

Advertisement for various posts on contractual basis under BIRAC Project

Applications are invited for the following posts for recruitment on purely temporary and contractual basis under The Biotechnology Industry Research Assistance Council (BIRAC) funded project titled **“To establish a ready network of clinical trial units across the National Cancer Grid to promote multi-centric collaborative research in the field of drug and device development”**. This study aims to set up a research lab to conduct Clinical Trials across a spectrum of cancers.

S · N o	Position	No Of Posit ions	Minimum Qualificatio n	Expe rienc e	Age Limit	Role In The Project	Monthly Salary
1	Clinical Trial Coordinator	2	BAMS/BDS/ BHMS/MS C with Post Graduate in clinical research or health or life sciences	2 to 3 years	28 years	Overseeing the smooth running of clinical trials. Collecting, coding and analyzing data obtained from research. Monitoring research participants to ensure adherence to study rules. Adhering to research regulatory standards.	30000

Calet Harris

2	Research Nurse	2	BSc Nursing	2 years	28 years	<p>Ensures compliance with each study's protocol by providing thorough review and documentation at each subject study visit</p> <p>Participates in recruitment and selection of study participants by interviewing and documenting medical history to determine compliance with eligibility requirements Performs medical tests, including, but not limited to, vital signs, imaging studies, and electrocardiograms</p> <p>Administers investigational medications and performs patient assessments during clinic visits to determine presence of side effects; notifies Principle Investigator of findings/issues</p> <p>Provides patient education and medical information to study patients to ensure understanding of proper medication dosage, administration, and disease treatment</p> <p>Documents medical data in patient chart to capture protocol requirements</p>	15000
3	Data Entry operator	2	B.Sc.; Computer skills(MS Office, others) Desirable: Statistical Software,	6 months to 1 year	22yrs	Clinical trial/ registry data entry, report preparation, database maintenance	15000

Caleb Harris

			Typing Skills				
4	Project Manager	1	M.Sc. with Post Graduate in clinical research or health or life sciences	2 to 3 years	30 years	responsible for the management of all aspects of Clinical Trial Team activities for assigned project, including management of trial timeline, budget, resources Ensure effective project plans are in place and operational for each trial and work proactively with collaborative site provide support to Investigators in the conduct of the trials	50000
5	Pharmacist	1	B. Pharm. Desirable: diploma in clinical research	1	28 years	investigational product management, dispensing, drug accountability management	30000

Important Information

1. Applications are to be filled online in the mentioned google forms link(<https://forms.gle/RZ24YeiC7Ycvd9w66>). Scanned (relevant) documents are to be emailed, along with a copy of your submitted form, to the following email ID: ctn.birac@gmail.com
Shortlisted candidates(with requisite qualifications) will be intimated(through NEIGRIHMS website or email) the subsequent steps(written test/virtual interview) in the recruitment process.

Last date for submission of forms will be 2 weeks from upload of this advertisement on the website.

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2. Candidates must be able to produce all relevant documents related to their qualifications & experience in original and submit one set of photocopied and attested copies of the same and two passport size recent photograph, whenever required(prior to final selection). The Candidates not producing the Original Certificates will not be considered.
3. The decision of the Selection Panel will be final.
4. The candidates must be able to read and write and converse in English. Knowledge of local languages is desirable.
5. All the posts are purely temporary on contractual basis. The appointment will be initially for a period of 6 months which may be renewed depending on performance of the candidate and extension of the project from the funding agency. Total project duration is 3 years.
6. Date of determination of eligibility will be as on the last date for online application.
7. The terms and conditions of contract appointment shall be governed by the contractual bond of Agreement agreed upon by the Institute and the employee concerned.
8. Selection will be based on the performance of the candidate in the test/ interview and the qualifications.
9. Candidates for the Data Entry Operator may be asked to perform a Speed test on computer.
10. Those selected should make their own arrangements for accommodation. HRA will not be provided.

Caleb Harris
21/5/21

Dr. Caleb Harris

Associate Professor Department of Surgical Oncology

NEIGRIHMS, Shillong

Dr. Caleb Harris, M.Ch & D.N.B. (Surgical Oncology)
(Principal Investigator)

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Associate Professor

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Department of Surgical Oncology.

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