35.2 Failure of the successful bidder to comply with the requirement of ITB Clause 34.2 or ITB Clause 35.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Purchaser may make the award to the next lowest evaluated bidder or call for new bids.

36. Corrupt or Fraudulent Practices

36.1 The Bank requires that Borrowers (including beneficiaries of Bank loans), as well as Bidders, Suppliers, Contractors, and Consultants under Bank-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the Bank:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

- (i) "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
 - (ii) "fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
 - (iii) "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the borrower, designed to establish bid prices at artificial, non competitive levels; and
 - (iv) "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- (b) will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question;
 - (c) will cancel the portion of the loan allocated to a contract if it determines at any time that representatives of the Borrower or of a beneficiary of the loan engaged in corrupt, fraudulent, collusive or coercive practices during the procurement or the execution of that contract, without the Borrower having taken timely and appropriate action satisfactory to the Bank to remedy the situation;
 - (d) will sanction a firm or individual, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded a Bank-financed contract if it at any time determines that they have, directly or through an agent, engaged, in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Bank-financed contract; and
 - (e) will have the right to require that a provision be included in Bidding Documents and in contracts financed by a Bank loan, requiring Bidders, Suppliers, Contractors and Consultants to permit the Bank to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by the Bank.

36.2 Furthermore, Bidders shall be aware of the provisions stated in the *General Conditions of Contract*.

SECTION III: GENERAL CONDITIONS OF CONTRACT

1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein;
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;
- (c) "The Goods" means all the equipment, machinery, and/or other materials, which the Supplier is required to supply to the Purchaser under the Contract;
- (d) "Services" means services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other obligations of the Supplier covered under the Contract;
- (e) "GCC" means the General Conditions of Contract contained in this section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Purchaser" means the organization purchasing the Goods, as named in SCC.
- (h) "The Purchaser's country" is the country named in SCC.
- (i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
- (j) "Shillong" means the state capital of the State of Meghalaya in India.
- (k) "The Project Site", where applicable, means the place or places named in SCC.
- (l) "Day" means calendar day.

2. Application

2.1 These General Conditions shall apply to the extent that provisions in other parts of the Contract do not supersede them.

3. Country of Origin

3.1 All Goods and Services supplied under the Contract shall have their origin in the member countries and territories eligible under the rules of the World Bank as further elaborated in SCC.

3.2 For purposes of this Clause "origin" means the place where the Goods are mined, grown or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembling of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.

4. Standards

4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standard appropriate to the Goods' country of origin and such standards shall be the latest issued by the concerned institution.

5. Use of Contract Documents and Information

- 5.1 The Supplier shall not, without the Purchaser's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample/specimen or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed by the Supplier in performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The Supplier shall not, without the Purchaser's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.
- 5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Purchaser and shall be returned (in all copies) to the Purchaser on completion of the Supplier's performance under the Contract if so required by the Purchaser.

6. Patent Rights

- 6.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods or any part thereof in India.

7. Performance Security

- 7.1 Within 15 days of receipt of the notification of contract award, the Supplier shall furnish performance security in the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- 7.3 The Performance Security shall be denominated in Indian Rupees and shall be in one of the following forms:
- (a) A Bank guarantee, Call deposit or irrevocable Letter of Credit, issued by a nationalized/scheduled bank located in India or a bank located abroad acceptable to the Purchaser, in the form provided in the bidding documents or another form acceptable to the Purchaser; or
 - (b) A cashier's cheque, or demand draft.
- 7.4 The performance security will be discharged by the Purchaser and returned to the Supplier not later than 45 days following the date of completion of the Supplier's performance obligations, including any warranty obligations, unless specified otherwise in SCC.

8. Inspections and Tests

- 8.1 The Purchaser or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Purchaser. SCC and the Technical Specifications shall specify what inspections and tests the Purchaser requires and where they are to be conducted. The Purchaser shall notify the Supplier in writing in a timely manner of the identity of any representatives retained for these purposes.
- 8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery and/or at the Goods final destination. If conducted on the premises of the Supplier or its subcontractor(s), all-reasonable facilities and assistance, including access to drawings and production data - shall be furnished to the inspectors at no charge to the Purchaser.
- 8.3 Should any inspected or tested Goods fail to conform to the specifications, the Purchaser may reject the goods and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Purchaser.
- 8.4 The Purchaser's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival at Project Site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Purchaser or its representative prior to the Goods shipment.

8.5 Nothing in *GCC* Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

9. Packing

9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the Contract including additional requirements, if any, specified in *SCC* and in any subsequent instructions ordered by the Purchaser.

10. Delivery and Documents

10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in the *SCC* & Notification of Award. The details of shipping and/or other documents to be furnished by the supplier are specified in *SCC*.

10.2 For purposes of the Contract, "EXW", "FOB", "FCA", "CIF", "CIP", and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of Incoterms published by the International Chamber of Commerce, Paris.

10.3 Documents to be submitted by the Supplier are specified in *SCC*.

11. Insurance

11.1 The Goods supplied under the Contract shall be fully insured in Indian Rupees against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in *SCC*.

12. Transportation

12.1 Where the Supplier is required under the Contract to transport the Goods to a specified place of destination within India defined as Project site, transport to such place of destination in India including insurance, as shall be specified in the Contract, shall be arranged by the Supplier, and the related cost shall be included in the Contract Price.

13. Incidental Services

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in *SCC*:

(a) Performance or supervision of the on-site assembly and/or start-up of the supplied Goods;

(b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods;

(c) Furnishing of detailed operations and maintenance manual for each appropriate unit of supplied Goods;

(d) Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

(e) training of the Purchaser's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance and/or repair of the supplied Goods.

13.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.

14. Spare Parts

- 14.1 As specified in the SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:
- (a) such spare parts as the Purchaser may elect to purchase from the Supplier, providing that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
 - (b) In the event of termination of production of the spare parts:
 - (i) advance notification to the Purchaser of the pending termination, in sufficient time to permit the Purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the Purchaser, the blueprints, drawings and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The Supplier warrants that the Goods supplied under this Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the Purchaser's Specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall have minimum validity of 12 months after the Goods or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for 18 months after the date of shipment from the place of loading whichever period concludes earlier, unless specified otherwise in the SCC.
- 15.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Purchaser other than, where applicable, the cost of inland delivery of the repaired or replaced Goods or parts from ex-works or ex-factory or ex-showroom to the final destination.
- 15.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC within a reasonable period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in the SCC.
- 16.2 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and the Services performed, and by documents, submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the contract.
- 16.3 The Supplier shall make promptly by the Purchaser but in no case payments later than sixty (60) days after submission of the invoice or claim.
- 16.4 Payment shall be made in Indian Rupees.

17. Prices

- 17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Purchaser's request for bid validity extension, as the case may be.

18. Change Orders

- 18.1 The Purchaser may at any time, by written order given to the Supplier pursuant to *GCC Clause 31*, make changes within the general scope of the Contract in any one or more of the following:
- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
 - (b) the method of shipping or packing;
 - (c) the place of delivery; and/or
 - (d) the Services to be provided by the Supplier.
- 18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Purchaser's change order.

19. Contract Amendments

- 19.1 Subject to *GCC Clause 18*, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

20. Assignment

- 20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Purchaser's prior written consent.

21. Subcontracts

- 21.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in his original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.
- 21.2 Subcontracts must comply with the provisions of *GCC Clause 3*.

22. Delays in the Supplier's Performance

- 22.1 Delivery of the Goods and performance of the Services shall be made by the Supplier in accordance with the time schedule specified by the Purchaser in the Schedule of Requirements.
- 22.2 If at any time during performance of the Contract, the Supplier or its sub-contractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of the Contract.
- 22.3 Except as provided under *GCC Clause 25*, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to *GCC Clause 23*, unless an extension of time is agreed upon pursuant to *GCC Clause 22.2* without the application of liquidated damages.

23. Liquidated Damages

- 23.1 Subject to *GCC Clause 25*, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in *SCC* of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual

delivery or performance, up to a maximum deduction of the Percentage specified in SCC. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clause 24.

24. Termination for Default

24.1 The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:

- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 22; or
- (b) if the Supplier fails to perform any other obligation(s) under the Contract.
- (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this Clause:

"Corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

"Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

24.2 In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22, 23, 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

25.2 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

26. Termination for Insolvency

26.1 The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.

27. Termination for Convenience

27.1 The Purchaser, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

27.2 The Goods that are complete and ready for shipment within 30 days after the Purchaser shall accept the Supplier's receipt of notice of termination at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:

- (a) to have any portion completed and delivered at the Contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and for materials and parts previously procured by the Supplier.

28. Settlement of Disputes

28.1 If any dispute or difference of any kind whatsoever shall arise between the Purchaser and the Supplier in connection with or arising out of the Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

28.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.

28.3 Any dispute or difference in respect of which a notice of intention to commence arbitration has given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.

28.4 Arbitration proceedings shall be conducted in accordance with the rules of procedure specified in the SCC. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and the purchaser shall pay the Supplier any monies due the Supplier.

29. Limitation of Liability

29.1 Except in case of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6, the supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential, loss or damage, loss of use, loss of production, or loss of profit or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser and the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

30. Governing Language

30.1 The contract shall be written in the language specified in ITB/SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and documents pertaining to the Contract which are exchanged by the parties shall be written in that same language.

31. Applicable Law

31.1 The Contract shall be interpreted in accordance with the laws of the Union of India.

32. Notices

32.1 Any notice given by one party to the other pursuant to this Contract shall be sent to other party in writing or by cable, telex or facsimile and confirmed in writing to the other Party's address specified in SCC.

32.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

33. Taxes and Duties

33.1 Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser.

34. Fraud and Corruption

- 34.1 The Bank requires that Borrowers (including beneficiaries of Bank loans), as well as Bidders, Suppliers, Contractors, and Consultants under Bank-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the Bank:
- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
 - (ii) "fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
 - (iii) "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the borrower, designed to establish bid prices at artificial, non competitive levels; and
 - (iv) "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
 - (b) will cancel the portion of the loan allocated to a contract if it determines at any time that representatives of the Borrower or of a beneficiary of the loan engaged in corrupt, fraudulent, collusive or coercive practices during the procurement or the execution of that contract, without the Borrower having taken timely and appropriate action satisfactory to the Bank to remedy the situation;
 - (c) will sanction a firm or individual, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded a Bank-financed contract if it at any time determines that they have, directly or through an agent, engaged, in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Bank-financed contract; and
 - (d) will have the right to require that Suppliers to permit the Bank to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by the Bank.

SECTION IV: SPECIAL CONDITIONS OF CONTRACT

1. Every bidder must go through the terms and conditions of tender carefully and understand them before submitting the Tender. No excuse that the conditions have not been read or understood will be entertained later.
2. Orders will be placed with the selected vendors and payment will be made to them directly. In case the selected company wants to supply and raise the bill through their authorized distributor, the name and address should be given while submitting the tender itself. Each supply and batch should be accompanied with photocopy of quality certificate from authorised testing agency.
3. Rates (separately mention the CST/ST/VAT and its percentage) should be quoted in figures and words separately for each item. The Percentage of Excise Duty may also be mentioned under Post Script. The rate mentioned in words will be taken while finalizing the tender. Hence, special care should be taken to write the rates in figures as well as in words in such a way that interpolation is not possible. The total amount should be written before the figures and "Ps" after the decimal figures (for eg. Rs.2.15Ps) and in the case words 'Paise" should be written at the end. Unless the rate is in whole rupees and followed by the word only, it should invariably be upto two decimal places.
4. Rates (separately mentioning the VAT/ Sales Tax) should be quoted separately for each item according to the unit asked together with manufacturer's name, specifications details, manufacturer's details, presentation and the relative pamphlet. The contract rates should include charge for the door delivers of the goods at the Stores/Department, NEIGRIHMS Hospital.
5. The Bidders are requested to retain a copy of the Tender Schedule indicating the rates offered by them for various items in the Schedule.
6. Each tender must contain only the rates (separately mentioning the VAT/Sales Tax) for each items of supply entered in the schedule. The rates quoted should be only in Indian Currency. Tenders in any other currency are liable to be rejected.
7. Every correction in the Tender should invariably be initiated by the Bidders, failing which the Tender will be liable to be rejected. No Bidder shall be allowed at any time and on any ground whatsoever, any claim for revision or modification of the rate quoted by them during the contract period.
8. The prices quoted by the Bidder shall not, if any case, exceed the controlled price, if any, fixed by the Govt. at the time of the supply of the articles to the Institute. If the price quoted is found to be in excess of the controlled price permissible under the Hoarding and Profiteering Prevention Ordinance, 1943 as amended from time to time, the contractor will specifically mention this fact in his tender along with reasons for having quoted such higher price. The purchaser at his discretion will in such cases exercise the right of revising the price at any stage so as to confirm with the controlled price or the price permissible under the Hoarding and Profiteering Ordinance. This discretion will be exercised without prejudice to any other action that may be taken against the Contractor.
9. Deleted.
10. The firm which fails to honour the supply order for two or more times in the tender period the EMD of the firm will be forfeited to the Government. In addition to the recovery of Risk Purchase involved for the above purchase. Further, the firm will also be **blacklisted for 3 years** to trade with this institute.
11. The quantities mentioned in the tender schedule may be increased or decreased at the discretion of the Director. Annual quantities for which Security Deposit has been submitted by the bidder will be binding on the Institute.
12. The Earnest Money Deposit paid by him along with his tender will be forfeited and the bidder will also be liable for all damages sustained by the Director, by reason of such breach and ultimately paid by the Director for the items purchased at the current Market Rate. Such damages shall be assessed by the Director whose decision is final and the amount so assessed is recoverable. In the event of such amounts being insufficient, the balance may be recovered personally from the contractor from his properties.

13. Deleted
14. Deleted
15. Supplies to the Institute should be good quality and the decision of the Director in this regard is final and binding on the Bidder. If the quality is not satisfactory and they do not meet the requirements, the same will be rejected and has to be removed by the Bidder from the Institute, immediately after receipt of intimation, at their own expenses.
16. The Director reserves the right to reject the tenders or to accept the tenders the supply of all the items or for only one or more of the items tendered for, in a Tender without assigning any reason for doing so.
17. The Director will be at liberty to terminate, without assigning any reason contract either wholly or in part on one month's Notice. The bidder will not entitled to any compensation whatsoever in respect of such termination. The contracts can also be renewed for a further period beyond the contract time in cases where such renewal is necessary.
18. The contract will be awarded to the successful bidder for the supplies for the specified period and the bidder shall supply on receipt of requisitions from the Director or some person authorized by the Director to do the same as and when necessary. The supplies should be effected within the specified period from the date of issue of order.
19. Tenders should be submitted only for the stores/items etc., asked for. Substitutes/Equivalentents should not be offered. In case the stores/items asked for is not available, the bidders should notify against those items as 'NOT QUOTING'.
20. The Successful Bidder may not sublet without the permission of Director, NEIGRIHMS, Shillong.
21. If any of the supplies/ stores / items etc. which the bidder has failed to supply, it will open to the Director or to any person authorized by him on his behalf to purchase the said articles and to recover from the Bidder the difference, if any, between the price of the stores/item and the price or prices payable under the contract to the Bidder or the amount of EMD will be forfeited.
22. In case any difference of dispute arises in connection with this contract, all legal proceedings relating to the matter, shall be instituted in the court within whose jurisdiction of the purchasing officers voluntarily resides.
23. Successful bidders should produce either a Solvency Certificate or a Bank Guarantee Certificate clearly indicating to what extent they are solvent from the Tahsildar of the Taluk where they reside from their bankers.
24. Any attempt on the part of the bidders or their agents to influence the department in their favour by personal canvassing with the officers concerned will disqualify the tenders.
25. Telegraphic bids will not be considered.
26. Selection of the tenders would depend upon the lowest rate (including the tax/VAT or CST) and the quality of products offered.
27. Prices quoted should be inclusive of all charges like packing, forwarding and duties, cess etc. (separately mentioning the Sales Tax), which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply of delivery during the course of execution of the contract. The Bidder will invariably furnish the following certificate with their bills for payment. "Certified that the goods on which Sales Tax have been charged have not been exempted from the Central Sales Tax Act or the State Sales Tax Act and or the rules made there-under and that the amount charged on account of Sales Tax on these goods are correct under the provision of relevant act or the rules made there under;" Certified that we _____ are registered under Central Registration No. _____ for purpose of Sales Tax. The firm should furnish copy of their latest manufacturing/Import License issued by the prescribed authority.
28. Deleted.
29. The Bidder will invariably inscribe in each supply as "NEIGRIHMS SUPPLY" - "NOT FOR SALE/ RESALE OR EXCHANGE" along with batch details, details of supply order, name of the manufacturer with address and contact numbers for service.

30. The tendered rates and the validity of bids shall be for a minimum period of one year from the date, as the tender are finalized /awarded, till the finalization of next tender by the Institute, whichever is earlier.
31. Colour photographs of both sides of the stores/equipment/items may be asked for by the Purchaser or his authorized representative. During receipt of supply, if it is found that the stores/equipment/items do not resemble the Photographs which were submitted and are significantly different, the supply may be rejected.
32. Deleted.
33. Delivery: I) Delivery must be completed within prescribed period from date of the supply order, II) A penalty of 5% of the value of orders per 7 working days will be imposed for delayed supply subject to a maximum of 10% of value of orders, III)The contractor/bidder has to send a letter addressed to the Director, NEIGRIHMS, Shillong 793018 with a copy marked to the Stores & Procurement Officer, NEIGRIHMS Hospital, Shillong 793018 that they have received the supply order and intend to complete supply before the due date. This letter should reach the institute within 15 days from the date of the supply order. In case this letter is not received it will be assumed that the contractor/bidder cannot supply the items on time and the order will be sent to the next lowest firm. The difference in cost will be borne by the defaulter.
34. The bidder shall furnish along with the Techno-commercial bid, the following, in a separate cover, hereinafter called **Cover: Techno-Commercial 'A'**
- Covering letter in the prescribed format (**ref: Annexure-I-A**)
 - All bids must accompanied by Bid Security /Earnest Money deposit (EMD) of an amount for each schedule as shown in the list of items, in the form of Call Deposit/Demand Draft in favour of Financial Adviser, NEIGRIHMS, Shillong. EMD submitted in any other form or bids without EMD shall not be accepted.
 - The EMD of the successful bidder shall be retained till completion of the tender period but shall not carry any interest. If the successful bidder fails to execute the agreement and / or fails to deposit the performance security within the specified time, or withdraws his bid within the validity period of the bid, the EMD shall be forfeited.
 - Duly attested photocopies of valid manufacturing license for the products offered.
 - Declaration on details of manufacturing/trading unit, installed capacity of the item quoted, testing facilities and nearest after sales service facility with details of technical personnel, along with non - conviction certificate / declaration for the past 3 years. (**refer Annexure I**)
 - Details of supplies made during the last 3 years with summary of Purchase Orders and performance certificates issued by clients in the specific format (**refer Annexure II**). Items supplied to Govt. institutions and other institutions etc., if any for the last 3 years with copies of Supply Order/Purchase Order and Performance certificates are to be separately highlighted.
 - Annual Turnover Statement for the last 3 financial year with statement of concurrent commitment in the tentatively specified format (**refer Annexure III**) certified by the Auditor / Chartered Accountant.
 - Current & Valid Sales Tax Clearance Certificate / VAT Certificate .Authorization like Power of Attorney or Resolution of the Board for the officer of the company who have signed the tender document and the bid.
 - Undertaking in the form at **Annexure IV** confirming acceptance of all terms and conditions of the tender including special condition.
 - An undertaking on fraud and corruption as per **Annexure V**.
 - Authorization from the manufacturer/Importer for the items quoted in **Annexure VI**.
 - Catalogue, literature and schematic diagrams (where applicable) of all the equipment being offered.
 - The list of items quoted shall be furnished in **Annexure VII**. The list shall specifically indicate the make / model no., manufacturer and brand name (if any) along with technical specifications. But this list **shall not** indicate prices of the items.
 - In the technical bid, the bidder shall confirm that, in case he becomes the successful bidder he shall abide by the following stipulations which shall also form a part of his undertaking.

All the above documents shall be submitted in separate sealed cover superscribed as "TECHNO-COMMERCIAL BID-COVER 'A'", TENDER FOR SUPPLY OF _____ FOR NEIGRIHMS, Shillong (TENDER NO._____) DUE AT _____ HRS ON _____ & ADDRESSED TO DEPUTY DIRECTOR, NEIGRIHMS, Shillong.

• **PRICE/ FINANCE BID- "COVER 'B'"**

- a) Bid shall be type - written and correction, if any, in the bid shall invariably be attested with full signature by the bidder with date, failing which the bid shall be considered ineligible for evaluation. Corrections done with correction fluid shall also be duly attested.
 - b) **The rate quoted per unit shall be the landed cost at destination, inclusive of packing, forwarding, Excise Duty, Sales Tax / VAT, Freight, Insurance, Installation / Commissioning etc. showing the break - up of cost on % age basis separately for each item as shown in Annexure VIII.**
 - c) The landed price per unit shall be the criteria for determining the L1 rate.
 - d) Each page of the price bid shall be duly signed by the bidder with official seal.
 - e) The bidder shall duly fill up **Annexure IX** for items quoted and their rates along with price break - up as per **Annexure VII** and shall submit in a separate sealed cover superscribed as "**COVER 'B'**", TENDER FOR SUPPLY OF _____ FOR NEIGRIHMS, SHILLONG (TENDER NO. _____) DUE AT _____ HRS ON _____ & ADDRESSED TO DEPUTY DIRECTOR, NEIGRIHMS, SHILLONG.
43. The **Cover 'A' and Cover 'B'** shall separately sealed and both these covers shall be put in another sealed cover superscribed as TENDER FOR SUPPLY OF _____ FOR NEIGRIHMS, SHILLONG (TENDER NO. _____) DUE AT _____ HRS ON _____ & ADDRESSED TO DEPUTY DIRECTOR, NEIGRIHMS, SHILLONG.
44. Cover 'A' i.e. Technical Bids shall be opened at the office of the Director, NEIGRIHMS or at any other place earlier intimated, on the date and time specified in presence of the intending bidders or their authorized representatives.
45. Cover 'B' i.e. the Price Bids of the bidders who meet the eligibility criteria, evaluated based on the details furnished in Cover 'A' shall only be opened and the date and time of opening of Cover 'B' shall be intimated to the eligible / short-listed bidders.
46. **TENDER EVALUATION** - Tenders will be evaluated with reference to various criteria and one of such criteria is that the rate per unit (landed price) for determining the L1 rate (lowest rate). Conditional discounts shall not be taken into account for price comparison. However same shall be considered in case of placing order if the bidder happens to be L1.
47. **VALIDITY OF BIDS** - The tendered rates and the validity of bids shall be for a minimum period of one year from the date, as the tender are finalized /awarded, till the finalization of next tender by the Institute, whichever is earlier. Bids with shorter validity shall be rejected. Purchaser may solicit bidders' consent to an extension of bid Validity period. A bidder may refuse extension request without forfeiting the bid Security.
48. **VALIDITY OF TENDER** - The validity of tender of the successful bidder shall be at least 1 year from the date of finalization of the order and the successful bidder(s) are bound to supply the items at agreed rates during the period. This validity period may be further extended at the discretion of the Director, NEIGRIHMS, Shillong.
49. **REASONABILITY OF RATES / FIRM PRICE-**The bidder shall certify that the rates quoted are the lowest ones for any institution in the country. If the bidder is stockiest / distributor / dealer, he shall confirm that the price quoted are based on manufacture's list price with appropriate discount & shall enclose manufacture's price list or priced bids in support of his claim. During the period of the contract, if the price of any tendered items is reduced due to any reason including any Law or Act of the Central / State Government, the bidder shall be statutorily bound to intimate the reduced rates immediately to the Director, NEIGRIHMS and shall charge the reduced rates. The Director, NEIGRIHMS is empowered to unilaterally effect such reduction as is necessary in rates, in case the bidder fails to notify or fail to agree to such reduction of rates. Subject to the condition stipulated above, the prices shall remain **firm** for the validity period of tender and on no account any increase in price shall be entertained till the completion of the tender period. No bidder will be allowed at any time on any ground whatsoever, to claim revision of or modification in the rates quoted by him. The representation of the bidder that computation / typographical or clerical error etc. has been committed in the bid and request for reversion on such plea shall not be entertained after opening of the bid.

50. **STATUTORY TAXES / DUTIES** -In case of any enhancement of Taxes and / or duties or levy of fresh Taxes / duties due to Statutory Act of the Govt, after date of submission of the tenders and during the contractual delivery period, additional or fresh levies so imposed will be allowed to be claimed as extra without any change in the price structure approved under the tender. For this purpose, the supplier shall produce a certificate from the authority concerned certifying that the item supplied falls under particular tariff resulting in additional / fresh levies for the supplied item. However, the same shall not be borne by the purchaser in case such levies become applicable after expiry of the contractual delivery period stipulated in the contract. Further, in case a successful bidder has been enjoying Excise Duty exemption on any criteria like turnover etc. and at a later date, during currency of the contract, even if excise Duty becomes chargeable on goods manufactured, the same shall be to the supplier's account and shall not be borne by the purchaser.
51. **PERFORMANCE SECURITY DEPOSIT:** The successful bidder, within 15 days of receipt of Purchase Order, shall be required to submit Performance Security Deposit of 5 % of the order value in the form of Performance Bank Guarantee in favour of the Financial Adviser, NEIGRIHMS valid till the end of the contract period. The Bank Guarantee shall be returned on completion of the Warranty period of the goods supplied. However, if the supplier fails to execute the order or fails to perform his services as per contract, in addition to other penal actions, the Bank Guarantee shall be encashed & the amount forfeited.
52. **AGREEMENT:** The successful bidder shall execute an agreement on non - judicial stamp paper of value of Rs. 100/- (stamp duty to be paid by the bidder) as per proforma in "Annexure X" within 15 days from the date of the intimation from Tender Inviting Authority informing that his tender has been accepted.
53. **NON - ASSIGNMENT:** The bidder shall not, at any time, assign, sub-let or make over the contract or the benefit thereof or any part thereof to any person or persons whatsoever.
54. **COMMUNICATION:** All notices or communications relating to or arising out of this agreement or any of the terms thereof shall be considered duly served on or given of the bidder if delivered to him or left at his premises, places of business or abode.
55. **ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT & FRESH AWARD:** Failure of the successful bidder to comply with the requirements of signing of contract and / or submission of performance security within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security.
56. **TENTATIVE QUANTITY:** The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of the Tender Inviting Authority. The rates quoted should not vary with the quantum of the order or the destination.
57. **INSPECTION & QUALITY ASSURANCE:** The Director, NEIGRIHMS and / or his authorized representative(s) have the right to inspect the manufacturing facilities of those bidders/ companies who have quoted or whose items have been quoted for this tender, before accepting their rates or before awarding the contract, or at any point of time during the continuance of the tender and has also the right to reject the tender or not to reorder based on facts brought out during such inspections. During the process of manufacture / fabrication of the ordered items, stage wise as well as random inspections may be carried out by authorized technical personnel to ensure compliance to specification / quality. However, such inspection shall not absolve the supplier from his responsibility of strictly adhering to the specifications & other conditions spelt out in the tender.
58. **DELIVERY CONDITION:** The supply of items and successful commissioning shall be completed within thirty days from the receipt of the Supply Order. The supply, installation, commissioning of the equipment and trial run have to be done by the supplier or his authorized agent. No additional charges for these services shall be paid. The supplier or the Indian agent shall be responsible for these services for imported items. The units as per order shall be handed over to the authorized representative(s) of Director at the specified location and the same shall be duly receipted after installation, commissioning and satisfactory demonstration.
59. **PAYMENT TERMS:** No advance payment shall be made. 90 % payment for the supplied items shall be made after receipt of the fully functional items and completion of all codal formalities subject to submission of Bank Guarantee for Performance Security, relevant documents, test certificates, warranty certificates etc. Balance 10 % payment shall be released on completion of the total supply.

60. **PENALTY FOR DELAY IN DELIVERY:** In case there is delay in delivery beyond the stipulated period as mentioned in delivery clause, there shall be reduction in price @ 5 % of the value of delayed goods per week of delay or part thereof subject to a maximum of 10 % of the total order value. Once the maximum price is reached, termination of the contract may be considered. Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 3 years. In addition to forfeiture of EMD and Bank Guarantee for Performance Security and other penal provisions.
61. **FORCE MAJUERE:** The above condition of delivery period, reduction & termination etc. are subject to majuere conditions which are beyond the control of the supplier, do not involve fault or negligence of the supplier and are not anticipated. Such events may include but are not limited to riots, mutinies, war, fire, storm, tempest, flood, epidemics, or other exceptional causes like quarantine restrictions, freight embargoes. On specific request made by the bidder the time period of supply may be extended by the Director, NEIGRIHMS at his discretion for such period as may be considered reasonable. However, the condition shall not include scarcity of raw materials, power cut, labour dispute, failure of sub-vendor and increase in cost of raw material.
62. **FRAUD & CORRUPTION:** The bidders, suppliers & contractors shall observe the highest standard of ethics during bidding and during performance of the contract. For the purpose of this provision, the following acts shall be considered a corrupt and / or fraudulent practice-
- "Corrupt Practise" means offering, giving, receiving or soliciting directly or indirectly, of any thing of value to influence the action of an official in the procurement process or in contract execution.
 - "Fraudulent Practices" means misrepresentation or omission of facts in order to execute of contract.
 - "Collusive Practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non-competitive level.
 - "Coercive Practices" means harming or threatening to harm, directly or indirectly, person or their property to influence their participation in a procurement process or in execution of a contract.
- During the process of evaluation of a bid or proposal for award of a contract, if it is detected that a bidder directly or through agents has engaged in corrupt, fraudulent, collusive or coercive practice in competing for the contract in question, then
- The bid shall be rejected, and
 - Declare the firm ineligible for a specific period or indefinitely to participate in a bidding process.
- In the bid document itself, an undertaking from the bidder may be obtained in the format at **Annexure - V**.
63. **LOCAL CONDITIONS:** It will be imperative on each bidder to fully acquaint himself of all local conditions and factors that would have any effect on performance of the contract. The purchaser shall not entertain any request for clarifications from the bidder regarding such local conditions nor shall accept any offer conditional to the local factors. No request for any change of price extension of time schedule of delivery of goods shall be entertained after purchaser accepts the bid.
64. **WAIVAR / ALTERATION:** Bidders request for waiver, alteration etc in respect of bid document fee. EMD, performance security etc. shall not be entertained and hence no formal reply shall be given for such requests. The Un-priced bids shall not be opened of those bidders who have not compiled with the provisions of the bid Document Fee and / or EMD clause of the Tender Document.
65. **ADJUDICATION / REVIEW BOARD:** Any dispute arising out of or during execution of the contract shall be settled with mutual agreement through an Adjudication/Review Board appointed by the Director, NEIGRIHMS having officers belonging to other departments not related to the purchasing department.
66. **SAVING CLAUSE:** No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.
67. **LAWS GOVERNING THE CONTRACT & JURISDICTION:** The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the tender such dispute would be subject to the jurisdiction of the Civil Court within the city of Shillong only.

SECTION V: BID FORM , PRICE SCHEDULE, BID SECURITY , PERFORMANCE AND CONTRACT FORM

ANNEXURE I-A-(SPECIMEN PROFORMA OF COVERING LETTER OF THE BIDDER)-TO BE PLACED IN TECHNO-COMMERCIAL BID

ANNEXURE I-A

The Director,
North Eastern Regional Institute of Health and Medical Sciences,
Mawdiangdiang,
Shillong-793018

Dear Sir,

I/We hereby submit our bid for the Tender No. **NEIGR/S&P/OT- /2011 -12** in the prescribed format along with all the associated and supporting documents. _____

I/We now enclosing herewith the Call Deposit No..... dated..... for Rs. _____ drawn in favour of the "DIRECTOR, NEIGRIHMS, SHILLONG" towards EMD/Bid Security (Nationalised /Commercial bank should have branch in Shillong. Tenders not accompanied with EMD/Bid Security (along with Technical Bid in case of two-bid system) shall be summarily rejected.

I/We hereby agree to all the terms and conditions, stipulated by the N E I G R I H M S in this connection including delivery, penalty etc. Bids for each group are being submitted under separate covers and sheets and shall be considered on their face value.

I/We have noted that over written entries shall be deleted unless duly re-written and initialled.

I/We undertake to sign the contract/agreement if required within 15 (fifteen days) from the issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the NEIGRIHMS , Shillong-793018.

I/We have gone through all terms and conditions of the tender documents before submitting the same.

Yours faithfully,

Signature of the Bidder

Witness:

1.

2.

**ANNEXURE I-(SPECIMEN DECLARATION FORM ON MANUFACTURING FACILITIES /AFTER SALES SERVICE)-
TO BE PLACED IN TECHNO-COMMERCIAL BID**

Annexure - I

Declaration on Bidder facilities / after Service

Tender Enquiry no: _____

For supply of: _____

1. Name of the Bidder :
2. Full postal Address:
3. Telephone No./Fax No.:
4. Email Address:
5. Date of inception of business:
6. Registration no. & date:
7. Issued by:
8. Valid till:
9. Details of manufacturing activity:
& item wise capacity
10. Detail of after Sales & Service & AMC facilities available locally:
 - a) Name of the Agency:
 - b) Full Postal Address:
 - c) Phone / Fax / E-mail:
11. Name of the Person responsible for 10 above:

Sl. No.	Name	Designation	Age	Residential Address with Contact numbers, fax, e-mail

12. Name of Govt. Department / Pvt. Institutions **As per enclosure**
to which the Bidder already supplied the items with quantity, value and supply period
 - i. Has the bidder ever been black listed by any Govt. agency? If yes, give details.
 - ii. Are any cases pending in the court related to any supplies? If yes, give details.
 - iii. Does the firm have the adequate facilities for Inspection and quality control? Please give details.

I, _____ Prop. / Partner / Director of
M/s _____

Hereby declare that the information given in this form is true and correct to the best of my knowledge & belief.

I / We agree to the tender inviting Authority forfeiting the Earnest Money Deposit and/or Performance Security Deposit and blacklisting us for a period of 3 years, if any information furnished by us to be false at the time of inspection and non-compliance with the terms and condition of the contract.

I offer to supply the items mentioned in the schedule (enclosed in price bid) at the rates quoted therein. I agree to hold this offer for one year after finalization of rate contract

Dated: _____ **Signature** _____

Name of bidder _____

Address _____

ANNEXURE II-(SPECIMEN PROFORMA FOR PERFORMANCE STATEMENT)-TO BE PLACED IN TECHNO-COMMERCIAL BID

Annexure - II

**PROFORMA FOR PERFORMANCE STATEMENT
(For a period of last 3 years)**

Bid No. _____ Date of opening _____ Time _____ Hours _____

Name of the Firm _____

Order placed by (full address of Purchaser) 1	Order No. and Date 2	Description and quantity of ordered goods 3	Value of order 4	Date of completion of delivery		Remarks indicating reasons for late delivery, if any 7	Has the supply of goods been satisfactory performance?*(Attach a certificate from the Purchaser/Consignee) 8
				As per contract 5	Actual 6		

Signature and seal of the Bidder _____

* The Bidder shall also furnish the following documents in connection with their past performance:

-

For supplies within India /Exports

For supplies made to public sector units in India, an Affidavit confirming that the performance statement given is correct.

However in case of supplies to private sector units, an Affidavit confirming that the performance statement is correct along with following supporting evidence:-

Copy of Supply/Purchase Order (s)

Copy of Invoice (s)

Proof of Payment received from Purchaser (s)

Certificate from the purchaser(s) in support of satisfactory completion of the Contract for the supplies made.

ANNEXURE III-(TENTATIVE SPECIMEN PROFORMA FOR ANNUAL TURN OVER STATEMENT)-TO BE PLACED IN TECHNO-COMMERCIAL BID

Annexure - III

ANNUAL TURN OVER STATEMENT

The Annual Turnover of M/s _____ for the past three years and concurrent commitment for the current financial years are given below and certified that the statement is true and correct

Sl. No.	Year	Turnover in Lakhs (Rs)
1.	200 - 200	-
2.	200 - 200	-
3.	200 - 200	-

Total - Rs. _____ lakhs.

.....
Average Turn Over per annum - Rs. _____ lakhs.

Concurrent Committee

Sl. No.	Contract ref.	Purchaser	Total Contract Value	Outstanding Value	Estimated delay in completion date

Dated:
Seal:

Signature of Auditor / Chartered Accountant
(Name in Capital)

ANNEXURE IV-(SPECIMEN PROFORMA FOR UNDERTAKING BY THE BIDDER)-TO BE PLACED IN TECHNO-COMMERCIAL BID

Annexure - IV

UNDERTAKING

To,
The Director,
NEIGRIHMS,
Mawdiangdiang, Shillong - 793018

Tender Enquiry No. _____

For supply of _____

Sir,

I, Shri _____, on behalf of M/s _____ having registered office at _____, do hereby declare that I have gone through the

terms and conditions mentioned for the above and undertake to comply with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance for a period of one year from the date of award of contract to us.

- I / We undersigned hereby bind myself/ourself to the Office of the Director, NEIGRIHMS, Shillong to supply stores as ordered by NEIGRIHMS, Shillong.
- The rates quoted by me/us for the items tendered for are specified against each. It is certified that rates quoted are lowest quoted for any institution in India and not higher than MRP / prevailing market rate.
- The articles shall be strictly as per specification and of the best quality as per requirement of the institution. The decision of the office of the Director, NEIGRIHMS, Mawdiangdiang, Shillong - 793018 (herein after called the said Director) as regard to the quality and specification of article shall be final and binding on me/us.
- We agree to the conditions of the tender which the EARNEST MONEY DEPOSIT and PERFORMANCE SECURITY DEPOSIT shall be forfeited by us.
- We hereby undertake to pay the penalty as per the terms and conditions of the contract for delayed supply of the ordered items.
- We agree to accept the amount of the bill to be paid by the purchaser after completion of all codal formalities and should any amount of the bill found by the purchaser/auditors to have been over-paid; the amount so found shall be refunded by me/us.
- We hereby undertake to supply the items during the validity of the tender as per direction given in supply order within the stipulated period.
- The Director, NEIGRIHMS has the right to accept or reject any or all the tender without assigning any reason.
- We understand all the terms and conditions of the contract and bind myself / ourselves to abide by them.

We hereby declare that there is no vigilance/CBI or court case pending/ against us at the moment.

SIGNATURE:

NAME & DESIGNATION:

DATE:

NAME & ADDRESS OF:

THE FIRM

SEAL:

ANNEXURE V-(SPECIMEN PROFORMA FOR ANNUAL TURN OVER STATEMENT)-TO BE PLACED IN
TECHNO-COMMERCIAL BID

Annexure - V

UNDERTAKING ON
FRAUD AND CORRUPTION

We M/s _____ do hereby undertake that, in competing for (and, if the award is made to us, in executing) the subject contract for supply of _____ under tender reference no. _____ dated _____ we shall strictly observe the laws against fraud and corruption in force in the country.

Sd/-

Signature of Proprietor/Partner/ Director
Designation:

Seal:

ANNEXURE VI-(SPECIMEN MANUFACTURER'S AUTHORISATION FORM)-TO BE PLACED IN TECHNO-COMMERCIAL BID

Annexure - VI

MANUFACTURER'S AUTHORIZATION FORM

No. _____ dated _____

To,
The Director,
NEIGRIHMS,
Mawdiangdiang, Shillong - 793018

Bid Ref. No. _____

Dear Sir,

We _____ Who are established and reputable manufacturers of
_____ having _____ factories at
_____ registered office at
_____ possessing Manufacturing License
No. _____ dated _____, valid up to _____, hereby
authorized M/s _____ (Name &
Address of Representative), to submit a bid and subsequently negotiate and sign the contract with you
against the above mentioned tender for the following items quoted:

- 1.
- 2.
- 3.

(Attach separate sheet if necessary)

Yours faithfully,

(Name)
for and on behalf of M/s _____
(Name of Manufacturer)

Note: This letter of authority should be on the letter head of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

ANNEXURE VII-(SPECIMEN FORM FOR DETAILS OF SPECIFICATION OF ITEMS/ STORES OFFERED BY BIDDERS FORM)-TO BE PLACED IN TECHNO-COMMERCIAL BID

Annexure - VII

FOR COVER 'A' - UNPRICED BID

Tender No._____

Sl.No Scheduled No.	Items	Technical Specifications	Manufacturer	Remark
1				
2				

Annexure - VIII: (TO BE PLACED IN THE COVER 'B' - PRICED BID)

Annexure - VIII

Sample/specimen Break - up of Price-

- Basic price
- Packing & Forwarding %
- Excise Duty %
- Sales %

In case of Import

- Customs Duty against CDEC %
- Counter rating Duty %
- Inspection & Certification changes (if applicable) %
- Freight % or L.S.
- Insurance %
- Handling Charges at site % or L.S.

Total Landed Cost at NEIGRIHMS Stores/Department:

*****NOTE: PRICE BID ALSO TO BE PROVIDED IN EXCEL FORMAT ON A COMPACT DISC / WRITTEN ON THE CD, TO BE PLACED IN THE PRICE BID ALONG WITH SIGNED HARD COPY.**

Note-I: Any other component of Cost left out above may be included

Note-II

Annexure - IX: (TO BE PLACED IN THE COVER 'B' - PRICED BID)

. PRICE SCHEDULE FOR ANNUAL COMPREHENSIVE MAINTENANCE AND REPAIR COST AFTER WARRANTY PERIOD

Not required in case of PRESENT CATEGORY.

*****NOTE: PRICE BID ALSO TO BE PROVIDED IN EXCEL FORMAT ON A COMPACT DISC / WRITTEN ON THE CD, TO BE PLACED IN THE PRICE BID ALONG WITH SIGNED HARD COPY.**

Signature of Bidder

Name

Business address

Place:

Date:

**ANNEXURE X-(SPECIMEN CONTRACT AGREEMENT FORM)-TO BE PLACED IN TECHNO-COMMERCIAL BID
FORM OF CONTRACT AGREEMENT**

THIS AGREEMENT made theday of....., 20... Between (*Name of purchaser*) of..... (*Country of Purchaser*) (Hereinafter called "the Purchaser") of the one part and (*Name of Supplier*) of..... (*City and Country of Supplier*) (hereinafter called "the Supplier") of the other part :

WHEREAS the Purchaser is desirous that certain Goods and ancillary services viz., (*Brief Description of Goods and Services*) and has accepted a bid by the Supplier for the supply of those goods and services in the sum of (*Contract Price in Words and Figures*) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services, which shall be supplied/provided by the Supplier, are as under:

SL. NO	BRIEF DESCRIPTION OF GOODS & SERVICES	QUANTITY TO BE SUPPLIED	UNIT PRICE	TOTAL PRICE	DELIVERY TERMS

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said (For the Purchaser)

in the presence of:.....

Signed, Sealed and Delivered by the

said (For the Supplier)

in the presence of:.....

ANNEXURE XI-(SPECIMEN PERFORMANCE SECURITY BANK GUARANTEE)-TO BE PLACED IN TECHNO-COMMERCIAL BID

(unconditional)

Date: [*insert: date*]

TENDER: [*insert: name or number of TENDER*]

Contract: [*insert: name or number of Contract*]

To: [*insert: name and address of Purchaser*]

Dear Sir or Madam:

We refer to the Contract Agreement ("the Contract") signed on [*insert: date*] between you and [*insert: name of Supplier*] ("the Supplier") concerning the supply and delivery of [*insert: a brief description of the Goods*]. By this letter we, the undersigned, [*insert: name of bank*], a bank (or company) organized under the laws of [*insert: country of bank*] and having its registered/principal office at [*insert: address of bank*], (hereinafter, "the Bank") do hereby jointly and severally with the Supplier irrevocably guarantee payment owed to you by the Supplier, pursuant to the Contract, up to the sum of [*insert: amount in numbers and words*]. This guarantee shall be reduced or expire as provided for by GCC .

We undertake to make payment under this Letter of Guarantee upon receipt by us of your first written demand signed by your duly authorized officer declaring the Supplier to be in default under the Contract and without cavil or argument any sum or sums within the above-named limits, without your need to prove or show grounds or reasons for your demand and without the right of the Supplier to dispute or question such demand. Our liability under this Letter of Guarantee shall be to pay to you whichever is the lesser of the sum so requested or the amount then guaranteed under this Letter in respect of any demand duly made under this Letter prior to expiry of this Letter of Guarantee, without being entitled to inquire whether or not this payment is lawfully demanded.

This Letter of Guarantee shall be valid from the date of issue until the date of expiration of the guarantee, as governed by the Contract. Except for the documents herein specified, no other documents or other action shall be required, notwithstanding any applicable law or regulation. Our liability under this Letter of Guarantee shall become null and void immediately upon its expiry, whether it is returned or not, and no claim may be made under this Letter after such expiry or after the aggregate of the sums paid by us to you shall equal the sums guaranteed under this Letter, whichever is the earlier. All notices to be given under this Letter shall be given by registered (airmail) post to the addressee at the address herein set out or as otherwise advised by and between the parties hereto.

We hereby agree that any part of the Contract may be amended, renewed, extended, modified, compromised, released, or discharged by mutual agreement between you and the Supplier, and this security may be exchanged or surrendered without in any way impairing or affecting our liabilities hereunder without notice to us and without the necessity for any additional endorsement, consent, or guarantee by us, provided, however, that the sum guaranteed shall not be increased or decreased.

No action, event, or condition that by any applicable law should operate to discharge us from liability hereunder shall have any effect, and we hereby waive any right we may have to apply such law, so that in all respects our liability hereunder shall be irrevocable and, except as stated herein, unconditional in all respects.

For and on behalf of the Bank

Signed: _____

Date: _____

in the capacity of: [*insert: title or other appropriate designation*]

Common Seal of the Bank

ANNEXURE XII-(SPECIMEN BID SECURITY FORM)-TO BE PLACED IN TECHNO-COMMERCIAL BID

Date: [*insert: date*]

TENDER: [*insert: name and number of TENDER*]

Contract: [*insert: name and number of Contract*]

To: [*insert: name and address of Purchaser*]

WHEREAS [*insert: name of Bidder*] (hereinafter called "the Bidder") has submitted its bid dated [*insert: date of bid*] for the performance of the above-named Contract (hereinafter called "the Bid")

KNOW ALL PERSONS by these present that WE [*insert: name of bank*] of [*insert: address of bank*] (hereinafter called "the Bank") are bound unto [*insert: name of Purchaser*] (hereinafter called "the Purchaser") in the sum of: [*insert: amount*], for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this [*insert: number*] day of [*insert: month*], [*insert: year*].

THE CONDITIONS of this obligation are the following:

1. If, after the bid submission deadline, the Bidder
 - (a) withdraws its bid during the period of bid validity specified by the Bidder in the Bid Form, or
 - (b) does not accept the Purchaser's corrections of arithmetic errors in accordance with the Instructions to Bidders; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity
 - (a) fails or refuses to sign the Contract Agreement when required; or
 - (b) fails or refuses to issue the performance security in accordance with the Instructions to Bidders.
 - (c) In case of any false, incorrect or misleading information provided in the bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due it, owing to the occurrence of any one of the two above-named CONDITIONS, and specifying the occurred condition or conditions.

This guarantee will remain in full force up to and including [*insert: the date that is 45 days after the period of bid validity*], and any demand in respect thereof must reach the Bank not later than the above date.

For and on behalf of the Bank

Signed: _____

_____ Date: _____

in the capacity of: [*insert: title or other appropriate designation*] Common Seal of the Bank

ANNEXURE XIII- (SPECIMEN PROFORMA OF AFFIDAVIT FOR CLAIMING PAYMENT)-TO BE PLACED IN TECHNO-COMMERCIAL BID

I ----- son/daughter of ----- resident of ----- solemnly undertake that I am an authorized signatory of M/s -----(insert name of the company with full address) and I hereby undertake that the supplies for which payments are being made have been correctly made to the respective consignees. I take full responsibility for the correctness of the documents submitted for which the payment has been claimed. I further undertake that without prejudice to the rights of purchaser as per the contract, I shall be solely responsible if any of the document is found to be fake even to make good any loss suffered by the purchaser due to incorrectness of the documents submitted by us claiming payment against invoice(s) no(s).-----.

Further I hereby certify that I haven't received/claimed any payment earlier against these invoice(s).

Name:-----

Address:-----

Witness 1-----

Address:-----

Witness 2-----

Address:-----

Schedule of Requirement of Stores: ANNEXURE XIV

For Infectious control, sterilization stores, CSSD, Cleaning material stores alternate molecule/ formulation approved by Centre for Disease Control, USA or World Health Organization or FDA, MOHFW, Government of India may be offered by the bidders. Bids are subjected to final acceptance by the Institute.

Sl. No.	Descriptions	Unit /Pack	Company /Manufacturer
1.	Superior performance detergent 25 kg Complete, advance laundry detergent for light and heavy soils, formulated product for use of all cottons, plysters and blends thereof, providing the highest standard of wash performance	25 kg	
2.	Broad spectrum detergent 25 kg Broad spectrum laundry detergent, ideally suited for all fabrics and formulated for use as a single shot detergent in hard water / low temperature situation	25 kg	
3.	Enzymatic Detergent 5 ltrs Enzymatic detergent solution for removing soil and cleaning of instruments with 0.8% or 1.6 % cidezyme or equivalent content	5 ltrs	
4.	Disinfectant Tablets tablets Sodium Dichloroisocyanurate 500mg content or equivalent tablets for disinfection of hospital, laboratories, wards, OT and food processing areas		
5.	Liquid emulsifier concentrate 5 lts For effective cleaning of fabrics regularly exposed to minerals oils and grease stains with effectiveness of normal laundry detergents by actively removing soils from fabrics	5 ltrs	
6.	Liquid emulsifier concentrate 5 lts Super concentrated emulsifier for effective cleaning of fabrics regularly exposed to minerals oils & grease stains, move effectiveness by actively removing these types of soils from fabrics	5 ltrs	
7.	Alkali booster 25 kg Specially formulated to assist in the removal of heavy soils from fabrics	25 kg	
8.	Specially formulated to assist in the removal of heavy soils should not contain caustic soda .	25 kg	
9.	Neutralising agent 25 kg Mildly acidic powder that has the properties of neutralising both alkalis and chlorine and for preventing yellowing / possible fabric damage	25 kg	

10.	Non - yellowing fabric softener concentrate 5lts Semi visious liquid providing excellent softening for all cotton and synthetic fabrics with pleasant fragrance.	5 ltrs	
11.	Fabric sanitiser 5lts Fabric sanitiser formulated for use in laundries, to provide residual sanitisation for a long period.	5 ltrs	
12.	Chlorine bleach 50lts Efffective low temperature chlorine bleach system based on hypochlorite, alkali and bleach stabilising agents which can be applied on all type of white fabrics and articles with chlorine caompatible dyes	50 ltrs	
13.	Liquid detergent booster with optical brightener 25lts Liquid booster based on a blend of surfactants in conjunction with an alkalinity booster, for needs in hotels & healthcare establishment	25 ltrs	
14.	Liquid alkalinity bulider / booster for use in medium water hardness - without phosphate 25lts Liquid alkalinity booster / builder based on an alkali source suitable for use in normal water hardness situation.	25 ltrs	
15.	Liquid detergent for use at high temperature (75°C+) Liquid laundry oxygen bleach based on stabilised hydrogen peroxide that is formulated for bleaching during the mainwash at temperature above 75°C+ and safe destainer for use on colored linen	25 ltrs	
16.	Liquid neutraliser - Neutralises alkalinity and chlorine Laundry neutraliser that serves to neutralise leftover active alkalis as well as chlorine in the wash process thereby preventing yellowing and possible fabric damage	25 ltrs	
17.	Liquid neutraliser - Neutralises alkalinity and prevents iron percipitation Laundry sour used to neutralise remains of alkalinity at the end of the total wash process and prevents yellowing of fabric by neutralising iron in the rinse water.	25 ltrs	
18.	Fabric softner concentrate Rich perfume fabric softener specially formulated for use in commercial and on premises laundries	25 ltrs	

19.	Liquid dosing systems - Example:CLAX DF1 Microprocessor controlled chemical delivery system designed for small & medium sized laundries. It acts as a centralised dosing system capable of serving upto 6 washer extractors & delivering upto 8 products to each washer		
20.	Liquid dosing systems - Example:CLAX DF2. Microprocessor controlled chemical delivery system designed for large laundries acting as a centralised dosing system capable of serving upto 6 washer extractors & delivering upto 8 products to each washer.		
21.	Liquid dosing systems Easily adapt to every laundry application. Designed in alphanumeric programmer with simple programming systems & calibration reducing installation & training requirements		
22.	Liquid dosing systems Delivering cost saving through simplified installation and low maintenance requirement allowing to combine upto 8 large or medium size pumps		
23.	Manual dishwash detergent concentrate Effective in removing all greases and food soils from crockery	5 ltrs	
24.	All purpose cleaner concentrate Liquid detergent for all hard surfaces including floor, sinks, walls, kitchen table, panels, etc	5 ltrs	
25.	Heavy duty detergent, Aluminium safe Heavy duty degreaser for effective removal of stubborn greasy soils from heavily soiled surface like cooker tops, vents, hoods, etc	5 ltrs	
26.	Sanitising tablets Chlorine based, convenient to use, broad spectrum sanitising tablets for the sanitisation	1000 gms	
27.	Descaler concentrate Phosphoric based cleaner for the removal of lime scale from kitchen equipment like dishwashing machines, steamer, water heater, kettles, tea & coffee urns, etc	5 ltrs	
28.	Stainless steel polish Specially formulated polish for care of stainless steel that protects against grease & water splashes leaving the surface with a bright finish	5 ltrs	

29.	Oven / Grill cleaner concentrate Heavy duty cleaner for removal of heavy carbonaceous and baked on deposits from equipments like oven, grills, fryers, hot plates, etc	5 ltrs	
30.	All purpose cleaner / Sanitiser concentrate 5 ltr Ammonium compound based concentrate liquid detergent sanitiser. Used for cleaning and sanitising equipments	5 ltrs	
31.	Blue Liquid - Fabric whitener (For Linen)	As per pack	
32.	Linen Trolley (For dispatching clean linen to different areas)	Each	
33.	Drain cleaner and Maintainer For cleaning washroom, kitchen & other drains effectively with special ingredients for break down food residue, melt grease and hair	5 ltrs	
34.	Chlorinated cleaner - Sanitiser 1000gms Chlorinated powder detergent sanitiser, formulated for providing cleaning / sanitisation in a single step for use on food contact areas and surfaces.	1 ltr	
35.	All purpose cleaner concentrate General purpose concentrate liquid detergent for dishwashing floor cleaning, hard surface cleaning glass & vehicle cleaning	5 ltrs	
36.	Liquid destainer / Pressoaker For removal of stubborn stains from cups and crockery in a soaking process, formulation containing active chlorine for effective removal of tea, coffee & fruit stains	5 ltrs	
37.	Machine warewashing liquid concentrate Strong alkaline machine warewashing liquid suitable for all type of professional dishwashing machines	25 ltrs	
38.	Machine warewashing Rinse-Aid concentrate 25 ltr A concentrated, clear liquid rinse-aid. Formulated for rapid drying and ensure clear, spotless, glasses and cutlery.	25 ltrs	

39.	Mechanical warewashing detergent for soft water as per pack High performance machine warewashing powder detergent specially formulated to provide excellent soil removal in soft water conditions.	as per pack	
40.	Neutral Rinse-Aid Concentrate as per pack Low foam concentrated, neutral rinse additive for machine ware washing, ensuring quick drying.	as per pack	
41.	Machine warewashing detergent 1kg Strong alkaline powder suitable for all types of dishwashing machines	1 kg	
42.	Machine warewashing Rinse-Aid concentrate 1lts A concentrated, clear liquid rinse-aid. Formulated for rapid drying and ensure clear, spotless, glasses and cutlery.	1 ltr	
43.	Hygienic hard surface cleaner concentrate A concentrated general purpose cleaner-cum-sanitiser. This pleasantly scented product that does not contain any abrasives or bleaches, is ideal for the quick and gentle cleaning of all hard surface (e.g. TV cabinets, Photo frames, telephones, etc	5 ltrs	
44.	Germicidal cleaner & deodorant concentrate As per pack One step disinfectant cleaner, formulated for use in hospitals, nursing homes, schools & other public facilities. Its quaternary formula, cleans, disinfects & deodorizes hard, non porous surface. It provides excellent cleaning & broad spectrum disinfection in one easy step. It kills HIV-I on environment surfaces.	as per pack /5 ltrs	
45.	Fabric freshner An easy solution instantly treats fabric's malodor & reduces customers complaints. A unique patented chemistry physically alters malodor's molecules & eliminates unpleasant smell	as per pack	
46.	Carper detergent a carpet detergent for deep cleaning of carpets & upholstery with injection extraction method & for removal of spot & stains	5 ltrs	

47.	Carpet care - Gum remover As per pack Used for removal of the gum, tar, wax, etc from floor carpet and concrete surfaced. It is safer than hydrocarbon based gum removers	per 12 (oz)	
48.	Penetrating Sealer It impregnates & protects porous & ceramic stone floors (eg. Sandstone, marble, concrete granite, quarry tile) It penetrates into the stone & does not alter appearance of the floor	for 1 GL	
49.	Sealer / Finish for hard floors It is a pore-filler based on acrylic polymers that produces a very tough protective film & is soil-and-slip retardant. It provides adhesion to new & old stone floors. Used for treatment of porous flooring such as artificial stone, marble, cement, concrete, synthetic or epoxy resins & unglazed ceramics	for 1 GL	
50.	High gloss floor emulsion As per pack. Low maintenance gloss finish for hard floors. Ideal for terrazzo & vinyl floors. Easy to apply & quick drying formula	5 ltrs	
51.	Floor Maintainer As per pack It is a spray buff which gives your floor that just finished: Shine. It can be used on all types of floor finishes.	for 1 GL	
52.	Polyurethane waterborne, wood floor finish As per pack. It is a finish for all parquet floor including gymnasium floor formulated with an oil modified polyurethane resin.	as per pack	
53.	Dust Mop / Dust Cloth treatment As per pack. Special blend of oils & surface are used for treating dust mops & cloth working to attract & hold dust. It works on many surfaces & leaves no oily film on the floor	as per pack	
54.	Disinfectant cleanser It is an antimicrobial skin cleanser which helps reduce the risk of food contamination or cross infection	5 ltrs	
55.	No rinse hand sanitiser It is an alcohol rub developed for hand sanitisation, This is an effective sanitiser, highly effective against resident & transient skin microorganisms.	5 ltrs	

56.	Softcare bulk dispenser This has a rubberized bladder valving system which ensure that once the product is in the chamber, it releases the soap consistently ant the system does not leak the product	5 ltrs	
57.	Touch Free Dispenser	5 ltrs	
	It is a commercial quality automatic touch free dispenser & is the most hygienic method of dispensing soap or lotion. It uses the latest infrared technology. It can be used with all varieties of johnson diversey hand washed & alcohol rubs		
58.	Bathroom Cleaner & Scale Remover It ia a non-corrosion formula that deep cleans dirt & soap from bathroom & shower tiles, fixtures & most washable surfaces	5 ltrs	
59.	Alcohol Hand Rub An alcohol rub developed for hand disinfection, suitable for application in the healthcare areas. Chlorhexidine Gluconate solution 2.5% with Ethyl Alcohol 70% v/v or equivalent like N-propanol: 50%; Isopropanol: 20%; Glycerol: 1-3%; Chlorhexidine digluconate: 0.1-0.5%	500ml	
60.	Surgical Handwash Superior handwash with efficacy containing Chlorhexidine Gluconate solution 20% v/v or equivalent.		
61.	Terminal / Aerial Disinfectant Formulation of Hydrogen Peroxide 11 % with 0.01% Silver Nitrate solution.	1 ltr	
62.	Surface Cleaner & Disinfectant Chlorine based gel cleaner for all water resistant surfaces. Its viscious formulation allows longer contact time also on vertical surfaces. Due to its chlorine content, the product will clean the stubborn stain & remove bacteria at the same time. Sodium hypochlorite: 1-5%; Secondary alkane sulphate: 0.5-1.5%; Sodium hydroxide: 0.5-1.5%; Laundryl amine oxide: 1-5%	5 ltrs	

63.	<p>High level disinfectant for disinfection of surfaces & critical Instrument</p> <p>A High level disinfectant for disinfection of surfaces & critical Instrument which comes in contact with the blood stream or normally sterile areas of the body such as rigid & flexible surgical instrument in healthcare application. Didecyl dimethy ammonium chloride: 5-15%; n-alkyl dimethyl benzyl ammonium chloride: 5-15%; Lauryl amine oxide: 1-5%</p>	5 ltrs	
64.	<p>Alkaline medical instrument cleaner for rigid instruments</p> <p>Alkaline medical instrument cleaner for rigid instruments & utensils pre wash. Silver & steel instrument cleaning is also covered by JD 92 plus. Sodium hydroxide: 5-15%; Sodium carbonate: 5-15%; Ethylene glycol: 1-5%; Sodium lauryl ether sulphate: 1-5%; Monoethanolamine: 1-5%</p>	5 ltrs	
65.	<p>Liquid Skin Antiseptic</p> <p>Skin antiseptic & wound dressing care. Broad spectrum bactericidal, fungicidal, virucidal, sporicidal & also used in bandage care</p> <p>Potassium Iodate: 0.1-0.5%; Povidone Iodine: 8.6%</p>	1 ltr	
66.	<p>Liquid washing detergent</p> <p>A mild enzymatic liquid washing detergent specially formulated to provide excellent soil removal on medical instrument cleaning in soft & medium hard water conditions</p> <p>Disodium tetraborate, decahydrate: 1-3%; Enzymes: 1-3%; Propylene glycol: 1-5%</p>	5 ltrs	
67.	<p>Handwash & pre-operative instant antiseptic</p> <p>Highly effective handwash & pre-operative instant antiseptic. Being a gel it has the advantage of easy & uniform application</p> <p>Non-ionic surface: 1-2%; Glycerol: 5-15%; Polymeric biguanide: 0.1-0.5%; Amphoteric surfactant: 1-3%; CHG: 4%</p>	500ml	
68.	<p>High level disinfectant & activated sterilizer for critical instruments</p> <p>It is a high level disinfectant & activated sterilizer for critical instruments (come in contact with blood stream or normally sterile areas of the body, such as rigid & flexible surgical instruments) in healthcare application</p> <p>Ethanol: 1-5%; Glutaraldehyde: 2.5%; Sodium Benzoate: 15-30%</p>	5 ltrs	

69.	<p>Hand scrubber For cleaning walls and vertical surfaces should be able to reach difficult and narrow areas. Light weight should not exceed 2 kg. With double hand grip. Sturdy nylon brushes should be of 5-6 " diameter. Should be inter changeable. Power of motor 450-550 w. with leak proof electric connections and switches. Should have auto cut off switch in case of electric leakage to safeguard the operator. Should be ISI/BIS mark.</p>		
70.	<p>Garbage Trolley Made of fiber reinforced plastic, light weight, durable, scratch proof , Fire resistant and chemical resistant. Lid - EN 8 sheet rod, GI treated or powder coated Handle - One handle of MS steel powder coated colour to be provided on the back. Foot operated for early lifting of lid. Rectangular shape of 3 different colours - Blue, Black & Yellow. Capacity - a) 100-120 ltss. (800 mm height approx.) b) 70-90 ltss. (800 mm height approx.) c) 20-30 ltss. (400 mm height approx.) Heavy duty wheels - 2 (4" diameter approx.) All trolleys should have name of hospital. Colour should be UV Resistant. Blue & Yellow trolleys should have world 'BIOHAZARD' and symbol of Biohazard printed.</p>		
71.	Damp mopping system	per no	
72.	Dust pan with aluminium hadle & cover	per no	
73.	PVC broom with handle	per no	
74.	Window washer & window squeegees	per no	
75.	Cob web brushes & scrapper blades	per no	
76.	Telescopic poles Alluminium Adjustable pole for cobweb cleaning	per no	
77.	Bleach (For laundry)	25 kg	
78.	Detergent (for laundry)	5 x 5kgs	
79.	Ala Bleach	05 liter jar/500 ml Jar.	

80.	Air Freshener 05 liter jar		
81.	Bleaching Powder	450gms PKTS	
82.	Black soap Big piece.		
83.	Belcha		
84.	Basket cone Big size.		
85.	Baygon Spray or equivalent 05 liter jar.		
86.	Bamboo Broom Good quality big one.		
87.	Box(plastic) 3liters,5 ltrs and 10 ltrs.		
88.	Coconut Brush(Khasi)		
89.	Citronella oil	1 ltr	
90.	Carbolic acid	500ml	
91.	Daw		
92.	Dustbin with Pedal & Cover		
93.	Dettol Liquid soap 200ml		
94.	Doormat (Big) Good quality-rubber made Size 3/2 ft.,5/2 ft. and 10/2 ft.		
95.	Doormat(Big) Good quality-Jute made Size 3/2 ft.		
96.	Dormat(big)Good quality Nylon made Size 3/2 ft. and also per meter,		
97.	Drainex Powder/Suma drain cleaner.	per no	
98.	Dustbin Swing type 25 liters &50 ltrs.	25 ltrs 50 ltrs	
99.	Duster cloth(Big) good quality 36x36		

100.	Fork Spade		
101.	Floor mopper(Big)		
102.	Funnel Small, medium & big size.		
103.	<p><u>Fogging Machine:</u> Engine Type: Pulse Jet Engine Engine Output should be: 10kw to 20kw (as per the model) Ignition: electric solid state Fuel tank capacity: Minimum 5 ltrs Fuel type: Petrol/Diesel Average fuel consumption: Approx. 1 ltr per hour Solution tank capacity: Minimum five ltrs Output: Minimum 12 ltrs per hour (as per the model) Empty weight: 8/9 kg Particle size: 02 to 25 microns oil based solution</p> <p>Firms are requested to provide details specification with pictures, as per their model no. They may be asked for demonstration. At the time of supply they need to give proper training to the operators. Two years Warranty should be provided by the firm. Company representatives should attend any complaints within twenty four hours.</p> <p><u>Addl. Accessories:</u> Two(2) set batteries, Spanner Set, Funnels, Spare washer kit, Wire brush, Flow control jets, Operator protection devices, Charger, etc. <i>should be provided with the machine.</i></p>		
104.	Gardening Gloves Size: 7 - 7 1/2 8 - 8 1/2 9 - 9 1/2	per no	
105.	Grass broom(Good Quality)		
106.	Garden Scissor		
107.	Glass cleaning set.	per set	
108.	Hypochlorite solution per ltr. (4% - 10%)		
109.	Haxoline powder. 500 gms and 1 kg pack and 25/50 kg sack.		
110.	Iron Brush		
111.	Khurpi		
112.	Kerosene Oil per liter		
113.	Ladder Aluminium made.		
114.	Mug(Plastic)		

115.	Mopping cloth 4/4 ft and 4/2 ft.		
116.	Mobile bin 200 liters		
117.	Nitric acid per liter.		
118.	Phenyle(Aromax) 5 liter jar.		
119.	Rope(plastic)		
120.	Road side bins with stand and without stand and 80, 100 and 200 ltrs	80 ltrs 100 ltrs 200 ltrs	
121.	Rapling rope.		
122.	Steel Wool	Per kg.	
123.	Steel bins 100 liters, 200 ltrs.		
124.	Spade Small, Medium and big size.		
125.	Sickle		
126.	Sulphuric Acid		
127.	Bio-Medical Waste Segregation bins With steel frame, pedal and cover, contains four (yellow. blue, white and black) PVC buckets.	per no	
128.	Sword Big iron made with handle		
129.	Telescopic poles.(set) Aluminum made		
130.	Wheel burrow 300 liters and above.		
131.	Hand Disinfection (Hand Rub) 50% N-Propanol+20% Isoproanol+0.5% Chlorhexidine Gluconate+ Emollient+Mosturiture	500 ml	

132.	Skin Scrub Povidine Iodine--9.4% + Ethanol--82%	500ml	
133.	Savlon Solution/ Savinox Plus	500 ml	
134.	Benzalkonium Chloride Composition in details should be enclosed		
135.	Polyhexamethelene Biquanide Composition in details should be enclosed		
136.	Siver Nitrate & Hycrocen peroxide (Liquid) Composition in details should be enclosed		
137.	Didecyl Dimethyl Ammonium Chloride Composition in details should be enclosed		
138.	Paracetic Acid Composition in details should be enclosed		
139.	Potassium Monopersulphate Composition in details should be enclosed		
140.	Chloramine - T Composition in details should be enclosed		
141.	Chlorhexidine Cluconate, Triclosan, Isopropyl Alcohol, Based hand disinfectant Composition in details should be enclosed		
142.	Phenyle (Ord) - white5liter jar.	5 ltrs	
143.	Fogging Machine - (Indoor) For OT, Sensitive area, etc. (Specifications to be enclosed)		
General Consumable Items			
1	Battery for pointer Long life Heavy duty	Each	
Larvicidal (For fly control)			
Sl. No.	Active ingredients	Unit	
1	Cyromazine 1% - Composition in details should be enclosed	Preferably 5 ltrs/ kg	
Larvicidal (For Mosquito control)			
Sl. No.	Active ingredients	Unit	
1	Fenthion/ Organophosphate - Composition in details should be enclosed	Preferably 5 litres/ kg	
2	Powder Bio-Bacillus Thuringiensis varsisralensis Sero type H-14 strain	Preferab	

	164 in WP – composition in details should be enclosed	ly 5 kg	
Adult Fly Control			
Sl. No.	Active ingredients	Unit	
1.	Propoxur 2%-20% - Composition in details should be enclosed	Preferably 5 litres/kg	
For Adult Pest control			
Sl. No.	Active ingredients	Unit	
1.	Synthetic Pyrethroid like Deltamethrin 2.5%/Betacyfluthrin 2.45%/ etc. - Composition in details should be enclosed	Preferably 5 litres/kg	
2	Fumigants like Methyl Bromide/ Sulfuryl fluoride/ Para Dichlorobenzene etc. - Composition in details should be enclosed	Preferably 5 litres/kg	
3	Inorganics like Disodium Octaborate Tetra hydrate - Composition in details should be enclosed	Preferably 5 litres/kg	
4	Botanicals like Pyrethrum 2% - Composition in details should be enclosed	Preferably 5 litres/kg	
5	Naturals like Avermectins - Composition in details should be enclosed	Preferably 5 litres/kg	
6	Lambda Chhelothrin 10%/ Powder Cyfluthrin 10% - Composition in details should be enclosed	Preferably 5 litres/kg	
7	Pest seal, spot kill, Pip, Solfax, Rochex etc - Composition in details should be enclosed	Preferably 5 litres/kg	
For Rodent Control			
Sl. No.	Active ingredients	Unit	
1	Bromodiolone/ Coumatetraryl – Composition in details should be enclosed	As per pack	
2	Aluminum phosphide – Composition in details should be enclosed	As per pack	
3	Zinc Phosphide – Composition in details should be enclosed	As per pack	
4	Dichlorvos (DDVP) – Composition in details should be enclosed	As per pack	
For Cockroach Control			
Sl. No.	Active ingredients	Unit	
1	Imidacloprid based ready to use gel cartridge with applicator gun & various size nozzles. – composition in details should be enclosed	As per pack	
2	Imidacloprid based liquid – Composition in details should be enclosed	As per pack	
Other things for Pest control			
Sl. No.	Active ingredients	Unit	

1	Ultrasonic Pest Repeller – Power supply 200-240 volts, power consumption below 2 watts, frequency range 30,000 Hz to 65,000 Hz (continuously variable), Output sound pressure 130db with compatible Ac adapter – Details specification should be enclosed	Each	
2	Fogging Machine – for outdoor thermal fogging. Specification in details should be enclosed.	Each	
3	Rat Trap – Netted Box to trap rat through food items – Medium size, size must be mentioned	Each	
4	Gum pad for catching rat (Adhesive gum) size 6"x3" & 6"x6" / Glue trap.	Each	
For Mercury Containment			
Sl. No.	Active ingredients	Unit	
1	Spill Kit-- Mercury Spill containment Kit-- plastic case with Handle-components: <ul style="list-style-type: none"> • 270g)MICROSORB • malgamation Powder • 250g) Indicator Powder • apor suppressor Shaker Bottle • spirator Bottle • aste collection Bottle • ixing Tub With Spatula • hemical sponge • isposable bag & Twist Tie • itrile Gloves 	Each Box	
For Plant Care			
Sl.	Name	Unit	
1	Manure for plants – 100% organic Manure made out of Neem, Karnaj, Kusum, Til, Mustard etc. – Composition in details should be enclosed	Preferably 5 kg	
Sanitary related/ Mops & Tools			
Sl.	Name	Unit	
1	Sanitary cube for urinal – original packing	400 gm/500 gm pack	
2	Cotton Mop (Kentucky mop) weight of cotton 500 gm – 1 kg, Iron handle chrome plated length 150 cm long and 2 cm dia, oval GI blade, length of thread 50 cm to 80 cm – details measurement should be enclosed	Each	
3	Floor Brush (18", 20", 30") with long handle – details measurement should be enclosed	Each	
4	Cloth lined heavy duty chemical resistant black rubber Gum boot with corrugated sole, height from sole 15", size 6 to 10. – details measurement should be enclosed	Each	
Others			
Sl	Names	Unit	

1	Weeder/ Lawn Mower (size- 12") for trimming grass - Specification in details should be enclosed	Each	
2	Electrically operated Insect Repellent - 220-240 V, 50 Hz- Specification in details should be enclosed.	Each	
3	Goggles - transparent glass, covered in all sides - adult size	Each	

General & Office Consumables:

Sl. No.	Description of Stores /Items	Unit	Manufacturer /Company
1	Anti glare screen for Computer monitor 17"	Each	
2	Bed Clip Board 30" x 20" with plywood 6mm	Each	
3	Book card	Each	
4	Book pocket	Each	
5	Brass Plate	Each	
6	Candle Stand with handle	Each	
7	chalk for Blackboard	Per pkt	
8	Conference Name plate plastic	Each	
9	Desk calender stand	Each	
10	Dot matrix printer ribbon (Model: LX 300 + II)Epson	Each	
11	DSM 3025	Each	
12	Envelope - big size (different colour)	per 1000	
13	Envelope - medium size (different colour)	per 1000	
14	Envelope - small size (different colour)	per 1000	
15	Epson T0761 for use with C58/CX2800	Each	
16	File Tag nylon(18 cms)	per 1000	
17	Floppy case with lock	Each	
18	Gestener Copy printer master2x470g/16.6zCPMT-16	Each	

19	Gestener CP Ink, Master roll	Each	
20	Gestener Master Ink(5430)CPI-7	Each	
21	Gestener Master Roll (C.PMF/5430.19)	Each	
22	Gestener Toner 3222	Each	
23	Gestener Toner No 1502	Each	
24	Gestener Toner No 420	Each	
25	High density calcium carbonate wax free white chalks	Each	
26	Inauguration Lamp (Made of Brass with height of 3 feet)	Each	
27	Ink writer (Styles)	Each	
28	Iron Machine	Each	
29	Ironing Stand /Table	Each	
30	Lamination Paper Cutter Heavy duty	Each	
31	Lamination Roll A4(80 Microns,clear quality)	per roll	
32	Magnetic Flip Chart Clamp	Each	
33	Name Plate Hanger	Each	
34	Notice board (3 ½ X 2 ½) ft with sliding glass cover	Each	
35	Notice board with sliding glass door (4mm) & lock	Each	
36	Organic photo conductor drum B0399510	Each	
37	Plastic File Cover (legal size)	Each	
38	Printer Ink Cartridge (HP-5162a)	Each	
39	Printer Ink Cartridge (HP-5164a) colour	Each	
40	Printer Ink Cartridge Canon B 40	Each	
41	Printer Ink Cartridge Canon C 41	Each	

42	Printer Toner Cartridge (HP-1010) Xerox 5837	Each	
43	Printer Toner Cartridge (HP-3903-F) Canon	Each	
44	Printer Toner for Canon Laser Shot (Model: LBP 1210)	Each	
45	Refilling for empty cartridge CC655A	Each	
46	Ricoh Toner No 4500	Each	
47	ROUND SEAL WITH SELF INKING (BIG)6 CM in diameter	Each	
48	ROUND SEAL WITH SELF INKING (SMALL)4CM in diameter	Each	
49	ROUND SEAL WITHOUT SELF INKING (BIG) 6 CM in diameter	Each	
50	ROUND SEAL WITHOUT SELF INKING (SMALL)4 CM in diameter	Each	
51	Security Keyring for 20 keys	Each	
52	Service tray (cello)	Each	
53	Silicon /Rubber tubing	Each	
54	Spine label	Each	
55	Table pencil sharpener	Each	
56	Toner Cartridge (Canon EP 65	Each	
57	Toner Cartridge (Canon LBP 2000	Each	
58	Toner Cartridge (HP Canon 552)	Each	
59	Toner Cartridge (HP-420)	Each	
60	Toner Cartridge 5320 A R 616ST (sharp)	Each	
61	Toner Cartridge no 1025 (MODI Xerox Machine)	Each	
62	Toner DSM 615	Each	
63	Toner for Canon Xerox machine IR 1600/2000 (GRR 8	Each	
64	Toner for Richo Photocopier Machine (1230D)	Each	

65	Toner for Richo Photocopier Machine (2320D)	Each	
66	Toner for Richo Photocopier Machine (2500)	Each	
67	Toner for Richo Photocopier Machine (Model 1600 LE)	Each	
68	Toner for Richo Photocopier Machine (Model 2510 MP)	Each	
69	Toner for Photocopier machine (Toshiba E-studio 282)	Each	
70	Toner HP COLOUR LASER JET(2605D)	Each	
71	Toner Photocopier machine model: 5837	Each	
72	Toshiba Toner No 4500	Each	
73	Tracing paper (100 x 100)	Each	
74	Visiting Card folder	Each	
75	White board (3' x 6')ft	Each	
76	White board marker pen ink (refill) 1000 ml	Each	
77	Wooden Name Plate	Each	
78	Consumables/ Accessories for Photocopier(Toshiba E Studio 282)		
	Drum		
	Developer		
	Blade D		
	Rec Blade		
	Heat Roller		
	Pressure Roller		
79	Anti Glare for Computer	Each	
80	Anti virus (Bitdefender/Kaspersky)	Each	
81	Arch lever file with NEIGRIHMS print board file (cloth flap)	Each	

82	Arch Lever file with NEIGRIHMS print(ambassador/corporate)	Each	
83	Board for hanging keys (Size: 3' x 3') -for 25 /50 keys)	Each	
84	Bond register with NEIGRIHMS print	Each	
85	BRASS ROUND SEAL (SMALL)4 CM in diameter	Each	
86	BRASS ROUND SEAL (BIG)6 CM in diameter	Each	
87	Calling bell (sharp/anchor)	Each	
88	Carbonless continuous stationery 1+3 of 80 columns	Each	
89	Cartridge for dot matrix printer (different size)	Each	
90	Cartridge Samsung ML-1610/Toner TN114	Each	
91	CD RW (Moserbaer/Sony) (with cover)	Each	
92	CD storage rack (cello)	Each	
93	Chair cushion (15" x 18" x 3")	Each	
94	Chair cushion (16" x 16" x 3")	Each	
95	Chair cushion (46 x 46 x 6 cm)	Each	
96	Chalk Eraser made of plastic body 2.5cm x 5cm x 14cm	Each	
97	Computer Ink No T038&39	Each	
98	Computer Keyboard (Standard)	Each	
99	Correction Sticker	Each	
100	Counting sponge/ Damper	Each	
101	Cushion cover (15" x 18" x 3")	Each	
102	Cushion cover (16" x 16" x 3")	Each	
103	Date label	Each	
104	Desk calendar (good quality)	Each	

105	Developer for the above AD04 -114	Each	
106	Dot matrix cartridge ribbon	Each	
107	Dot matrix printer cartridge	Each	
108	Dot Matrix Printing Paper 10X12x2 -500SHT PART 2	per pkt	
109	Dot Matrix Printing Paper 10X12x3 -250SHT PART 3	per pkt	
110	Dot Matrix Printing Paper 15X12x4 -250SHT PART 4	per pkt	
111	Engagement stand (kathuria/classmate)	Each	
112	Envelop (SE-7) brown,16 x 6 inch (per pkt of 50 nos)	per 1000	
113	Envelop Invitation	per 1000	
114	Envelop laminated 9x4 inch	per 1000	
115	Envelope 12x10 ledger paper with inside laminated	per 1000	
116	Eraz-Ex (Kores/camlin)	Each	
117	Fax film roll sharp FO-15CR	Each	
118	File board with cloth-(corporate/ambassador)	Each	
119	File plapper (corporate/ambassador)	Each	
120	File Tag cotton(18cms)	per 1000	
121	Graph sheet A3 size (DFC) (Neelgagan/Hindustan)	per pkt	
122	Green board (2' x 3')ft	Each	
123	Green board (3' x 6')ft	Each	
124	Green board (4' x 6')ft	Each	
125	Green board (3' x 4')ft	Each	
126	Guard File	Each	
127	Hand Towel Big size	Each	

128	HP Printer Toner 16A	Each	
129	Information plastic folder (10 pocket)	Each	
130	Information plastic folder (20 pocket)	Each	
131	Ink Pilot pen	Each	
132	Labeling sticker (4x2)cm with red bordering	per 100	
133	Labeling sticker (4x2)cm Plain without border	per 100	
134	Leaf file 12 x 9" & 14 x 9"	Each	
135	Log book for staff car (500 pages)	Each	
136	Measuring tape (tailor)	Each	
137	Notice board (3X2) ft with sliding glass cover (4mm)	Each	
138	Notice board (6X5) ft with sliding glass cover (4mm)	Each	
139	Notice Board without glass cover (Size: 3' x 2')Ft	Each	
140	Numbering machine (good quality)	Each	
141	Paper pin container magnetic (gripex/kings)	Each	
142	Pen classmate (attila) diff colour	Each	
143	Pen drive - 1 GB (transcend/kingston)	Each	
144	Pen holder for pen stand,	Each	
145	Pen jotter	Each	
146	Plastic conference file folder good quality	Each	
147	Plastic cover for ID card With clip	Each	
148	Plastic cover for CD (good quality)	Each	
149	Plastic cover for spiral binding (back cover - colour)	Each	
150	Plastic cover for spiral binding (front cover transparent)	Each	

151	Plastic file (different colour)	Each	
152	Plastic folder (good quality) thick with NEIGRIHMS printed	Each	
153	Plastic jacket folder	Each	
154	Plastic Stick folder good quality legal size	Each	
155	Poker (plastic handle)	Each	
156	Poker steel	Each	
157	Printer Ink Cartridge - Canon BCI-24	Each	
158	Printer Ink Cartridge (HP-c6614d)	Each	
159	Printer Ink Cartridge HP -CC388A /88A	Each	
160	Printer Ink Cartridge HP 5110 (15)	Each	
161	Printer Ink Cartridge HP 522	Each	
162	Printer Ink Cartridge HP 59	Each	
163	Printer Ink Cartridge HP 6615 DA	Each	
164	Printer Ink Cartridge HP 6625 A	Each	
165	Printer Ink Cartridge HP 857	Each	
166	Printer Ink Cartridge HP for J4580 Printer -CC653A	Each	
167	Printer Ink Cartridge HP for J4580 Printer -CC655A	Each	
168	Printer Ink Cartridge HP Lazer Jet CB 540	Each	
169	Printer Ink Cartridge HP Lazer Jet CB 541	Each	
170	Printer Ink Cartridge HP Lazer Jet CB 542	Each	
171	Printer Ink Cartridge HP Lazer Jet CB 543	Each	
172	Printer Ink for HP Printer -No 1007	Each	
173	Printer Ink HP CARTRIDGE (818) CC639Z	Each	

174	Printer Ink HP CARTRIDGE (818) CC642Z	Each	
175	Printer Toner Cartridge (HP-3906-F)	Each	
176	Refill classmate Attila pen	Each	
177	Refill Jotter (Rotomax/Renko)	Each	
178	Refilling for empty cartridge (818) CC639Z	Each	
179	Refilling for empty cartridge -CC388A /88A	Each	
180	Refilling for empty cartridge CC653A	Each	
181	Refilling for empty cartridge HP 853	Each	
182	Refilling for empty cartridge Lazer Jet CB 540	Each	
183	Refilling for empty cartridge Lazer Jet CB 541	Each	
184	Refilling for empty cartridge Lazer Jet CB 542	Each	
185	Refilling for empty cartridge Lazer Jet CB 543	Each	
186	Refilling for empty cartridge no 21	Each	
187	Refilling for empty cartridge no 22	Each	
188	Refilling for empty cartridge(818) CC642Z	Each	
189	Register diary. (6 quire), fine quality (Classmate/ neelgagan)	Each	
190	Register Mov. (6 quire), fine quality (Classmate/ neelgagan)	Each	
191	Rot ring ink	Each	
192	Rubber Stamp With self Inking (good quality)	Each	
193	Rubber Stamp Without self Inking	Per line	
194	Ruled paper 40 x 65	per ream	
195	Scientific Calculator	Each	
196	Security Board for hanging keys (50 keys)	Each	

197	Signature pad	Each	
198	Sketch pen (luxor/camlin)	per pkt	
199	Slip stand	Each	
200	Spiral pad (rulled) 1/8 size x 50sh) for meeting one side	Each	
201	Stapler Kangaroo H/D 23 S 17	Each	
202	Stapler Kangaroo H/D 12 S 17	Each	
203	Stapler Kangaroo HP 45	Each	
204	Stapler (heavy duty) for 1/2 staples (kangaroo)	Each	
205	Stapler No. 10 (kangaroo)	Each	
206	Stapler (small) IM-10 (kangaroo)	Each	
207	Stapler (small)3 IM (kangaroo)	Each	
208	Stapler pin for heavy duty -23/13H (kangaroo)	per pkt	
209	Stapler pin for heavy duty -23/15H (kangaroo)	per pkt	
210	Stapler pin for heavy duty -23/17H (kangaroo)	per pkt	
211	Stapler pin (big) - 24/6 IM per pkt of 10 nos (kangaroo)	per pkt	
212	Stapler pin (small) IM-10 (per pkt of 20 nos) (kangaroo)	per pkt	
213	Stapler pin (small) IM-3 (per pkt of 20 nos) (kangaroo)	per pkt	
214	Swami Master Diary	Each	
215	Table glass (6 mm) (per square feet)	per sq ft	
216	Table glass 6' x 3' (8mm)	Each	
217	Tailor scissor (heavy) (Corporate)	Each	
218	Thread ball	Each	
219	Toner cartridge (Canon NPG- 20 Toner)	Each	

220	Toner for HP laserjet printer 1005	Each	
221	Toner for HP laserjet printer 1010	Each	
222	Toner for HP laserjet printer model: 1000	Each	
223	Toner ML-1610	Each	
224	Transparent plastic file	Each	
225	Twin ball pen with red & blue	Each	
226	Typing Ribbon	Each	
227	Whistle	Each	
228	Whistle Cord	Each	
229	White board (2' x 3')ft	Each	
230	White board (3' x 4')ft	Each	
231	White board (4' x 6')ft	Each	
232	White board (4' x 8')ft	Each	
233	White D.F.C. plain paper 43 x 69 cm	Each	
234	Window envelope 9" x 4"	Each	
235	Writing Board(Table Top)	Each	
236	Writing pad 1/8 size x 100sh (neelgagan)	Each	
237	Writing pad A4 size x 100sh (neelgagan)	Each	

Sanitary & Laundry Items:

Sl. No.	Specification of Stores/Items	Unit /Pack	Manufacturer /Company
1	Bio-medical waste segregation bin system (30 - 60 Ltrs. - 4 in one)	Set	
2	Carbolic Acid Liquid (500 ml)	Each	
3	Carpet drier	Each	
4	Drainage powder	As per pack	
5	Dusting cloth - (36 x 36 inch) white	Each	

6	Funnel Plastic (Big)	Each	
7	Funnel Plastic (Medium)	Each	
8	Mask filter for waste handlers	Each	
9	Mopping cloth - 36" x 36"	Each	
10	PVC Trolley with soft wheel & cover (500 ltrs - capacity)	Each	
11	Segregation waste bin (Set of four different color bins - Yellow, Blue, Black & White)	Per set	
12	Steel bin (100 ltrs)	Each	
13	Trolley with cover & soft wheel - PVC made leaks proof, sound less movement - 300 ltrs to 500 ltrs. (Details should be enclosed)	Each	
14	Larvicidal (For fly control)		
	Cyromazine 1%- Composition in details should be enclosed (5 ltrs/kg)	Each	
15	Larvicidal (For Mosquito control)		
a	Fenthion/Organophosphate - Composition in details should be enclosed	5 ltrs/Kg	
b	Powder Bio-Bacillus Thuringiensis varisralensis Sero type H-14 strain 164 in WP- Composition in details should be enclosed	5 Kg	
16	For Adult Pest control		
b	Fumigants like Methyl Bromide/Sulfuryl fluoride/Para Dichlorobenzene etc.- Composition in details should be enclosed	5 ltrs/Kg	
c	Inorganics like Disodium Octaborate Tetrahydrate - Composition in details should be enclosed	5 ltrs/Kg	
d	Botanicals like Pyrethrum 2% Composition in details should be enclosed -	5 ltrs/Kg	
e	Naturals like Avermectins- Composition in details should be enclosed	5 ltrs/Kg	
f	Lambda Cyhelothrin 10%/Powder Cyfluthrin 10%- Composition in details should be enclosed	5 ltrs/Kg	
	For Rodent Control		
b	Aluminium phosphide - Composition in details should be enclosed	As per pack	
c	Zinc Phosphide- Composition in details should be enclosed	As per pack	
d	Dichlorvos (DDVP)- Composition in details should be enclosed	As per pack	
17	Other things for Pest Control		
a	Ultrasonic Pest Repeller- power supply 200-240 volts, power consumption below 2 watts, frequency range 30,000Hz to 65,000Hz(continuously variable), Output sound pressure 130db with compatible Ac adapter-Details specification should be enclosed	Each	
c	Rat Trap - Netted box to trap rat through food items- Medium size. Size must be mentioned	Each	
d	Gum pad for catching rat(Adhesive gum) size 6"x3" & 6"x6" /Glue trap.	Each	
18	For Mercury Containment		
a	Sulphur Powder -Original pack	Per Kg.	
b	Sodium thiosulphate-20% -Original pack	Per Kg.	
c	Calcium Sulphide -20%-original pack	Per Kg.	
19	For cleaning/ Disinfection/Sanitary related		

d	Chloramine -T- Composition in details should be enclosed	5 ltrs/Kg	
k	Sanitary cube for urinal –original packing (400gm/500gm)	Each	
q	Goggles – transparent glass, covered in all sides- adult size	Each	
20	For Plant Care		
	Manure for plants-100% organic Manure made out of Neem, Karnaj, Kusum,Til, Mustard etc. - Composition in details should be enclosed	5 Kg	
21	Mops & Tools		
a	Cotton Mop (Kentucky mop)weight of cotton 500gm- 1Kg, Iron handle chrome plated length 150 cm long and 2cm dia, oval GI blade, length of thread 50 cm to 80 cm-details measurement should be enclosed	Each	
b	Floor Brush (18", 20",30") with long handle- details measurement should be enclosed	Each	
c	Wet & Dry Mops (50 cm & 75 cm)- details measurement should be enclosed	Each	
d	Cloth lined, heavy duty chemical resistant black rubber Gum boot with corrugated sole, height from sole 15", size 6 to 10. - details measurement should be enclosed	Pair	
e	Scrubber plastic 3" weight 20gms.- details measurement should be enclosed	Each	
f	Grass broom – soft, length 40", not less then 400gm in weight, properly tightly tied- details measurement should be enclosed	Each	
g	Bamboo Broom – stick should be hard, thickness of stick -1mm to 1.5mm, length of stick -30" -33"- details measurement should be enclosed	Each	
22	Others		
a	Weeder for trimming grass- Specification in details should be enclosed	Each	
d	Hand held, portable electric cleaning machine for cleaning bathroom walls, toilet tiles, corners, 220 v with plastic/Nylon Bristle round brush- Specification in details should be enclosed.	Each	
e	Electrically operated insect repellent- 220-240 V, 50 Hz- Specification in details should be enclosed.	Each	
23	Battery 9 volt (Duracel)	Each	
24	Battery for Glucometer (Lithium- CR 2032)	Each	
25	Bulb for LCD Projector	Each	
26	Comb sheet	Each	
27	File Lace Thread	Mtr	
28	Genteel	Per ltr	
29	Aromax Phenyle (200 ml)	Each	
30	Back Sprayer - 16 ltrs	Each	
31	Basket cone (Khoh)	Each	
32	Baygon spray (Liquid) 250 ml	Each	
33	Baygon spray (Liquid) 5 Litres	5 Ltrs.	
34	Baygon spray pump	Each	
35	Belcha	Each	
36	Bottle brush	Each	
37	Bucket(Alluminium) 16 litres - (Good quality)	Each	
38	Carpet deo (fresh carpet deordiser)	12 x 24	

39	Citronella (500 ml)	Per bottle	
40	Citronella - 1 ltr	Per bottle	
41	Citronella - 5 ltrs	Per Jar	
42	Coconut brush (Khasi)	Dozen	
43	Daw	Each	
44	Doormat Jute made (Order will be made as per required size)	Per Sq. Ft.	
45	Doormat Nylon made (Soft Nylon) (Order will be made as per required size)	Per Sq. Ft.	
46	Doormat Nylon made (Hard Nylon) (Order will be made as per required size)	Per Sq. Ft.	
47	Doormat Rubber made (Order will be made as per required size)	Per Sq. Ft.	
48	Dustbin steel (100 liters and above)	Each	
49	Dustbin Swing type (25 Ltrs)	Each	
50	Dustbins (115 liters with wheel & cover)	Each	
51	Dusting cloth - (24 x 24 inch) white	Each	
52	Dusting cloth - (24 x 24 inch) Yellow	Each	
53	Electronic Weighing machine	Each	
54	Floor Maintainer	Ltrs	
55	Flower pots (medium size) - good quality	Each	
56	Flower pots with plates (Big size) - good quality	Each	
57	Fork Spade with handle	Each	
58	Gardening gloves (6 - 6 1/2)"	Per pair	
59	Gardening gloves (7 - 7 1/2)"	Per pair	
60	Gardening gloves (8 - 8 1/2)"	Per pair	
61	Gardening gloves (9 - 9 1/2)"	Per pair	
62	Gum boot (Half Length) - size 6 to 9 (Duckback/Liberty or equivalent quality)	Per pair	
63	Gum boot (Knee Length) - size 6 to 9 (Duckback/Liberty or equivalent quality)	Per pair	
64	Hedge Cutting Scissors	Each	
65	Iron Brush (With Handle) - Plastic	Each	
66	Iron Brush (Without Handle)	Each	
67	Jumble (Big)	Each	
68	Jute cloth hessin	Per meter	
69	Jute Thread	Kg	
70	Kerosine oil	Ltrs	
71	Khurpi	Each	
72	Korni	Each	
73	Ladder - Aluminium made (7/8) ft	Each	
74	Lawn Mower -14"	Each	
75	Lawn Mower -18"	Each	
76	Mopping cloth - 24" x 24"	Each	
77	Oil Cakes(Dawai sbob) (Sox fertilizer)		
78	Plastic drum (120 ltrs)	Each	

79	Plastic Drum (25 ltrs)	Each	
80	Plastic drum (40 ltrs)	Each	
81	Plastic Drum (80 ltrs)	Each	
82	Roadside bin with frame (100 Ltrs & above) - Sheetal/Sintex	Each	
83	Roadside bins without frame (100 Ltrs) - Sheetal/Sintex	Each	
84	Rubber Apron - good quality	Each	
85	Sani fresh	Each	
86	Sickle (wooden handle)	Each	
87	Single disc Machine	Each	
88	Soap dispenser (soft care bulk dispenser)	Each	
89	Sodium Hypochloride (5 ltrs)	Ltrs	
90	Sodium hypochlorite solution	Per bottle	
91	Spade with handle - medium	Each	
92	Spade with handle - small	Each	
93	Tailor scissor - Steel & brass made	Each	
94	Telescopic poles - Alluminium Adjustable pole for cobweb cleaning	Each	
95	Thick rubber Gloves - good quality	Pair	
96	Water Pipe - Rubber (1/2")	Per meter	
97	Water spraying can - 10 ltrs (Polythene)	Each	
98	Wheel burrow (300 ltrs and above)	Each	
99	Adult Fly Control		
a	Propoxur 2%-20% - Composition in details should be enclosed	5 ltrs/Kg	
100	For Adult Pest control		
a	Synthetic Pyrethroid like Deltamethrin 2.5%/Betacyfluthrin 2.45%/ etc.- Composition in details should be enclosed	5 ltrs/Kg	
b	Pest seal, spot kill, Pip, Solfax , Rochex etc - Composition in details should be enclosed	5 ltrs/Kg	
101	For Rodent Control		
a	Bromodiolone/ Coumatetraryl - Composition in details should be enclosed	As per pack	
102	For Cockroach Control		
a	Imidacloprid based ready to use gel cartridge with applicator gun & various size nozzles. - Composition in details should be enclosed	As per pack	
b	Imidacloprid based liquid - Composition in details should be enclosed	5 ltrs/Kg	
103	For cleaning/ Disinfection/Sanitary related		
a	Benzalkonium Chloride based - Composition in details should be enclosed	5 ltrs/Kg	
b	Silver Nitrate & Hydrogen peroxide combination- Composition in details should be enclosed	5 ltrs/Kg	
c	Poly Hexamethylene Biguanide Hydrochloride(PHMB)- Composition in details should be enclosed	5 ltrs/Kg	
d	Didecyl Dimethyl Ammonium Chloride- Composition in details should be enclosed	5 ltrs/Kg	
e	Benzalkonium Chloride with Isopropyl and alcohol(disinfectant spray)- Composition in details should be enclosed	As per pack	
f	Sodium hypochlorite based cleaner- Composition in details should be enclosed.	5 liters	
g	Chlorhexidine Gluconate Solution - Composition in details should be	5 liters	

	enclosed		
h	Deodorant cleaner(White phenyl)- sealed container- Composition in details should be enclosed	5 liters	
i	Nitric Acid- sealed container	Per liter	
104	Others		
a	Sharps Container-Size, Specification in details should be enclosed	Each	
b	Needle destroyer with Silver plated copper electrodes for burning needle & hardened, detachable HCHCr blade to cut plastic.- Specification, size in details should be enclosed	Each	
105	Aluminium basin - 12 inch diameter	Each	
106	Aluminium basin - 36 inch diameter	Each	
107	Aluminium kettle - 10 ltrs	Each	
108	Aluminium kettle - 2 ltrs	Each	
109	Aluminium kettle - 5 ltrs	Each	
110	Ash tray - Plastic	Each	
111	Ash tray - Tin	Each	
112	Battery - Pencil - Re-Chargeable	Each	
113	Battery for calculator	Each	
114	Bulb for torchlight	Each	
115	Candle Sticks	Pkt	
116	Destainer (Clax Sonril) - 25 Ltrs	Per jar	
117	Cleaning brush for test tube	Each	
118	Clips for hanging clothes - steel	Dozen	
119	Coaster (glass cover), pkt of 6 pieces	Per set	
120	Coffee Mug (Bone China)	Per dozen	
121	Collapsible/ Retractable Hanger for drying clothes	Each	
122	Curtain spring with hook	Per Tin	
123	Dirty Linen Trolley	Each	
124	Emergency Light (Bajaj/ Eveready)	Each	
125	Ezee	Each	
126	Filter candle (for water filter)	Each	
127	Hammer with handle - 500 gm	Each	
128	Locking chain	Each	
129	Match Box (10 pc per box) (AIM)	Box	
130	Medicine Container - 150 ml (Plastic)	Each	
131	Medicine Container - 350 ml (Plastic)	Each	
132	Medicine Container - 540 ml (Plastic)	Each	
133	Mirror (medium)- for bathroom	Each	
134	Paper bags - Size - (10x4)"	Per 1000	
135	Paper bags - Size - (4x6)"	Per 1000	
136	Paper bags - Size - (5x11)"	Per 1000	
137	Paper bags - Size - (5x8)"	Per 1000	
138	Paper bags - Size - (7x10)"	Per 1000	
139	Paper bags - Size - (8x11)"	Per 1000	
140	Pencil Battery Charger	Each	
141	Plastic basin (36 inch)	Each	

142	Plastic tub (Baby bathing tub)	Each	
143	Rain coat (Duckback)	Each	
144	Rubber slipper strap (sizes - 4/5) - Good quality	Per pair	
145	Rubber slipper strap (sizes - 6/7) - Good quality	Per pair	
146	Rubber slipper strap (sizes - 8/9) - Good quality	Per pair	
147	Steel Trunk - good quality - Big	Each	
148	Steel Trunk - good quality - medium	Each	
149	Steel Trunk - good quality - small	Each	
150	Steel Wire (Soft)	Per meter	
151	Telephone Lock	Each	
152	Torch - 3 cell (pencil batteries)	Each	
153	Torch (Eveready/Nippon) - 2 cell - Big batteries	Each	
154	Torch (S.S) Eveready/Nippon - 3 cell - Big batteries	Each	
155	Towel Hanger (Round steel hanger)	Each	
156	Umbrella	Each	
157	Wall Clock (Ajanta/ Samay)	Each	
158	Wall hanger - Steel	Each	
159	Water filter (Alluminium) 10 ltrs	Each	
160	Water filter (S.S) 10 ltrs	Each	
161	Water filter (S.S) 15 ltrs	Each	
162	Water seal bottle	Pkt	

The tendered rates and the validity of bids shall be for a minimum period of one year from the date, as the tender are finalized /awarded, till the finalization of next tender by the Institute, whichever is earlier.

- Accepted all the terms and conditions as mentioned in the Tender Notice / Enquiry No. NEIGR/S&P/OT-05/2011-12
- Other details, if any _____

Dated: _____

Signature of Tenderer
Address: