

Sl.No	Description	“As is” Recruitment Rules	“To be” proposed Draft Recruitment Rules as per recommendation of the Committee for review of RR	Recommendation of the Committee
1.	Name of post	Nil	Senior Occupational Therapist	No change
2.	Number of post		*1 (one)	
3.	Classification		General Central Service, Group ‘A’	
4.	Pay Band & Grade Pay/Pay Scale		Pay Matrix Level - 10 of Rs 56100/- (Revised) PB - 3 Rs.15600 - 39100/- GP Rs.5400/- (Pre - revised)	
5.	Whether Selection post or non-selection post.		Selection	
6.	Age limit for direct recruits		Not Applicable	
7.	Educational and other qualifications required for direct recruits		Not applicable	
8.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.		Not applicable	
9.	Period of probation, if any		2 (Two) Years for promotees	
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods		By Promotion	
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made		Promotion: (i) Occupational Therapist of the Institute in Level – 6 in the Pay Matrix Rs.35400/- OR in the Grade Pay of Rs.4200/- (pre-revised) with 8 (eight) years regular service in the grade (ii) Must have , in the feeder post, undergone once in every two years a short term training course/orientation programme, for upgrading their skills for the post to which they are being considered for promotion	
12.	If a Departmental Promotion Committee exists what is its composition		1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC), Shillong (Not below the rank of Dy. Secretary) - Member 4. An expert in the relevant subject - Member* 5. A Co –opted member from SCs/STs - Member 6. Deputy Director (Admn), NEIGRIHMS - Member Secy (* to be nominated by Director, NEIGRIHMS)	
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not Applicable	

Sl.No	Description	“As is” Recruitment Rules	“To be” proposed Draft Recruitment Rules as per recommendation of the Committee for review of RR	Recommendation of the Committee
1	Name of post	Nil	Senior Statistical Officer	No change
2	Number of post		*01(2016) * Subject to variation dependent on workload	
3	Classification		General Central Service, Group ‘A’	
4	Pay Band & Grade Pay/Pay Scale		Level – 11 in the Pay Matrix Rs.67700/- OR Pay Band – 3 Rs.15600-39100/- with Grade Pay of Rs.6600/- (pre-revised)	
5	Whether Selection post or non-selection post.		Non Selection in case of promotion Not applicable in case of deputation/direct recruitment	
6	Age limit for direct recruits		Not exceeding 40 years (relaxable for Govt.Servants upto 5 years in accordance with the instructions or orders issued by the Central Govt.from time to time)	
7	Educational and other qualifications required for direct recruits		1. Post Graduate degree from a recognized University 2. Post Graduate Diploma in Computer Application (PGDCA) from a recognized Institution. 3. At least 5 (five) years experience in the relevant field in a hospital/Medical Institution	
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.		Not applicable	
9	Period of probation, if any		Not applicable	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods		Promotion failing which by Deputation failing which by direct recruitment	
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made		<p>Promotion: Statistical Officer of the Institute in Level 10 in the Pay Matrix Rs.56100/- OR in the Pay Band-3 Rs. 15600-39100/- with Grade Pay of Rs.5400/- (pre-revised) with five years regular service in the grade</p> <p>Deputation: Officers of the Central Govt./State Government/Union Territories/ Autonomous Organizations/Statutory Bodies/Public Sector Undertaking</p> <p>(a)</p> <ol style="list-style-type: none"> Holding analogous posts on regular basis in the parent cadre/department; or With five years’ service in the grade rendered after appointment on regular basis in Level 10 in the Pay Matrix Rs.56100/- OR in the Pay Band-3 Rs. 15600-39100/- with Grade Pay of Rs.5400/- (pre-revised) or equivalent in the parent cadre/department <p>(b) Possess educational qualification and experience prescribed Under column 7</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years on the closing date of receipt of application.</p>	

12	If a Departmental Promotion Committee exists what is its composition		1. Director, NEIGRIHMS - Chairman 2. Director/Deputy Secretary - Member Looking after the work of the Institute in the Ministry 3. Representative of North Eastern Council (NEC) Shillong - Member (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Administration), NEIGRIHMS - Member Secy (*to be nominated by the Director, NEIGRIHMS)	
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not Applicable	

Sl.No	Description	“As is” Recruitment Rules	“To be” proposed Draft Recruitment Rules as per recommendation of the Committee for review of RR	Recommendation of the Committee
1	Name of post	Nil	Statistician cum Lecturer	
2	Number of post		1* (2018) *subject to variation depending on workload	
3	Classification		General Central Service, Group ‘A’	
4	Pay Band & Grade Pay/Pay Scale		Level-10 in the Pay Matrix Rs. 56100/- Or Pay Band – 3 Rs.15600 – 39100/- Grade Pay Rs.5400/-	
5	Whether Selection post or non-selection post.		Not Applicable	
6	Age limit for direct recruits		Not exceeding 35 years (relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central.Govt. from time to time)	
7	Educational and other qualifications required for direct recruits		<ol style="list-style-type: none"> 1. First or Second Class (55%) in M.Sc (Statistics/Biostatistics)/ MA(Stat/Maths/Economics) with Statistics as a paper from a recognized University or Institution 2. Should have cleared National Eligibility Test (NET) or a similar test conducted by UGC like SLET/SET. Candidates with Ph.D degree are exempted from requirement of NET/SLET/SET 3. Ability to use computers – Exposure and ability to use statistical software, hands on experience in office applications, spread sheets and presentations etc. 4. Post Graduate diploma in Computer Application (PGDCA) from a recognized Institution 5. Teaching/research experience of 2 (two) years in a recognized Medical cum teaching Institute <p>Desirable: Ph.D in Statistics</p>	
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.		Not Applicable	
9	Period of probation, if any		2 years for direct recruits	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods		Direct Recruitment	
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made		Not Applicable	
12	If a Departmental Promotion Committee exists what is its composition		<ol style="list-style-type: none"> 1. Director, NEIGRIHMS - Chairman 2. Director/Deputy Secretary - Member Looking after the work of the Institute in the Ministry 3. Representative of North Eastern Council (NEC) Shillong - Member (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Administration), NEIGRIHMS - Member Secy <p>(*to be nominated by the Director, NEIGRIHMS)</p>	
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not Applicable	

Sl.No	Description	“As is” Recruitment Rules	“To be” proposed Draft Recruitment Rules as per recommendation of the Committee for review of RR	Recommendation of the Committee
1	Name of post	Nil	Office Superintendent	No change
2	Number of post		*13 (thirteen) * Subject to variation dependent on workload	
3	Classification		General Central Service, Group ‘B’	
4	Pay Band & Grade Pay/Pay Scale		Level-6 in the Pay Matrix Rs. 35400/- Or Pay Band – 2 Rs.9300 – 34800/- Grade Pay Rs.4200/-	
5	Whether Selection post or non-selection post.		Selection in case of promotion Not applicable in case of deputation	
6	Age limit for direct recruits		Not applicable	
7	Educational and other qualifications required for direct recruits		Not applicable	
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.		Not Applicable	
9	Period of probation, if any		Two years for promotees	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods		100% by promotion failing which by deputation	
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made		<p>Promotion: UDC of the Institute with 10* (ten) years regular service in the Pay Band-1, Rs.5200-20200/- with Grade Pay of Rs.2400/-.</p> <p>*In compliance to DOPT O.M.No.AB-14017/12/88-Estt.(RR) dated 25.3.1996 on Retention of Existing Eligibility Service, the eligibility service of 8 years as per existing recruitment rule shall continue to be the same for <u>persons holding the feeder posts on regular basis on the date of notification of the revised rules</u></p> <p>Deputation: Officials working under Central/State Govt. Autonomous/Statutory bodies and PSU in an analogous post on regular basis or working as UDC with 10 (ten) years regular service in Pay Band-1, Rs.5200-20200/- with Grade Pay of Rs.2400/- or equivalent and possessing Graduate degree in Arts/Science/Commerce from a recognized University</p> <p>The period of deputation shall ordinarily not exceed 3 years</p> <p>The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of application</p>	
12	If a Departmental Promotion Committee exists what is its composition		<p>1. Director, NEIGRIHMS - Chairperson</p> <p>2. Under Secretary (NE)/Section Officer (NE) - Member</p> <p>3. Representative of North Eastern Council (NEC), Shillong (Not below the rank of Under Secretary) - Member</p> <p>4. An expert in the relevant subject - Member*</p> <p>5. A co-opted member from SCs/STs - Member</p> <p>6. Deputy Director (Administration), NEIGRIHMS - Member Secy</p> <p>(*to be nominated by the Director, NEIGRIHMS)</p>	
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not Applicable	

Sl.No	Description	“As is” Recruitment Rules	“To be” proposed Draft Recruitment Rules as per recommendation of the Committee for review of RR	Recommendation of the Committee
1	Name of post	Nil	Radiation Supervisor	The Committee recommended the age limit for Direct Recruitment to 35 years. The Educational Qualifications may be “B.Sc in Medical Technology (Radiotherapy) from a recognized University/Institute recognized by AERB. Experience of at least 3 years in Radiation Technology “in a minimum 200 bedded hospital” may be added as an essential qualification.
2	Number of post		2* (2018) *subject to variation depending on workload	
3	Classification		General Central Service, Group ‘B’	
4	Pay Band & Grade Pay/Pay Scale		Level 7 in the Pay Matrix Rs.44900/- Or Pay Band – 2 Rs.9300 – 34800/- Grade Pay Rs.4600/-	
5	Whether Selection post or non-selection post.		Promotion: Non Selection Deputation/Direct Recruitment: Not applicable	
6	Age limit for direct recruits		Not exceeding 35 years (relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central.Govt. from time to time)	
7	Educational and other qualifications required for direct recruits		Essential: 1. B.Sc in Medical Technology (Radiotherapy) from a recognized University/Institute recognized by AERB 2. Experience of at least 3 years in Radiation Technology in a minimum 200 bedded hospital.	
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.		Not Applicable	
9	Period of probation, if any		2 years for promotees and direct recruits	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods		Promotion failing which by Deputation/absorption failing which by Direct Recruitment	
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made		Promotion: Radiotherapy Technician of the Institute in Level – 5 in the Pay Matrix Rs.29200/- OR in the Pay Band-1, Rs.5200-20200/- with Grade Pay of Rs.2800/- (pre-revised) with 11 (eleven) years of regular service in the grade. Deputation: Officials working under Central/State Govt. Autonomous/Statutory bodies and PSU in an analogous post on regular basis or working as Radiotherapy Technician with 11 (eleven) years regular service in Level – 5 in the Pay Matrix Rs.29200/- OR in Pay Band-1, Rs.5200-20200/- with Grade Pay of Rs.2800/- (pre-revised) or equivalent and possessing educational qualification at Column 7 above. The period of deputation shall ordinarily not exceed 3 years The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of application	

12	If a Departmental Promotion Committee exists what is its composition		1. Director, NEIGRIHMS - Chairperson 2. Under Secretary (NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council (NEC), Shillong (Not below the rank of Under Secretary) - Member 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn), NEIGRIHMS – Member Secretary (*to be nominated by the Director, NEIGRIHMS)	
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not Applicable	

Sl.No	Description	“As is” Recruitment Rules	“To be” proposed Draft Recruitment Rules as per recommendation of the Committee for review of RR	Recommendation of the Committee
1	Name of post	Nil	Modeller	No change
2	Number of post		1* (2018) *subject to variation depending on workload	
3	Classification		General Central Service, Group ‘C’	
4	Pay Band & Grade Pay/Pay Scale		Level 5 in the Pay Matrix Rs.29200/- Or Pay Band – 1 Rs.5200 – 20200/- Grade Pay Rs.2800/-	
5	Whether Selection post or non-selection post.		Not Applicable	
6	Age limit for direct recruits		Not exceeding 30 years (relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central.Govt. from time to time)	
7	Educational and other qualifications required for direct recruits		1. Diploma/Certificate in Fine Arts/Commercial Arts/Modelling from a recognized Institution / University 2. 3 years’ experience in illustration and modeling, preferably in a teaching Institution Desirable: Degree in Graphic design, Auto CAD, Commercial drawing, Medical illustration, Computer graphics. Experience of working in reputed commercial publication house.	
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.		Not Applicable	
9	Period of probation, if any		2 years for direct recruits	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods		Direct Recruitment	
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made		Not Applicable	
12	If a Departmental Promotion Committee exists what is its composition		1.Deputy Director, (Admn), NEIGRIHMS - Chairman 2. Under Secretary (NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council (NEC), Shillong (not below the rank of Under Secretary) 4.An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Administrative Officer, NEIGRIHMS - Member Secy (*to be nominated by the Director, NEIGRIHMS)	
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not Applicable	

Sl.No	Description	“As is” Recruitment Rules	“To be” proposed Draft Recruitment Rules as per recommendation of the Committee for review of RR	Recommendation of the Committee
1	Name of post	Nil	Medical Social Worker (Blood Donor Organizer)	The Committee was informed that the Recruitment Rules for the post of Medical Social Worker (Blood Donor Organizer) in NEIGRIHMS has not yet been approved by the Ministry. The Committee observed that in NEIGRIHMS, the minimum Educational Qualification proposed is Bachelor Degree, NEIGRIHMS may also propose to upgrade the pay to Rs.2800/- and to add “Experience of 1 year in a recognized Blood Bank” in the Educational Qualification.
2	Number of post		1* (2016)*subject to variation depending on workload	
3	Classification		General Central Service, Group ‘C’	
4	Pay Band & Grade Pay/Pay Scale		Level 4 in the Pay Matrix Rs.25500/- Or Pay Band – 1 Rs.5200 – 20200/- Grade Pay Rs.2400/-	
5	Whether Selection post or non-selection post.		Not Applicable	
6	Age limit for direct recruits		Not exceeding 30 years (relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central.Govt. from time to time)	
7	Educational and other qualifications required for direct recruits		1. Bachelor degree in Social Work from a recognized University/Institution 2. Experience of 1 (one) year in a recognized Blood Bank	
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.		Not Applicable	
9	Period of probation, if any		2 years for direct recruits	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods		Direct Recruitment	
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made		Not Applicable	
12	If a Departmental Promotion Committee exists what is its composition		1. Deputy Director, (Administration) - Chairman 2. Under Secretary (NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council (NEC) Shillong - Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Administrative Officer, NEIGRIHMS - Member Secy (*to be nominated by the Director, NEIGRIHMS)	
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not Applicable	

