

**NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, MAWDIANGDIANG, SHILLONG -793018**

**Special recruitment drive for filling up of vacancies for the Persons with Disability (PWDs).**

**Advertisement No. NEIGR- E.III/8/2015/Pt.II dated 19<sup>th</sup> June, 2019**

Applications are invited from eligible **PWD's candidates** on a special recruitment drive to fill up the following reserved categories of Group 'B' & 'C' posts on direct recruitment. Eligible/suitable candidates are requested to submit their applications in the **prescribed format** alongwith attested copies of certificates & testimonials, two copies of recent passport size photograph. Candidates working in Govt./Semi Govt./Public Sector Undertaking/Autonomous Institutions are instructed to submit their applications through proper channel. Only shortlisted candidates will be called for the skill/written test/interview as the Institute deemed fit. Only Indian citizens need to apply.

| Sl. | Name of post(s)       | No. of post(s)  | Pay Band & Grade Pay                      | Educational qualification & experience  | Age Limit (as on closing date of applications) |
|-----|-----------------------|---|---|---|--|
| 1.  | Medical Social Worker | 1- UR (Reserved for Visually Handicapped) (B.LV)      | Pay Matrix Level-6, Entry Pay ` 35,400/-  | 1. Master degree in Social Work/Applied Sociology from a recognized University<br>2. One year practical experience as Social Worker with a Government Organization in a health related field or reputed Welfare or Health Agencies recognized by Government dealing with Medical/ Public Health Service.                                    | Not exceeding 35 years.                        |
| 2.  | Health Educator       | 1- UR (Reserved for Visually Handicapped) (B.LV)      | Pay Matrix Level-6 , Entry Pay ` 35,400/- | 1. Degree from a recognized University<br>2. Diploma in Health Education from recognized Institution.<br>3. Experience for not less than 5 years in Health Education preferably in rural areas.   | Not exceeding 35 years                         |
| 3.  | Warden/Lady Warden    | 1-UR (Reserved for Physically Handicapped) (OA.OL.BL) | Pay Matrix Level-6, Entry Pay ` 35,400/-  | 1. Bachelor's Degree from a recognized university.<br>2. Certificate/Diploma in Hotel Management/House keeping/material Management/Public Relation/Estate Management.<br>3. Four years' experience as Assistant Warden or six years' experience as Housekeeper or in a similar capacity in a Hostel of reputed Institution/Nursing College. | Not exceeding 35 years.                        |

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|----|---------------------|--|---|---|------------------------|
| 4. | Technical Assistant | 1 - (ST) (Reserved for Hearing Handicapped for Deptt of Orthopedics) | <b>Pay Matrix level – 5, Entry Pay ` 29,200/-</b> | 1. B.Sc from a recognized University with two years working experience in Orthopedics unit of a Hospital with experience of handling C-Arm for Orthopedics Surgery and Plaster Application.<br><b>Or</b><br>2. 12 <sup>th</sup> with Science from a recognized Board/University with Diploma in O.T. Technology and two years working experience in Orthopedics unit of a Hospital with experience of handling C-Arm for Orthopedics Surgery and Plaster Application. | Not exceeding 30 years |
| 5. | House Keeper        | 1- (UR) (Reserved for Physically Handicapped (OL))                   | <b>Pay Matrix level–5 , Entry Pay ` 29,200/-</b>  | 1. Bachelor's Degree from a recognized University.<br>2. Certificate/Diploma in Hotel Management/House Keeping/Material Management/Public Relation/Estate Management.<br>3. Four years' experience in House Keeping or in a similar capacity in a Hostel of reputed Institution/Nursing College.  | Not exceeding 30 years |

**NB: Abbreviations used:** OL = One Leg, BLOA = Both Legs & One Arm, B = Blind, LV = Low Vision, HH = Hearing handicapped, OA = One Arm, OAL = One Arm & One Leg, BL = Both Legs.

**General Information:**

- Upper age limit is relaxable for regular Govt. servants up to 5 years in accordance with the instructions or orders issued by the Govt. of India.
- Relaxation of upper age limit for SC/ST/OBC/Ex-serviceman/Handicapped/disabled candidates will also be allowed as per Govt. Rules, where reservations of posts are meant for these categories only.
- Reservation for ST/SC/OBC and Physically handicapped will be as per Govt. of India norms.
- Only those persons belonging to the respective category (i.e. PH, VH & HH) can apply for the respective posts as mentioned above.
- Persons working under Central/State Government/Public Sector Undertakings/Autonomous organization should submit their applications through proper channel. They may, however, send an advance copy of the application along with enclosures which should reach before the prescribed last date.
- For the posts reserved for PWD, the minimum degree of disability is 40 %. The candidates are required to produce necessary documents issued by the competent authority/Medical Board so as to substantiate that they belong to that category, failing which their application will be rejected out rightly.
- The decision of the Institute as to eligibility or otherwise of a candidate will be final.
- The applicants, who do not have requisite qualifications up to the last date of submission of applications, will not be considered.
- Canvassing of any kind will be a disqualification.
- In case response to the post is large in number, screening will be restricted to those with higher percentage of marks.
- Incomplete applications will not be considered.

12. Mere fulfilling the minimum educational qualification and experience doesn't bestow right to a candidate to be called for interview.
13. Institute reserves the right to reject or accept any candidature without assigning any reason thereof.
14. Due to dearth of quarters, the institute is not in a position to provide quarters to selected candidates. If quarters are not provided the officer will be entitled to House Rent Allowances (HRA) as per Govt. prescribed rules.
15. The number of vacancies indicated against each category of posts is provisional and may increase or decrease depending on the actual needs of the Institute.
16. The Institute will not be responsible for non-receipt/late receipt of any communication send by the candidates due to postal delay/lost in transit.
17. Complete applications may be sent in the prescribed proforma to the **“Recruitment Cell, Establishment Section - III”, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Mawdiangdiang, Shillong - 793018** SUPERSCRIBING “Application for the post of .....  
.....”.

Prescribed proforma of application form can be downloaded in PDF format from Institute's website <http://www.neigrihms.gov.in>.

**The last date of submission of applications is one month of publication of this advertisement in the Employment News i.e., last date is 16<sup>th</sup> September, 2019**

*Sd/-*  
(D.T.Umdor)  
Deputy Director (Admn)  
NEIGRIHMS,Shillong